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Attendance

Presiding Officer

District Governor Renee Girard

Voting Board Members

District Secretary Brian Kenny

District Treasurer Walaa Ahmed

District Editor Holy Cheong

Capital Division Lieutenant Governor Elizabeth McGourick

Empire Division Lieutenant Governor Richard Kim

Long Island Division Lieutenant Governor Stephanie Iacona

Western Division Lieutenant Governor Barry Lee

Non Voting Board

Alumni and K-Family Relations Chair Jeffery Cheng

RTC Chair Sean Coyle

DCON Chair Alyssa Famolari

Resource and Marketing Chair Tina Lee



January Board Meeting Agenda

January 17, 2015 | Long Island, NY

- X. Call to Order
 - a. A meeting of the New York District Board of Circle K International was held in Elmont, NY on Saturday January 17th, 2015. The meeting was convened at 9:16AM with District Governor Renee Girard presiding and Brian Kenny as District Secretary.
- XI. Pledge of Allegiance led by Tina Lee
- XII. CKI Pledge led by Sean Coyle
 - **Josh and Luisanna arrives on Skype **
- XIII. Approval of Kiwanis Family Weekend Board Meeting Minutes
 - Motion** was made by Brian Kenny to approve the Kiwanis Family Weekend board Meeting Minutes
 - Motion Second** Elizabeth McGourick
 - 7-0-0 Motion Passes**
- XIV. Approval of January Board Meeting Agenda
 - Motion** was made by Stephanie Iacona to approve the January Board Meeting Adgenda
 - Motion Second** Barry Lee
 - 7-0-0 Motion Passes**
- XV. Board Status Reports – Note: Maximum of 2 minutes for Exec. & Chairs. Maximum of 5 minutes for Lieutenant Governors.
 - iv. Executive Board Reports – General update
 - a. District Governor – Has been working on awards, the only club to apply was Elmira so please be telling your clubs to apply. A few awards will be due at dcon: newsletter, scrapbook and video award. Transition guidelines are in the works. Has been chatting with the presidents trying to get in the spring semester chats.
 - b. District Secretary – Missing MRFs – October – Hartwick, Cornell, U of R, RIT, Utica, Vaughn. November - Niagara, Hartwick, Cornell, U of R, RIT, Clackson, Hofstra. Utica, Vaughn. December – Russell Sage, Cobleskill, Marist, Utica, RIT, Cornell Hartwick, Ithaca.

- c. District Executive Assistant – Sending out an email to the vice presidents and is updating everyone on the fellowship game. Working on manuals for the advisors.
 - d. District Treasurer – 24 clubs dues paid – not paid – U of R (sending money when they get back to school), Adelphi (needs help), LIU Post (waiting on Kiwanis for dues money), Columbia (in the process of contacting the new treasurer), CCNY (having MUC issues, advisors will be cutting the check), Utica (unsure), Queens College (waiting on the SA), Russell Sage. NYU (treasurer not answering) will be talking with treasurers about fundraising for eliminate
 - e. District Editor – published the next issue of the cte. Next one is february and last is DCON, has received 10 newsletters from clubs, and please LtGs send her your newsletters.
- v. Lieutenant Governor Reports – Brief comments on each club & elections divisional date
- a. Capital – Clubs are doing well, HVCC got a new secretary, all the clubs attended the December Divisional, HVCC has been very successful at bakesales, RPI had their haunted house and worked with key club for adopt a family, Sage had their truffle sales, having a middle school dodgeball tournament and are host club, Cobleskill is working on the division projects, and collecting soaps etc. U Albany have been having a lot of bring a friend meetings. All clubs plan to attend DCON unsure about HVCC, clubs are excited for the elections divisional RPI has been struggling and they have reached out to Elizabeth SAGE 8-10 Cobleskill 8-10 U Albany 5 RPI planning on coming.
 - b. Long Island – has been working on finding out what has been going on with the clubs for the spring semester. Working on promoting DCON. Stony Brook is doing really well, they have projects planned and good membership, trying to get members to DCON. NYS members would be the ones coming to DCON (6 to DCON). LIU Post (4 ppl) Adelphi (3 or 4) unsure about dues, Hofstra had their charter night and is working with coming to DCON, Nassau wants to come to DCON, working with them on starting a satellite.
 - c. Hudson Valley – New Paltz had their Snow gala and raised money for eliminate, having a new VP. Marist has not been in contact with Luisanna.
 - d. Empire – had the December divisional, did not have a big turnout, released the December newsletter, had a recruitment workshop. Have not decided on a date for the divisional. Brooklyn College emailed the director of the school about having tabling and meetings etc. finding a sponsoring



Kiwanis club. Vaughn College talking with the Advisor, uploaded the ER, wait till break is over to contact. St. Johns is going to the Ronald McDonald House, Easter egg hunt. Queens College got a new secretary who is trained, Having the hot chocolate and move social on the 22nd. In the Bronx.

- e. Seneca – Schools are just getting back, has not talked to them since December, getting on RIT and Uof R about reports. Hoping to get something done at Kiwanis LtGs, has not received an events schedule from any of the clubs. Working with a few dates for the elections divisional and has someone in mind. DCON – all the schools are on spring break
- f. Western Division – Niagara was missing the November MRF they are getting it in. Governors visit was this month. Have people interested in running for LtG. UB is trying to get over 100 members. UB sent out letters for money for DCON At least 5 people who are not going to spring break. Trying to get Niagara to their first district event. Buffalo state wants to go to DCON trying to see if they can carpool with UB. After the Buffalo day of service they were thinking about going to the Eastern Canada D-con. Next divisional is planned for February. Had a phone meeting discussing Buffalo State chartering. All the paperwork has been submitted! Doing a training session with them.
- g. Northern – Clarkson has not had their back to school meeting yet. The president from Clarkson has stepped down and now the vice president is acting as president. SUNY Potsdam has a new treasurer and president. St.Lawerence is not back yet her and Potsdam prez went to their program. Wants to have the elections divisional as soon as everyone gets back 31st or the 7th. DCON – Clarkson 10, Potsdam 5, St.Lawerence 2.
- h. 10-15 for Bing, 15 for Cornell, someone from Hartwick is coming.
- vi. Committee Chairs – Resources developed or in progress with their expected state of release
 - a. New York Speaking – has been working with con con to promote events, worked on NYS until November, we exceeded our attendace goal. Wishes that the teams were more organized. Team leader meetings, nearly all work shop evals were positive, would like to thank the district board members who tabled, would like to see more clubs be involved by bringing projects to the service fair,
 - b. Con-Con – has been overseeing con con has transitioned to d-con meetings. D-con chair Alyssa will be facilitating the meeting from now open.

- c. DCON – Alyssa will be in charge of the DCON meetings. Apply to be facilitators.
- d. Resources and marketing – has been working on the handbook, publishing it after they get it edited, will be out by the end of this month
- e. Alumni / k-fam – guide to K-FAM relations is complete and sent to holy, D-Con invitations for the alumni – they are getting the list, the alumni page on the website, Sean O’sullivan and Governor Eric have been putting the paper work together to make it non-profit
- f. RTC - has been promoting the district events

Motion was made by Brian Kenny to take a five minute recess

Motion Second Richard Kim

8-0-0 Motion Passes

Josh left google hangout

Meeting was reconvened at 10:45AM

XVI. Old Business

- vii. Policy & Bylaw Changes
- viii. District Convention – Registration is open, has been working on getting the clubs to come – Kelly Chan and Stephanie lacona has registered.
 - a. Workshops – 3 have applied but 2 were the same. Service Fair – Application is out. Clubs can submit their own applications. LtGs should be talking to their clubs about having tables. Host Club Bing and Russell Sage. Worked on the fun awards with Jeanie. Made a weekend schedule and a flyer for DCON. Preparing for DCON email. Absence note is made. Alyssa has been promoting all of the awards.
 - a. LtG workshop – It depends on what they make it. Elizabeth and Stephanie can run it. During officer workshop. Please submit a workshop application for this
 - b. Officer workshops need an outline
 - c. What not to wear – business etiquette
 - d. Hunger Games themed leadership style quiz
 - e. Can Missy do a sign language workshop
 - f. Keynote speaker will do a workshop
 - g. APPLY!!!!!!
 - h. CLE will be Stephanie and Renee
 - i. Maybe peace core or teach for America to give workshops



Rich Hall – Registration do we need packets

Allison – Tell her before for things to be printed. If you need to print workshop materials its on your own. The MONDAY before DCON is the printing deadline

Greg - New York state commission on national and community service. New york is volunteer and maybe this could be a workshop.

- b. Keynote Speaker – Robert Clancey - Drawing Leadership from the Heart Workshop will be about 45 minutes
- c. Fellowship Events – people will be set up by districts
- d. Promotional Resources – 6 weeks before DCON starts. Wants to do a free rice challenge.
- e. Suggestions for Chairs
 - a. Sergeant-at-arms (6)
 - 1. Vivian Li
 - 2. Oscar from Cobleskill
 - 3. Anthony from Cobleskill
 - 4. We were thinking of deciding the rooms and having the LtGs decide the Sergeant at arms
 - a. Empire, Liberty, long island, Iroquois
 - b. Hudson valley, western, Northern
 - c. Capital, southern tier, Seneca

Johnny K – Alyssa you have to write a letter for the program

- b. Credentials (1) Sarah Louie
- c. Elections (1) Nabiha
- d. Resolutions / Parliamentarian (1) RiCha Despande / Jo

Allison – needs a message from Alyssa welcoming everyone to convention and one from Renee. Needs a Jacobs Message Erics message Kathy Lees Message and Kellys message. Asking Jerry to put the Ad form on the website.

- ix. Awards
 - a. Next board meeting is the grading awards meeting. Everyone on the board should be filling out the MRP. Only Elmira has submit so please promote this.
- x. Club Status Guidelines – Red, Yellow, Green
 - a. Spoke about creating a guideline to evaluate the clubs using the red light system. Adopting CLE criteria to make it our own and have it as criteria for the red light system.

- xi. February Board Meeting – February 6th-8th in Binghamton
 - a. Is changed to Albany
 - b. Binghamton as the second choice
 - c. If there is a storm that's the issue
- xii. Miscellaneous
 - a. #DARE2ELIMIN8 I dare you fundraiser. Walaa will post something on Holys wall if she eats green pudding. Than Walaa will donate. Barry will make the logo and Walaa will make the guidelines. This is for show your love, save a life.
 - b. KPLD Week – February 9th – 15th is KPLD awareness week
 - c. CKIx – celebrating our year. Keep an eye out for the awards for CKIx APPLY to be distinguished June 24th – 27th
- XVII. Remarks from the Kiwanis Committee
 - a. Johnny K – Society of distinguished colligians and the Don Forsyth scholarship. The deadline for the don forsyth is March 2nd. Remember that you are a volunteer organization please stop using the word mandatory. Holy sent out the CTE and it sounds like no one has looked at it. How many people are going to come on Thursday.
 - b. Rich Hall – Your primary responsibility is to make sure there are people here to take over when you are gone. Make sure you get your club elections done before d-con so they can come. This is the time of the year we need everyone to look for successors.
 - c. Allison – Ditto
 - d. Greg – Ditto
- XVIII. Adjournment
 - a. Adjourned at 12:38

Minutes by

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