



# New York District of Circle K International

Tri K Board Meeting Minutes

November 18th, 2017

**CKI**<sup>®</sup>  
Circle K  
International

# Tri K Board Meeting

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## Agenda

Saturday, November 18th , 2017 | Desmond Hotel in Albany, NY

- I. Call to Order
- II. Pledge of Allegiance
- III. CKI Pledge
- IV. Introductions
- V. Adjournment
- VI. Old Business
  - A. Approval of the DLSSP Board Meeting Minutes
  - B. Event Reports
    1. DLSSP
    2. Serve-a-thon
    3. New York Speaking
  - C. Service around the district
- VII. Board Member Reports
  - A. The importance of responsive communication and follow up
  - B. District Governor Jack Curzon
    1. Communications
    2. Forms and Documents
    3. Events
    4. Misc.
  - C. District Secretary Julia Dressler
    1. District Goal Progress
      - a) Missing April data
    2. Exec and Committee Meeting Minutes
  - D. District Treasurer Kate Wong
    1. Expense Report



## New York District of Circle K International

2. Dues Updates
  - a) Early bird clubs
  - b) Current membership
  - c) Unpaid Clubs (in danger of inactivation)
3. Tomorrow Fund
- E. District Editor Becca Lopez
  1. Circling the Empire
  2. LTG Newsletters
- F. Executive Assistant John Tirino
  1. Board Book for this month and from last month
  2. LTG Chats
  3. President Chats
- G. Executive Advisor to Chairs Ryan Coffey
  1. Committee Meetings held this month
- H. Lieutenant Governor Updates
  1. Report on divisional(s) held
  2. Next Divisional
  3. Club Status (by club)
- I. Updates from John on missing LTGs
- J. Alumni & Kiwanis Family Relations
  1. Communications with other branches
  2. KPLD SLP Committee
  3. Upstate Picnic
- K. Conferences & Conventions
  1. NYS Surveys
  2. DCON Theme
  3. DCON Promos and timeline
- L. Laws and Regulations
  1. Plan for remainder of year
- M. Updates from Ryan on missing chairs



## New York District of Circle K International

1. Awards
  2. Club Building and Strengthening
  3. Marketing
- VIII. New Business
- A. International Updates
    1. Subregion system report
    2. SPARK! and Awards
    3. Sub F Leadership Meet-Up
    4. International Council Meeting
      - a) Endorsed Bylaw amendment
      - b) Club Recruitment Chair
  - B. Policy Code Amendments
    1. As suggested by the Laws and Regulations committee
  - C. Tomorrow Fund Ideas
  - D. Website Redesign and Tech Committee Updates
  - E. DCON
    1. Finalized Theme
      - a) Mount Olympus
    2. Keynote Speaker
      - a) Proposals
        - (1) UNICEF
        - (2) Make-a-Wish
        - (3) Others?
    3. Convention Honoree
      - a) Nominations
      - b) Discussion
      - c) Vote
    4. CKI Alumni Honoree
      - a) Nominations



## New York District of Circle K International

- b) Discussion
- c) Vote
- F. Elections Policies and Procedures
  - 1. See attached policies
- G. Upcoming Events
  - 1. January Board
    - a) Date from survey
    - b) Location
      - (1) Ithaca
      - (2) Other proposals
  - 2. February Board
    - a) Awards grading- voting only
    - b) Potential dates
      - (1) Feb 9-11
      - (2) Feb 23-25
    - c) Desmond Hotel, Albany
  - 3. Mid- Winter
    - a) Desmond
    - b) Feb 16-18
  - 4. Pre-DCON
    - a) Voting only
    - b) Room is covered for voting board, everyone pays registration
    - c) Thursday evening arrival, Friday morning meeting
- IX. Open Forum
- X. Remarks from the Kiwanis Committee

## **Attendance**

### **Presiding Officer**

District Governor Jack Curzon

### **Voting Board Members in Attendance**

District Secretary Julia Dressler

District Treasurer Kate Wong

District Editor Rebecca Lopez

Capital Division Lieutenant Governor Letian Zhang

Empire Division Lieutenant Governor Jachelle Luma

Iroquois Division Lieutenant Governor Sandra Wong

Liberty Division Lieutenant Governor Kristian Mosquito

Long Island Division Lieutenant Governor Asad Moughal

Seneca Division Lieutenant Governor Tyler Reimold

Southern Tier Division Lieutenant Governor Nikita Lee

Western Division Lieutenant Governor Sayef Iqbal

### **Voting Board Members Not in Attendance**

Hudson Valley Division Lieutenant Governor Ashley Cimato

### **Non-Voting Board Members in Attendance**

Executive Assistant John Tirino

Executive Advisor to Committees Ryan Coffey

Alumni Kiwanis Family Relations Chair Michelle Feng

Conferences & Convention Co-Chair Sarah Moughal

Conferences & Conventions Co-Chair Peony Tse

### **Non-Voting Board Members Not in Attendance**

Awards Chair Grace Rosado

Club Building & Strengthening Chair Jackie Healy

Marketing Co-Chair Edgar Hu

Marketing Co-Chair Rongfei Jang

Service Initiatives Chair Viktoriya Borisova

Technology Chair Andrew Hoover



**New York District of Circle K International**

**Kiwanis Committee Members in Attendance**

District Administrator John Keegan

Assistant District Administrator Alison Mandel

Assistant District Administrator Greg Faulkner

Kiwanis Committee Representative Sean O'Sullivan

Kiwanis Committee Representative Eric Paul

## Meeting Minutes

- I. Call to Order
  - A. District Governor Jack Curzon called to order at 9:09am
  - B. Desmond Hotel in Albany, NY
- II. Pledge of Allegiance
  - A. Led by Lieutenant Governor Jachelle Luma
- III. CKI Pledge
  - A. Led by Executive Assistant John Tirino
- IV. Introductions
  - A. Name cards
  - B. Parliamentary Procedure Recap
  - C. New Directory
    1. Use it to find new Kiwanis LTG counterpart contact info
- V. Old Business
  - A. Approval of the DLSSP Board Meeting Minutes
    1. Empire Division Lieutenant Governor Jachelle Luma moved to approve District Large Scale Service Project Board Meeting Minutes
      - a) Liberty Division Lieutenant Governor Kristian Mosquito seconded
      - b) No Discussion
      - c) **Motion passes** with 11 in affirmation, 0 opposed, and 0 abstentions
  - B. Event Reports
    1. DLSSP Report: Con Con Co-Chair Peony Tse
      - a) Had over 160 people in attendance
      - b) Completed over 750 service hours
      - c) Update on Bus situation
        - (1) We received a third of the money back and offered those who took the bus either \$20 off speaking registration or a voucher for bus to speaking
    2. Serve-a-thon





## New York District of Circle K International

a) Nikita: A lot of people enjoyed it but had a lot of flaws that were recognized by planning committee

(1) Will be repeating it in April after DCON with the intention of having both old and new LTGs work together on the event

(2) Will prepare a full report on how the event went

b) Tyler: Great feedback from those who attended, but would've liked a better turnout

(1) Wonderful to have support from JCC

c) Julia: It will be easy to do it again since we have partners willing to work with us again

(1) Should charge for registration to reduce last minute drops

3. New York Speaking: Con Con Co-Chair Sarah Moughal

a) Over 115 Circle Kers in attendance

b) Raised \$600 for thirst project and \$552 to Make-a-Wish

c) Received plenty of good feedback on service fair, fellowship, and weekend as a whole

(1) See drive for reviews

C. Service around the district

1. Service Initiative Committee Update

a) Project Guides

(1) Easy guides to increase in-house service projects

b) Service Spotlights

(1) Please reach out to your clubs to get the to apply

c) District Project Week

(1) Guide for each day of the week

(2) Use #DPWeek2K17 for chance to win ice cream social for your club



## New York District of Circle K International

2. Macy's Make-A-Wish Cards
  - a) Write letters to Santa and send in to get \$1 donated to Make-A-Wish per letter
3. Warm Beginnings
  - a) Last Saturday, held our first Baby Shower Drive
  - b) Didn't collect a lot but still good experience
  - c) May be better to try it in warmer season; people may be more willing to stand outside
  - d) Becca will be creating guide incase clubs want to hold their own

### VI. Board Member Reports

#### A. The importance of responsive communication and follow up

1. Jack: LTGs need to work better with Executive Board, they all have been struggling to get you to complete small activities
2. Becca: We are still missing clubs ERFs; need responses about Newsletters, have only received about two
3. Kate: Asked for fundraising information, have only gotten about two responses, would like a response no matter if there is info or not
4. Johnny K: make sure are you communicating with Kate about clubs dues status
5. Julia: Need you all to be helping with getting MRFs in and verifying records, should be CCing me on emails
6. Jack: You need to respond to things in a timely manner and let us know if you need more time
  - a) Kristian: is it possible to receive directives from Exec Board?
    - (1) Jack: yes, but we'd only release them on a single date, not throughout the month, they could give directives to John if they know them in advance

#### B. District Governor Jack Curzon

1. Communications



## New York District of Circle K International

### 2. Forms and Documents

- a) Sent out NYCKI Newsletters
- b) Sent Letters to NYS and DLSSP bus donors
- c) Submitted reports to international
- d) Completed second round of one on one chats

(1) Moving forward, John will chat w/ LTGs, Ryan will chat w/ Chairs, Jack will chat w/Exec

(2) You are still welcome to speak one on one anytime if needed

### 3. Events

- a) Ithaca, Syracuse, Rochester, Liberty Divisional S/O to Kristian for having high attendance at Liberty Divisional
- b) International Council Meeting
- c) Committee Meetings
- d) Exec Board Meeting
- e) Running for Higher Office Workshop

### 4. Misc.

### 5. Check Governor's Report in drive for full report

## C. District Secretary Julia Dressler

### 1. District Goal Progress

#### a) Service Hours

(1) Total: 6,922.61 ~ 34.61% of goal

#### b) Funds Raised

(1) Total: \$13,689.19 ~ 45.63% of goal

(2) District Project: \$1,753 ~ 58.43% of goal

(3) Governor's Project: \$4,351.87 ~ 65.64% of goal

#### c) Club Events

(1) Interclubs: 80 ~ 64% of goal

(2) Kiwanis Family Relations: 124 ~ 82.67% of goal

(a) Good chance this is inaccurate reporting



## New York District of Circle K International

- (3) Socials: 54 ~ 36% of goal
  - d) District Event Attendance
    - (1) DLSSP: 151 ~ 86.29% of goal
    - (2) NYS: 120 ~ 96% of goal
  - e) Charters
    - (1) New charters: 2 ~ 40% of goal
  - f) Missing April data
    - (1) Looking to recover hours and funds from April
      - (a) May be a big reason we have seen large dip in funds and hours
    - (2) Please work with clubs to make sure editable excel sheets are accurate
2. Exec and Committee Meeting Minutes
- a) Still missing minutes from Laws and Regs, Club Building and Technology
  - b) Please get them to me, if they are really rough just send them over and I'll fix them up
- D. District Treasurer Kate Wong
1. Expense Report
- a) Governor's Expenses:
    - (1) (Line 103) DG Travel: \$376.27 was spent and \$723.73 left in balance
  - b) District Board Expenses
    - (1) (Line 201) Board Travel: \$1,527.98 was spend and \$1,472.02 left in balance
    - (2) (Line 205) LTG Capital: \$52.35 was spent and \$247.65 left in balance
    - (3) (Line 208) LTG Iroquois: \$102.46 was spent and \$197.54 left in balance



## New York District of Circle K International

(4) (Line 212) LTG Seneca: \$102.47 was spent and \$197.53 left in balance

(5) (Line 213) LTG Southern Tier: \$102.48 was spent and \$197.52 left in balance

(6) (Line 214) LTG Western: \$155.93 was spent and \$144.07 left in balance

c) Committee Chair Expenses

(1) (Line 301) Alumni & Kiwanis Family Relations: \$185.62 was spent and \$114.38 left in balance

(2) (Line 309) Service Initiatives: \$73.47 was spent and \$126.53 left in balance

d) Conferences & Conventions

(1) (Line 401) DOTC: \$113.97 was spent

(2) (Line 403) DLSSP: \$168.33 was spent

(3) (Line 404) ICON: \$1,800 was spent

(4) (Line 405) NYS: \$845.68 was spent

(5) (Line 411) Postage: \$33.52 was spent

e) Will be adding income from dues in the future

f) Can access Reimbursement Tracker and Expense Report throughout the year via Google Drive

2. Dues Updates

a) Reached out to treasurers individually

(1) Please let Kate know any clubs that are struggling to pay dues

(2) If dues sent in after Nov. 30th, club will be inactive

b) Early bird clubs

(1) 9 clubs: RPI, Oswego, Fordham, Adelphi, Geneseo, Colgate, Cortland, Ithaca, Canisius

(2) It takes a few weeks to process so don't worry if club isn't on list



## New York District of Circle K International

- c) Current membership
  - (1) 4 clubs have increased membership
  - (2) Goal is 20% increase so we are on the right track
- d) Unpaid Clubs (in danger of inactivation)
  - (1) Queens College is in danger but working on that right now
- 3. Fundraising Report Form
  - a) Reach out to treasurers to make sure they are submitting it
- 4. Tomorrow Fund
  - a) Grant to help clubs who need support with specific service projects
  - b) We can submit for a district event
  - c) Comes in form of reimbursement
- E. District Editor Becca Lopez
  - 1. Circling the Empire
    - a) Sent out two editions
      - (1) One over the summer
      - (2) One in September,
      - (3) Next one to go out in a week or so
  - 2. LTG Newsletters
    - a) You need to be sending me your newsletters
    - b) Clubs won't know information unless you tell them
      - (1) Updates to your club are so important
    - c) If you need an example, Kristian's was great
  - 3. Directory
    - a) Will be updating it again so please get me officer changes
    - b) Working to add committee members info
- F. Executive Assistant John Tirino
  - 1. Board Book for this month and from last month
    - a) Can be found in the drive under records



## New York District of Circle K International

- b) Private and Public one
    - (1) Public: District Board minutes and MBRF info
    - (2) Private: Public and includes committee minutes
  - c) Always includes information from the month prior
  - d) Includes MBRF for transparency and to put pressure on you to get work done
2. LTG Chats
- a) Will have after Tri-k
  - b) After this weekend, you will receive a doodle to schedule one on ones
3. President Chats
- a) Each Committee will do Know and Go Session led by Ryan
  - b) John will do one on one chats with Presidents
  - c) LTGs please let everyone know to sign up
- G. Executive Advisor to Chairs Ryan Coffey
- 1. Committee Meetings held this month
    - a) Awards, CON CON, Laws and Regs, Marketing, and Tech
- H. Lieutenant Governor Updates
- 1. Liberty Division Lieutenant Governor Kristian Mosquito
    - a) Divisionals held
      - (1) Light the Night
        - (a) October 5 in Central Park, 12 attended
      - (2) Richmond Terrace Cemetery Cleanup
        - (a) October 7 in Richmond Terrace, Staten Island; 7 attended
        - (b) Volunteered with Kiwanis, Key Club, and Aktion Club
      - (3) October Divisional
        - (a) October 26 at NYU. 35 people attended



## New York District of Circle K International

- (b) Made cards for St. Jude's, ate falafel, icebreaker, presentations on District and Governor's Projects, club updates
- (c) Raised \$151 for Make-a-Wish Foundation
- b) Next Divisionals
  - (1) Liberty Holiday Party
    - (a) December 8th at Hunter
    - (b) De-stress social right before finals
  - (2) February Divisional
    - (a) February 2nd at Fordham
    - (b) Running for Office session
  - (3) LTG Election
    - (a) March 2nd at Baruch
    - (b) 5 people have the potential to be LTG
    - (c) Will reach out to them in February
- c) Club Status
  - (1) Baruch
    - (a) Working on dues. Plan is to get USG to pay them.
    - (b) Full board after some shifts
    - (c) Low member count despite efforts to recruit. Some officers have been busy.
    - (d) Will work with Baruch's board to recruit more
  - (2) CCNY
    - (a) Working on dues. Plan is to pay using funds collected, raised, and donated by Kiwanis
    - (b) Full board the whole year
    - (c) Decrease in members despite efforts to recruit.
  - (3) Fordham
    - (a) Dues are already paid by sponsoring Kiwanis
    - (b) Full board the whole year
    - (c) Lack of attendance at DLSSP and NYS. Otherwise, they're doing great!





## New York District of Circle K International

### (4) Hunter

- (a) Club will use dues charged from members and funds raised. Won't get them in by deadline
- (b) Full board after a recent appointment
- (c) Few events planned and low member count due to a VP vacancy and lack of motivation from club president. Because the club has some enthusiastic members, spring semester has potential.
- (d) Meeting with the Hunter Board on Tuesday to discuss the state of club

### (5) Lehman

- (a) Dues to be paid by Sponsoring Kiwanis
- (b) Full board after some shifts
- (c) Unable to hold a meeting until November 13 due to Student Life. Lack of service events but has had fundraisers. Success of the club will depend on the newly recruited members.

### (6) NYU

- (a) Working on dues. Plan is to pay using funds collected, raised, and donated by Kiwanis
- (b) Full board despite an officer resignation
- (c) Need to focus more on recruitment

### d) Charters

#### (1) Pace

- (a) Charter president is recruiting members and officers
- (b) Club missed deadline for school recognition for Spring 2018; may run as satellite club temporarily and charter in Fall 2018
- (c) Kiwanis clubs have agreed to sponsor

#### (2) FIT



## New York District of Circle K International

- (a) Charter president is interested but is a transfer student adjusting to a new school
- (b) Club might charter in Fall 2018
- 2. Iroquois Division Lieutenant Governor Sandra Wong
  - a) Report on divisional(s) held
    - (1) Regional Training Conference w/ Southern Tier in April
      - (a) Basic officer training and fellowship
    - (2) Fall Rally in October w/Key Club
      - (a) Guest Speaker from March of Dimes
      - (b) Various Presentations
      - (c) Workshops and officer check ins
      - (d) In House Projects and Ice Breakers
  - b) Next Divisional
    - (1) End of January or Start of February
      - (a) Probably in Syracuse
    - (2) LTG Elections prob in Feb/March
      - (a) Two or three potential successors
  - c) Club Status (by club)
    - (1) Oswego
      - (a) Dues Paid and full board
      - (b) Need to work on recruitment and retention
    - (2) Syracuse
      - (a) Struggling to pay international dues
        - (i) Charging members \$20 for dues to help pay
        - (ii) Fundraising via coupon books and bake sales
        - (iii) Sponsoring Kiwanis Club is sending \$100
        - (iv) After everything they are still short about \$100, most likely will not have dues paid by Nov 30th



## New York District of Circle K International

- (b) Full Board
- (c) Need to work on recruitment and retention
- (3) Utica
  - (a) Working to re-register club with campus
- (4) Colgate
  - (a) Doesn't have to pay dues because of recent charter
  - (b) Full board
  - (c) Doing well with a lot of Key Club Alumni
- d) Charters
  - (1) None
- 3. Empire Division Lieutenant Governor Jachelle Luma
  - a) Report on divisional(s) held
    - (1) Has yet to have one
  - b) Next Divisional
    - (1) Week of District Project Week, week of 27th
    - (2) LTG election in Early Feb
      - (a) One member who is very interested
  - c) Club Status (by club)
    - (1) Vaughn
      - (a) Good contact but need to work with Secretary
      - (b) Working to get ERF
    - (2) Queens
      - (a) Working on getting them back to active status
      - (b) Issue with President
      - (c) Putting stress on VP because more focused on other responsibilities
      - (d) President won't contact Kiwanis about dues
      - (e) Emailed President of Glendale Kiwanis last night



## New York District of Circle K International

- (f) Recently replaced Treasurer
- (3) St. John's University
  - (a) All set for dues
  - (b) Club is all sophomores who aren't putting a ton of effort in
  - (c) Need to motivate them more because problem with membership
  - (d) Working with Secretary for MRFs
  - (e) Still haven't replaced VP, hoping to do so via appointment
    - (i) Past VP will be in background doing work with other VP but probably won't work well
- d) Charters
  - (1) Have Kiwanian who is interested in chartering in LIU brooklyn
    - (a) Just need to work with school
- 4. Long Island Division Lieutenant Governor Asad Moughal
  - a) Report on divisional(s) held
    - (1) Held Aug 19th at Adelphi
      - (a) 10 students in attendance
      - (b) Did leadership presentation, fellowship and had presentation on District Events
  - b) Next Divisional
    - (1) December 2nd at Stony Brook University
      - (a) Talk about higher office and do service projects
      - (b) Cotton Candy fundraiser
      - (c) Directly following, Stony Brook CKI hosts a coffee shop



## New York District of Circle K International

- (2) Potential LTGs
    - (a) Two or Three people interested
  - c) Club Status (by club)
    - (1) Adelphi
      - (a) Dues are set
    - (2) Hofstra
      - (a) Didn't realize they had to pay International dues but they figured it out
      - (b) Looking for a more stable kiwanis sponsor
    - (3) Molloy
      - (a) Dues are collected
      - (b) Will be meeting later to discuss e board problems
      - (c) Low member count
    - (4) Stony Brook
      - (a) Paid dues; doing well
  - d) Charters
    - (1) No, want to focus on strengthening current clubs
5. Western Division Lieutenant Governor Sayef Iqbal
- a) Report on divisional(s) held
    - (1) September 12th,
      - (a) E Board members only ~15 in attendance
      - (b) Went over District and Governors Project
      - (c) How to plan for year
  - b) Next Divisional
    - (1) December 9th, hopefully Canisius College
    - (2) LTG Elections in Late Feb at University at Buffalo
    - (3) 1 or 2 people in mind for LTG next year
  - c) Club Status (by club)
    - (1) Niagara



## New York District of Circle K International

- (a) 16 members
- (b) Kiwanis Advisor has not gotten back but have members registered on MUC
- (c) Failed to hold meetings past month
- (d) Club President is having issues at the moment
  - (i) Club VP has reached out for help
  - (ii) Will help table next semester to get membership up
- (2) Canisius College
  - (a) Dues are paid and has full e board
  - (b) No immediate concerns
  - (c) Will check in with E Board via email
- (3) UB
  - (a) Hasn't sent out dues
    - (i) Should be sent out by Monday
  - (b) 80 dues paying members
  - (c) Full E Board
  - (d) No Immediate concerns
- (4) Buff State is suspended
  - (a) Will work with Faculty advisor about options
- d) Charters
  - (1) None
- 6. Seneca Division Lieutenant Governor Tyler Reimold
  - a) Report on divisional(s) held
    - (1) October Divisional was supposed to be Serve-a-thon
  - b) Next Divisional
    - (1) January held most likely at University of Rochester
    - (2) LTG Elections in March
      - (a) 3 Potential LTG Candidates
  - c) Club Status (by club)



## New York District of Circle K International

- (1) Geneseo
  - (a) Dues Paid and has full E Board
- (2) St. John Fisher
  - (a) Won't be paying dues this year due to struggles
  - (b) Has a lot of E Board vacancies
- (3) Brockport
  - (a) Won't be paying dues this year due to struggles
  - (b) Will work to be prepared to start next semester strong
- (4) Rochester Institute of Technology
  - (a) Dues will be paid and has full E Board
- (5) University of Rochester
  - (a) Dues will be paid and has full E Board
- d) Charters
  - (1) Reached out to by Finger Lakes Kiwanis LTG about possible chartering at Hobart
  - (2) Will try to reach out to school
- 7. Southern Tier Division Lieutenant Governor and Northern Division Liaison Nikita Lee
  - a) Report on divisional(s) held
    - (1) October 30th
      - (a) 20-25 people attended
      - (b) Presentations, Highway cleanup and made friendship bracelets
  - b) Next Divisional
    - (1) Maybe one at end of semester before finals
      - (a) Possibly focusing on fundraising
    - (2) Will hold two next semester



## New York District of Circle K International

- (a) One at beginning and one directly before  
DCON for election of new LTG
- (3) Possible LTG
  - (a) Have one person in mind for sure and another  
but may be looking to focus on club first
- (4) Will try to have divisional in beginning of the semester  
for Northern Division
- c) Club Status (by club)
  - (1) Binghamton University
    - (a) Dues not yet paid
  - (2) Cornell University
    - (a) Dues not yet paid
  - (3) Elmira College
    - (a) Dues not yet paid
  - (4) Hartwick College
    - (a) Inactive
  - (5) Ithaca College
    - (a) Dues Paid
  - (6) SUNY Cortland
    - (a) Newly chartered so doesn't pay dues
    - (b) Hasn't been very responsive
    - (c) Failing to fill out ERF/MRFs
- d) Northern
  - (1) Clarkson University
    - (a) Dues not yet paid
    - (b) Getting in all MRFs
  - (2) St. Lawrence University
    - (a) Dues not yet paid
  - (3) SUNY Potsdam
    - (a) Dues not yet paid





## New York District of Circle K International

- (b) Recently had secretary resign so looking to figure that our ASAP
- (4) Doesn't know anyone who can take over as LTG
  - (a) May look to Clarkson since they are most responsive
- e) Charters
  - (1) Chartered SUNY Cortland over summer
    - (a) Members don't understand the extent to which Circle K is
      - (i) Will try very hard to get them to DCON
    - (b) Trying to work with President but he is very selective as to what he responds to
- 8. Capital Division Lieutenant Governor Letian Zhang
  - a) Report on divisional(s) held
    - (1) October 15th
      - (a) 8 in attendance from RPI, RSC and HVCC
      - (b) DLSSP review, NYS registration and info on dues was covered
  - b) Next Divisional
    - (1) Possibly Jan/Feb
      - (a) Looking to do at SUNY Cobleskill
    - (2) LTG Elections 1-2 weeks before DCON
      - (a) Two possible successors
  - c) Club Status (by club)
    - (1) SUNY Cobleskill
      - (a) Has yet to submit dues
      - (b) Has full e board
    - (2) Hudson Valley Community College
      - (a) Hasn't turned in dues
      - (b) Membership problems but has full e board



## New York District of Circle K International

- (3) Russell Sage
  - (a) Dues should be paid soon
  - (b) Brought two new members to fill in sec and treasurer

- (4) University at Albany
  - (a) Has contact and will be visiting club soon
  - (b) Dues status is unknown

- (5) RPI
  - (a) Dues paid and full e board
  - (b) Currently having pie making event to Raise money for families to get christmas gifts

- d) Charters

- (1) Kiwanian would like to start one at St. Rose but no information with students
  - (a) Will be a re-charter so will look at faculty members to help with process

- I. Updates from John on missing LTGs

- 1. Hudson Valley Division

- a) Report on divisional(s) held
      - (1) Only one school so hard to tell
      - (2) Has been working with Poughkeepsie and Newburgh Kiwanis clubs in area to plan fundraisers and events

- b) Next Divisional

- (1) Mid December
      - (a) Will focus on importance of fundraising for District and Governor's projects
    - (2) LTG Election held at end of February
      - (a) Two potential successors who were both Key Clubbers

- c) Club Status



## New York District of Circle K International

### (1) SUNY New Paltz

- (a) Dues will be paid by 11/30 and has full e board
- (b) Had been taking on much of President's responsibilities in past months but things have been running more smoothly now

### d) Charters

#### (1) Marist

- (a) Poughkeepsie Kiwanis is looking to help with reactivating the club

#### (2) Manhattanville College

- (a) Had student who is interested but school will not allow for us to start up until spring

#### (3) Vassar

- (a) Poughkeepsie Kiwanis mentioned may be good school to charter at

## J. Alumni & Kiwanis Family Relations

### 1. Communications with other branches

- a) Sandra sent out communication between Kiwanis and CKI
- b) One member is working primarily with Builder's Club
- c) Will follow up with members later today to schedule committee meeting for the week
- d) Did not submit Committee MBRF

### 2. KPLD SLP Committee

- a) Ashley, Sandra, Beatriz and three key clubbers will work to advocate for KPLD and help get clubs to fundraise for cause
- b) Next meeting will be late December/early January
- c) Jorge is making new pin design for organization

### 3. Upstate "Picnic"

- a) Will be an Indoor social at Syracuse University
- b) Hoping to hold in February



## New York District of Circle K International

- c) More details to come
- 4. Alumni Foundation
  - a) Want to promote more and make known that you do not need to be member of Kiwanis to participate; great first step to joining Kiwanis
  - b) \$25 for dues for recent members and is increased depending on position you have held in CKI
  - c) Update alumni database by collecting emails of seniors
    - (1) Eric- how can we help you?
    - (2) Jack- we should start promoting alumni foundation with graduating seniors
      - (a) People outside of District Board don't realize
    - (3) Johnny K- Get article to Becca for CTE
- K. Break for lunch recess at 11:56am- 1:07pm
- L. Conferences & Conventions
  - 1. NYS Surveys
    - a) Received a lot of positive feedback
    - b) Dress Your President went very well but we still need to work more to promote it in the future
    - c) Want to work more with team leaders prior to NYS
  - 2. DCON Theme
    - a) Mount Olympus
  - 3. DCON Promos and timeline
    - a) Want to release registration form around Christmas time as a holiday gift
    - b) Will be meeting with Hotel later today
- M. Laws and Regulations
  - 1. Plan for remainder of year
    - a) Will be going over policy code changes later



## New York District of Circle K International

- b) Will go over bylaws and possible changes that we will propose at DCON ready for board in January

### N. Updates from Ryan on missing chairs

#### 1. Awards

- a) Going through last years and changing/revitalizing based on survey responses
  - (1) Congrats to Letian who won raffle
  - (2) Sandra gave great feedback on survey
- b) Working on brand new award for committee members on committees
- c) Scholarships
  - (1) 4 international scholarships and Don Forsyth Scholarship
  - (2) Please fill out, last year not many people applied
    - (a) Please share info with your clubs
- d) Four categories of awards
  - (1) Tiered, Non-tiered, Individual, and Club Officers
  - (2) Applications are usually due Monday before feb board meeting
- e) New member, Kaylea from Elmira, joined Awards Committee

#### 2. Club Building and Strengthening

- a) Chartering workshop held at NY Speaking for LTGs went well
- b) Learned more about Satellite clubs
- c) November Give-a -Way
  - (1) Giving away \$25 for clubs that participate in Member Monday
- d) Resources page is newly revitalized
- e) Will be creating Youtube videos on how to run fellowship activities

#### 3. Marketing



## New York District of Circle K International

- a) Cover photo for DCON will be sent out soon
- b) Page to request materials on website
  - (1) Please share with clubs

### VII. New Business

#### A. International Updates

##### 1. Subregion system report

- a) Jack recently received report, though it is from 2 years ago
- b) Subregion system wasn't always this way
- c) Was changed a few years ago to accomplish certain set of goals
  - (1) None of the original goals have been accomplished by change
- d) Jack: At Subregion F Governor's meeting, shared opinions about trustee system in general
- e) Will work to change structure and work on International bylaw change
  - (1) Will speak with you in casual setting and then those interested and willing will be asked to help

##### 2. SPARK! and Awards

- a) SPARK!
  - (1) Replacement of Leadership Academy
  - (2) No major differences but they are tacking onto the start of international convention
    - (a) Guessing this is a way to save on cost and increase attendance to CKIx
  - (3) Looking for people who don't hold leadership position
    - (a) People who could benefit from leadership development
    - (b) Not looking for successors and club board members to go



## **New York District of Circle K International**

- (i) Looking for young, new members of clubs
  - (ii) Really need LTGs help to work with Presidents to find people
- (4) Tyler: will there be any funding for those interested?
- (a) Jack: District used to do scholarship for two people to LA, may try to implement again
  - (b) Cost is listed as \$200, doesn't include travel
  - (c) For Leadership Academy, travel was covered for 3 people

### b) Awards

- (1) Humanitarian Award
  - (a) recognize one individual whose efforts on behalf of others have significantly contributed to the betterment of the world
- (2) Outstanding CKI Alumnus Award
  - (a) recognize one outstanding Circle K Alumnus who has remained committed to the realization of mankind's potential after his/her years as a Circle K member
- (3) Circle of Service Award
  - (a) recognize and honor an individual within Kiwanis International who has made the most outstanding contribution to all of Circle K International.
- (4) Check out drive for more information about each Award
- (5) Need to nominate club officers and alumni



## New York District of Circle K International

- (a) Anyone can nominate but as a board it would be nice to work together on nominating an alumni
- 3. Better World Books Ambassador
  - a) Opening on the International Service Committee
  - b) Please share application with clubs
    - (1) Due November 30th
- 4. Sub F Leadership Meet-Up
  - a) Asked for at least 3 District Officers from each District
  - b) Less about logistics and more just thoughts/bonding
  - c) Kristian: Burnout discussion was really relevant but it is hard to have discussion with +17 people
- 5. International Council Meeting
  - a) Endorsed Bylaw amendment
    - (1) Article 13: Section 7: Item b. In the event that two (2) candidates tie, the following procedure shall be followed: the candidates shall each answer one (1) fish bowl question, with their responses limited to one (1) minute each. The voting body shall vote once more. If the two (2) candidates tie an additional time, each candidate will be assigned a face of a coin, and the coin will be tossed three (3) times. The candidate whose face lands face up two (2) out of the three (3) tosses will be elected.
    - (2) Made as a direct response to tie that occurred at CKIx
    - (3) Jack: doesn't solve problem, puts it to chance
      - (a) Suggested: Why can't chair of house or IP break the tie? Shut down because not in sub region; have incumbent trustee vote? shut





## New York District of Circle K International

down because it would take vote away unless there is a tie, was told we couldn't propose it

(b) Jack was only member of Council that voted against change

(c) Tyler: likes Jack's idea, would like to see NY Laws and Regs propose their own amendment

(4) Greg: It makes so much sense to have IP break vote

(5) Jack: Will leave up to Laws and Regs to propose

(6) Ryan: How does it work if two changes on the same topic are proposed?

(7) Jack: If one passes and happens someone will have to vote to shut it down?

(a) Not 100% sure, will talk with Karl about details to clarify

(8) Held Informal Vote,

(a) Majority preferred trustee to break the tie

b) Club Recruitment Chair

(1) International designed new committee chair position for club level

(2) Role of Chair: to continually promote Circle K International on campus.

(3) Worded as "required" as it would be very helpful but should be used on club to club basis

(4) Letian: last year we had a lot of people running and we created membership chair position and they have been very helpful

(a) It would be very helpful to clubs to have someone in this position

(5) Take a look at the guide for more information

(6) Implement



## New York District of Circle K International

- (a) Tyler: should we add to amendments?
- (b) Ryan: Not necessary
- (c) Julia: Ryan can share with VPs since they are working primarily with Club Committee Chairs
- (d) Ryan: will promote through club building as well

### B. Policy Code Amendments

#### 1. As suggested by the Laws and Regulations committee

- a) District Editor Rebecca Lopez moves to block the voting of the amendments to the District Policy Codes for the following sections:

- (a) Section 5: item 1, item 4 article f, item 5 articles e through n, item 6 articles f and h, item 7 articles c and g, item 8 articles d and i, item 9 articles c and d

- (b) Section 6: item 1

- (c) Section 10

- (d) Section 11: item 4

- (2) Liberty Division Lieutenant Governor Kristian Mosquito seconded

- (3) No discussion

- (4) **Motion passes** with 11 in affirmation, 0 opposed and 0 abstentions

- b) Liberty Division Lieutenant Governor Kristian Mosquito moves to approve the blocked amendments to the NY District Policy Codes

- (1) Long Island Division Lieutenant Governor Asad Moughal seconded

- (2) No discussion



## New York District of Circle K International

(3) **Motion passes** with 11 in affirmation, 0 opposed and 0 abstentions

### 2. Section 5, Item 4 Article I

- a) Ryan: At Laws and Regs Committee meeting we discussed idea to change from “study abroad” to “not in district” but it would run into problems with people who are not from NY state. Policy codes already outline what officers need to fulfill or they will be removed from office so this is an unnecessary statement.
- b) Jack: Seems as though it was put in place to address particular situation and it doesn't work in all situation; at the discretion of the governor and board, those who are not doing their job will removed regardless
- c) Liberty Division Lieutenant Governor Kristian Mosquito moves to remove Section 5 item 4 article i from the NY District Policy Codes

(1) Seneca Division Lieutenant Governor Tyler Reimold seconded

#### (2) Discussion

- (a) Nikita: if we keep it, it would impact those not living in the district during summer?
- (b) Tyler: that is why we should get rid of it all together
- (c) Ryan: Already have requirements you need to fulfil that if you don't can have you removed
- (d) Letian: this existed to deter people who are studying abroad in the first place; if they serve and have to be removed from office it will be extra work to find replacement later in the year
  - (i) should keep article



## New York District of Circle K International

- (e) Kate: if we decide to keep it, need to make sure people know so that they do not intend on studying abroad during their term
- (f) Becca: if you are away from division, no matter to what degree, you won't have good relationship with clubs and won't know what's going on; division will crumble, if you are saying that they can study abroad then they may go and we could see decline in clubs within the division
- (g) Tyler: if we decide to include this article, we don't like wording with studying abroad as you could be in canada but closer than someone just studying in another part of NY, it needs to include more or it becomes subjective about what you are actually doing and how far you actually are
- (h) Greg: if a member were to read policy, became candidate anyway, what would response be if we were to remove it?
  - (i) Is this consistent with the bylaws? Bylaws take precedent
- (i) Ryan: Qualification for higher office does not state you can not study abroad
- (j) Greg: Someone will challenge it and run because the bylaws take precedent over policy codes
- (k) Nikita: if someone comes in and says according to bylaws I can study abroad they can ignore policy codes?



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- (l) Becca: bylaws state requirements but doesn't necessarily state you need to be in district, in policy codes it is in addition, is do they follow policy codes?
    - (i) Greg: policy codes are suggestions, bylaws are the only things required, they supercede policy codes
  - (m) Tyler: would it make sense to remove lines completely?
    - (i) Greg: just can't be inconsistent
  - (n) Eric: Policy codes are recommendations, you can say there is violation of policy code but if bylaws say they can run you can't do anything to hold them back
  - (o) Greg: no one is held to policy code, they are intended to only be used to run the board
  - (p) Becca: shouldn't allow people to be on board if you are not in NYS for more than 4 weeks, unless it is on break then that would make sense
  - (q) Jack: limiting to state doesn't solve problem either, if you go upstate vs downstate that is still huge difference
- (3) Seneca Division Lieutenant Governor Tyler Reimold moves to amend the current amendment to read that we edit Section 5 item 4 article i of the NY District Policy Codes to read: "It is recommended that no member of the district board may serve in office if he or she is enrolled in a study abroad program, internship, or other program that prevents them from



## **New York District of Circle K International**

being in the district, and in the case of Lieutenant Governor within their division, lasting 4 or more weeks within the administrative year for which he or she has been elected or appointed to the office, excluding the summer and winter breaks"

(a) Southern Tier Division Lieutenant Governor  
Nikita Lee seconded

(b) Discussion:

(i) Letian: recommended is such a weak word

(4) Capital Division Lieutenant Governor Letian Zhang moves to amend the amendment to the amendment to read that edit Section 5 item 4 article i of the NY District Policy Codes to read: "No member of the district board may serve in office if he or she is enrolled in a study abroad program, internship, or other program that prevents them from being in the district, and in the case of Lieutenant Governor within their division, lasting 4 or more weeks within the administrative year for which he or she has been elected or appointed to the office, excluding the summer and winter breaks"

(a) District Treasurer Kate Wong Seconded

(b) Discussion

(i) Tyler: shouldn't we keep "it is recommended" so that future board knows that it is just a suggestion

(ii) Becca: the Admins will still be around to let them know



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- (iii) Allison: if internship takes people out of division, people can still do job. Are we discouraging people because they may want to do internship as well?

(c) **Motion to amend the amendment the amendment passes** with 8 in affirmation, 3 opposed and 0 abstentions

(d) Discussion

- (i) Kate: originally there must have been a reason they didn't include internship

- (a) Whole lifestyle changes for study abroad; internship is not

- (ii) Becca: at RIT we have Co-op where your internship could be abroad

(e) District Editor Rebecca Lopez moves to call to question

- (i) Western Division Lieutenant Governor Sayef Iqbal seconded

- (ii) No Discussion

- (iii) **Motion passes** with 8 in affirmation, 2 opposed and 1 abstention

(f) **Motion to amend the amendment passes** with 9 in affirmation, 0 opposed and 2 abstentions

- (i) No discussion

(g) **Motion passes** with 9 in affirmation, 0 opposed and 2 abstentions

3. Break from amendments to give the floor to Rebecca Clemence, Executive Director of Kamp Kiwanis

- a) Thank you for coming for DLSSP
- b) Made big difference for board of directors



## New York District of Circle K International

- (1) Finally, were able to get board to sit down and talk about the future of the camp
  - c) Organization has done lots of work with disaster relief
    - (1) Sent trailer to Texas and Puerto rico to help
  - d) 50th anniversary at Kamp Kiwanis is this year
    - (1) March 4th will have 50th anniversary Gala
    - (2) Will have other projects during the year but Gala to kick it off
  - e) Open of Kamp is May 19th if you can make it to help
  - f) Please note on business card is her new email address
4. Section 8, Item 1, Article b
- a) Seneca Division Lieutenant Governor Tyler Reimold moves to change the wording of Section 8, Item 1, Article b of the NY District Policy Codes to read " Said member must notify their intentions to the District Governor and District Administrator at least thirty (30) days prior to the start of District Convention. Anyone who does not abide by this limitation must run off the floor at the House of Delegates."
    - (1) Liberty Division Lieutenant Governor Kristian Mosquito seconded
    - (2) Discussion
      - (a) Ryan: Two years ago had only 4 people run for office and had a lot of time for causing, versus last year they shortened time and then 12 people ran which led to a lot of problems with timing of sessions at District Convention
        - (i) Want Con Con to be able to have stuff
        - (ii) Kiwanis Committee has stated their worries that it would hinder people from





**New York District of Circle K International**

running but you could still run off the floor

(iii) Since policy codes aren't enforceable, it would be more of an encouragement since, it couldn't be forced

(b) Rich: it is not unusual that people decide to run right before hand

(i) It will give advantage to board since they typically know far in advance

(c) Johnny K: if this change is being done because of time restraints just move the program along and don't have a million speakers

(i) Ryan: we could if we knew how many people were running

(d) Julia: they have candidates meeting earlier in the day so we could edit dinner arrangements after that meeting

(e) Johnny K: need to keep in mind that in the past a lot of people have made decision to run on friday of convention

b) District Secretary Julia Dressler moves to amend the amendment to change the wording of Section 8, Item 1, Article b of the NY District Policy Codes to remove "Anyone who does not abide by this limitation must run off the floor at the House of Delegates." and to instead read, " Said member must notify their intentions to the District Governor and District Administrator at least thirty (30) days prior to the start of District Conventions."

(1) Liberty Division Lieutenant Governor Kristian Mosquito seconded



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(2) Discussion

(a) Nikita: what happens then if they don't notify you?

(b) Jack: Purpose of change is to get people that know they will be running to let us know ahead of time; can't hold people to the second part of the original amendment anyway

(3) **Motion to amend the amendment passes** with 11 in affirmation, 0 opposed and 0 abstentions

(a) No discussion

(4) **Motion passes with 11 in affirmation**, 0 opposed and 0 abstentions

5. Section 8, Item 5, Article B

a) Liberty Division Lieutenant Governor Kristian Mosquito moves to add Article b under Section 8, Item 5 of the NY District Policy codes to read: "In the event of a tie when only two candidates remain, the tiebreaking vote shall be cast by the presiding chair of that election."

(1) District Editor Rebecca Lopez seconded

(2) Discussion

(a) Sayef: Will this be recommended for club elections?

(i) They follow District Elections Codes

(b) Tyler: more appropriate to add to bylaws?

(i) Yes

(c) Becca: nothing in the bylaws that contradicts this?

(i) Ryan: This is how we have always done this we just never put it in writing

(d) Sayef: Do you get rid of re-vote first?



## New York District of Circle K International

(i) We never do re-vote for district level

(e) Jack: Would not conflict with anything but we should add to bylaws because it talks about votes but not in the event of a tie

(f) Becca: Should add to policy codes now and bylaws later so that it can't be questioned

(g) Johnny K: keep in mind international may not accept procedure

(3) **Motion passes** with 11 in affirmation, 0 opposed and 0 abstentions

### 6. Section 8, Item 7

a) Jack: Currently the term suggestion is vague, running for position and removing should require same vote

b) Liberty Division Lieutenant Governor Kristian Mosquito moves to change the word "suggestion" to "a two-thirds majority vote" in Section 8, Item 7 of the NY District Policy Codes

(1) Seneca Division Lieutenant Governor Tyler Reimold seconded

(2) No discussion

(3) **Motion passes** with 11 in affirmation, 0 opposed and 0 abstentions

### 7. Section 25, Item j

a) Liberty Division Lieutenant Governor Kristian Mosquito moves to add item j, reading "No partisan political references or sentiments shall be made during public presentations at any official New York District Circle K Function. This includes, but is not limited to: caucusing, spirit shows, workshops and speeches." under Section 25 of the NY District Policy Codes

(1) Southern Tier Lieutenant Governor Nikita Lee seconded



## New York District of Circle K International

### (2) Discussion

- (a) Peony- why do we not include religious?
- (b) Ryan- We say God in the pledge, which is technically religious. We are also emitting the word religious by the recommendation of Kiwanis Committee
- (c) Becca- Last year at DCON, had a member who did religious speech that made people uncomfortable
- (d) Ryan- this is in reference to slam poetry that occurred at DLSSP
  - (i) Speech at DCON was about respecting her religion, DLSSP was about trashing politics
  - (ii) This is not being put into place to stop controversial talk

(3) **Motion passes** with 10 in affirmation, 0 opposed and 0 abstentions

### C. Tomorrow Fund Ideas

1. Eric: can it be used for DLSSP?
  - a) Jack: I believe so, just need to confirm
2. Jack: Applied last year and received \$480 for Hope 4 Homeless
3. Peony: Stony Brook got it last year and you don't get checks till way later
4. Kate will look into using it for DLSSP next year
5. Johnny K: who is the Kiwanian that works with Tomorrow Fund?
  - a) Jim Mancuso

D. Recess from 2:31pm- 2:41pm

E. Website Redesign and Tech Committee Updates

1. 3 options



## New York District of Circle K International

- a) Highstake
    - (1) Highly customizable
    - (2) Modern style
    - (3) Only one that doesn't have slider
  - b) Easy note
    - (1) Built in front page slider
    - (2) Media oriented
    - (3) Can use the entire page
  - c) Asprilla
    - (1) Has multiple layout options
    - (2) uses a lot of the white space
2. Andrew is looking for unofficial vote to take into consideration
- a) All of them work well, just looking for the one we like the most aesthetically
    - (1) HighStake: 0 votes
    - (2) Easy note: 7 votes
    - (3) Asprilla: 10 votes
3. Still locating all the links from international
- a) Let Andrew know about any error links
    - (1) Can use contact form on the website
4. Most likely changing website over winter break
5. Interest in Online District Store to sell your club's apparel?
- a) Apparel would be exchanged at conventions, not via mail
  - b) Sayef: Who keeps clubs accountable?
  - c) Jack: Not our responsibility, just giving club a platform
    - (1) Johnny K: will we approve what is being sold?
    - (2) Yes
  - d) Nikita: Clubs should have to sign something saying they are held accountable, we are not
  - e) Ryan: Just looking at thoughts, not logistics rn



## New York District of Circle K International

- f) Jack: Will we deal with money?
  - (1) Ryan: We will just link club's order forms
  - (2) Tyler: Depends on functionality of if we could handle money
  - (3) Jack: Hesitant to send stuff through district, idea is to give club platform, we don't want to touch money
  - (4) Ryan: just advertising the clubs form
- g) Peony: should also put note directly on website saying we are not liable just to make it perfectly clear
- 6. Peony: we should embed our social media feed

### F. DCON

- 1. Finalized Theme
  - a) Mount Olympus
- 2. Keynote Speaker
  - a) Proposals
    - (1) Nikita: Cornell Alum has founded organization called Good Journey
      - (a) Educational organization; teaches people to make positive decisions through sustainable consumption
      - (b) Example: Which one would you buy?
        - (i) Faux fur or fur?
          - (a) Might be more beneficial to buy real fur if you look at manufacturing behind faux
          - (b) More complex than for example styrofoam or paper
    - (2) Julia: Make-a-Wish
      - (a) In contact with Kirsten Broschinsky from Albany Chapter



## New York District of Circle K International

- (b) Could have Make-a-Wish family as well as speaker from organization come free of charge
  - (c) Similar to St. Baldrick's speaker last year
  - (3) Discussion
    - (a) Peony: be nice to have district project representing here since we did Governor's for NYS, fundraising at DCON would also help raise goal
    - (b) Greg: what night?
      - (i) Jack: Saturday night works better
    - (c) Greg: Good cause, just make sure it has a good speaker
    - (d) Nikita: Good Journey does a lot of presentations at colleges
    - (e) Julia: the speaker from Make-a-Wish is skilled and we can choose family so we can make sure we get good speakers
  - (4) Informal Vote as recommendation to Con Con
    - (a) Make a Wish: 10
    - (b) Good Journey: 5
  - (5) Exec will work with Con Con to get speaker in place moving forward
  - (6) Will do possible work shop with Good Journey
3. Convention Honoree
- a) Nominations
    - (1) Jachelle: The Goldsteins
    - (2) Becca: Sean O'Sullivan
    - (3) Ryan: Allison and Rich
  - b) Closed discussion was held



## New York District of Circle K International

- c) Closed vote was held, John and Hazel Goldstein were selected
- 4. CKI Alumni Honoree
  - a) Nominations
    - (1) Becca: Greg Faulkner
    - (2) Nikita: Jason Steiner
  - b) Closed discussion was held
  - c) Closed vote was held, Greg Faulkner was selected
- G. Elections Policies and Procedures
  - 1. See policy codes and bylaws
  - 2. LTGs be familiar with policies so when you are running elections you know how it works
- H. Kiwanis Pediatric Lyme Disease
  - 1. Watched Video
    - a) Eric: Money only goes to those under 21 years old
      - (1) In 2015 we didn't work with Key and CKi as much as we do now
      - (2) WNY alone has awarded \$200,000
      - (3) Raise money by selling medallions and small fundraisers
      - (4) If you raise \$150 then you receive Joseph Michael Wuest Award, lower price because it is geared to SLPs
- I. Upcoming Events
  - 1. January Board
    - a) Location Options
      - (1) Ithaca: Nikita would host
        - (a) Dates available: potentially the 12-14th;  
Definitely not 26-28





## New York District of Circle K International

- (i) Johnny K is okay with having meeting without him on 12th-14th if that is only option
- (ii) Only Kristian can not attend on 12-14th
- (b) Nikita's Apartment and her boyfriend's apartment; no one will be there because of winter break; they have a lot of space
- (c) Meeting room at cornell
- (2) Staten Island?
  - (a) No flexibility in dates
- b) Possible Dates
  - (1) January 12-14th
    - (a) Johnny K and Kristian cannot attend
  - (2) January 19-21st
    - (a) Jachelle, Kristian, Sandra and potentially Kate, John, Becca, and Julia cannot attend
  - (3) January 26th-28th
    - (a) Sayef, Asad and John cannot attend
- c) Western Division Lieutenant Governor Sayef Iqbal moved to set January Board the weekend of January 12th-14th in Ithaca, NY
  - (1) Long Island Division Lieutenant Governor Asad Moughal seconded
  - (2) No Discussion
  - (3) **Motion passes** with 8 in affirmation, 0 opposed and 3 abstentions
- 2. February Board
  - a) Awards grading- voting board only
  - b) Desmond Hotel, Albany
  - c) Potential dates



## New York District of Circle K International

- (1) Feb 9-11: Letian unavailable
- (2) Feb 23-25: All can attend
- (3) Johnny K will talk to Andy Lowenberg to make sure we can do 23-25 since we need enough time for awards to be made

d) Tentative Date is February 23rd-25th

### 3. Mid- Winter

a) Desmond Hotel, Albany from February 16-18th

### 4. Pre-DCON

a) Voting only

b) Room is covered for voting board, everyone pays registration

c) Thursday evening arrival for Friday morning meeting

## VIII. Open Forum

A. No discussion

## IX. Remarks from the Kiwanis Committee

A. Johnny K: how many LTGs have called club officers?

1. Everyone has

2. Very productive board meeting, happy holidays

B. Eric: Honored to be here; made great choices with honorees

C. Sean: Every Circle K club could somehow be traced back to Greg, he is a great choice

1. Weren't enough Kiwanians driving us this weekend; please meet your counterparts and spend time at dinner to meet others as well

D. Greg and Allison: enjoy your holidays

## X. Adjournment


A. District Editor Rebecca Lopez moves to adjourn meeting at 4:04pm

1. Long Island Division Lieutenant Governor Asad Moughal seconded

2. No Discussion

3. **Motion passes** with 11 in affirmation, 0 opposed and 0 abstentions

Minutes taken by

A handwritten signature in black ink that reads "Julia Dressler". The signature is written in a cursive style with a small heart symbol above the letter 'i' in "Julia".

Julia Dressler

[Julia.Dressler@nycirclek.org](mailto:Julia.Dressler@nycirclek.org)

New York District Secretary

Circle K International