



New York District of Circle K International

January Board Meeting
Minutes
January 13th, 2018

CKI[®]
Circle K
International

January Board Meeting

Agenda

Saturday, January 13th , 2018 | Cornell University in Ithaca, NY

- I. Call to Order
- II. Pledge of Allegiance
- III. CKI Pledge
- IV. Introductions
- V. Old Business
 - A. Approval of the Tri-K Board Meeting Minutes
- VI. Board Member Reports
 - A. District Governor Jack Curzon
 1. Report in drive
 - B. District Secretary Julia Dressler
 - C. District Treasurer Kate Wong
 - D. District Editor Becca Lopez
 - E. Lieutenant Governor Updates
 1. Report on divisional(s) held since Tri-K
 2. Next Divisional
 - a) Date, Location
 - b) Will you hold divisional elections at this event?
 - c) How many confirmed LTG candidates do you have?
 - d) Send info on higher office candidates to Jack and John
 3. Club Status (by club)
 - a) What clubs are unpaid and why?
 - b) When will your clubs hold elections? (should be prior to DCON)
 - c) Struggles?
 4. Charter Updates

5. Recent communications with divisional Kiwanis?
- F. Updates from John on missing LTGs
 1. Liberty Division
- G. Committee Chair Updates
 1. Alumni & Kiwanis Family Relations
 2. Club Building & Strengthening
 3. Conferences & Conventions
 4. Service Initiatives
 5. Technology
 6. Marketing
- H. Missing Chair Updates from Ryan
 1. Awards
 2. Laws and Regulations
- VII. New Business
 - A. District Convention
 1. Convention Chairs
 - a) Sergeant-at-arms (6)
 - b) Credentials (1)
 - c) Elections (1)
 - d) Resolutions (1)
 2. Board led workshops
 - a) 3 LTGs to run LTG workshop
 - B. Policy Code Discussion
 1. Endorsements for district office
 2. Endorsements for international office
 - C. Elections
 1. Club
 2. Division
 3. District
 4. International

- D. District Chair 2018-2019 Applications
 - 1. Propose that we produce the applications and release the weekend on convention
- E. Preparing for board transition
- F. Upcoming Events
 - 1. Mid-Winter
 - 2. February Board
 - 3. Pre-DCON
 - 4. DCON
 - 5. CKIx
- VIII. Open Forum
- IX. Remarks from the Kiwanis Committee
- X. Adjournment

Attendance

Presiding Officer

District Governor Jack Curzon

Voting Board Members in Attendance

District Secretary Julia Dressler

District Treasurer Kate Wong

District Editor Rebecca Lopez

Capital Division Lieutenant Governor Letian Zhang

Empire Division Lieutenant Governor Jachelle Luma

Hudson Valley Division Lieutenant Governor Ashley Cimato

Iroquois Division Lieutenant Governor Sandra Wong

Long Island Division Lieutenant Governor Asad Moughal

Seneca Division Lieutenant Governor Tyler Reimold

Southern Tier Division Lieutenant Governor Nikita Lee

Western Division Lieutenant Governor Sayef Iqbal

Voting Board Members Not in Attendance

Liberty Division Lieutenant Governor Kristian Mosquito

Non-Voting Board Members in Attendance

Executive Advisor to Committees Ryan Coffey

Alumni Kiwanis Family Relations Chair Michelle Feng

Club Building & Strengthening Chair Jackie Healy

Conferences & Convention Co-Chair Sarah Moughal

Conferences & Conventions Co-Chair Peony Tse

Marketing Co-Chair Rongfei Jang

Service Initiatives Chair Viktoriya Borisova

Technology Chair Andrew Hoover

Non-Voting Board Members Not in Attendance

Executive Assistant John Tirino

Awards Chair Grace Rosado

Historical Sub-Chair Ethan Samowitz

Marketing Co-Chair Edgar Hu

Kiwanis Committee Members in Attendance

Assistant District Administrator Alison Mandel

Assistant District Administrator Greg Faulkner

Assistant District Administrator Rich Hall

Meeting Minutes

- I. Call to Order
 - A. District Governor Jack Curzon called to order at 1:03pm
- II. Pledge of Allegiance
- III. CKI Pledge
- IV. Introductions
 - A. Unfortunately, Johnny K is away in Indianapolis for conference
 - B. Liberty LTG Kristian Mosquito is out of the country in Berlin
- V. Old Business
 - A. Approval of the Tri-K Board Meeting Minutes
 1. District Editor Rebecca Lopez moves to approve the Tri-K Board Meeting Minutes
 - a) Western Division Lieutenant Governor Sayef Iqbal seconded
 - b) No Discussion
 - c) **Motion passes** with 11 in affirmation, 0 opposed and 0 abstentions
- VI. Board Member Reports
 - A. District Governor Jack Curzon
 1. Full report in drive
 - a) Have directives that are due before or by february board
 - b) Another set will be due by DCON time
 - c) Wrote divisional election guide
 - d) Had one-on-one with Karl and has been sending updates to International
 - e) Figured out DCON meals
 - B. District Secretary Julia Dressler
 1. District Goals
 - a) Progress Report

- (1) Most are not accurate due to glitch in International Report Form that isn't allowing us to download
 - (2) Service Hours
 - (a) Total: 8,033.61~ 40.17% of goal
 - (3) Funds Raised
 - (a) Total: \$16,334.09~ 54.45% of goal
 - (b) District Project: \$1,719~ 57.30% of goal
 - (c) Governor's Project: \$4,412.87~ 66.56% of goal
 - (4) Club Events
 - (a) Interclubs: 97~ 77.60% of goal
 - (b) Kiwanis Family Relations: 108~ 72.00% of goal
 - (c) Socials: 75~ 50.00% of goal
 - (5) District Event Attendance
 - (a) DLSSP: 151~ 86.29% of goal
 - (b) NYS: 120~ 96% of goal
 - (6) Charters
 - (a) No new charters since last board meeting
 - b) Recommendations for final quarter
 - (1) Help clubs set goals for service
 - (2) If each club did a fundraiser we would reach our goal
 - 2. DCON Attendance Goal
 - a) 200 attendees with 75% of clubs represented
 - (1) Make sure you are reaching out personally to your clubs
 - 3. Committee Meeting Minutes
 - a) Still have yet to receive minutes from Laws and Regulations Committee and Technology Committee
 - b) Missing Club Building minutes from November
- C. District Treasurer Kate Wong
- 1. Expense Report

- a) Two spreadsheets
 - (1) A general one with everything
 - (2) A specific one with reimbursements
 - b) Funds used since last report
 - (1) Expenses on travel was only main change
 - c) Under-used allocations and recommendations for next year
 - (1) Use budget to throw a big event in the spring or for food for elections
 - (2) If you would like to use raffle for DCON registration check with Johnny K
 - (3) Divisionals will help get people to run for higher office
2. Dues Updates
- a) Current membership
 - (1) Since Jan 10th, we have 502 dues-paid members
 - b) Active Club Count
 - (1) 24 Paid Clubs
 - (2) Southern Tier and Iroquois are only divisions with all clubs paying dues
 - (3) Rich: We are really behind, if your club didn't pay dues you technically shouldn't be here
 - (4) Jack: we are at 75% of the membership we had at this time last year
 - c) Unpaid Clubs
 - (1) Capital
 - (a) Cobleskill
 - (b) University at Albany
 - (2) Empire
 - (a) Queens College (inactive)
 - (b) Vaughn College
 - (3) Hudson Valley

- (a) Marist College (inactive)
- (b) New Paltz
- (4) Liberty
 - (a) Baruch College
 - (b) Columbia (inactive)
 - (c) Hunter College
 - (d) Lehman College
- (5) Long Island
 - (a) Hofstra University
 - (b) LIU Post (inactive)
- (6) Northern
 - (a) St. Lawrence University
 - (b) Potsdam
- (7) Seneca
 - (a) St. John Fisher College
 - (b) Brockport
- (8) Southern Tier
 - (a) Hartwick College (inactive)
- (9) Western
 - (a) Buffalo State College (inactive)
 - (b) Niagara University
 - (c) University at Buffalo
- (10) Current inactive clubs will be in danger of being suspended

D. District Editor Becca Lopez

- 1. Circling the Empire
 - a) Third Issue just went out
 - b) Please share with division facebook page and highlight member of the month
 - c) Next issue in February and one post DCON

- d) Rich: Why aren't we sending it to Kiwanis and Key Club Board? It may send an interest for Key Clubbers to join CKI
 - (1) Will get contacts and start sharing
- 2. DCON Ad Rundown
 - a) Help keep DCON cost down
 - b) Due March 5th
 - c) Cost
 - (1) \$100 one page
 - (2) \$60 half a page
- E. Lieutenant Governor Updates
 - 1. See document in drive, January Board Folder, for full reports
 - 2. Iroquois Lieutenant Governor Sandra Wong
 - a) Report on divisional(s) held since Tri-K
 - (1) None
 - b) Next Divisional
 - (1) February 3rd at Syracuse University
 - (2) March 3rd will be election divisional
 - (a) No confirmed candidates yet, however, there is interest
 - c) Club Status (by club)
 - (1) All clubs have paid dues
 - (2) Unsure when clubs will hold elections
 - (3) Syracuse and Oswego are struggling with membership and retention
 - (a) Hoping to get more members from Club Fair
 - (4) Colgate is very separated; will try to get them more involved with division
 - d) Charter Updates
 - (1) No charters
 - e) Recent communications with divisional Kiwanis?

- (1) Attended one of Kiwanis counterpart's Divisional at end of November
- (2) Attending other Kiwanis counterpart's divisional in January
- 3. Southern Tier Lieutenant Governor and Northern Liaison Nikita Lee
 - a) Report on divisional(s) held since Tri-K
 - (1) None
 - b) Next Divisional
 - (1) February 3rd or 10th at Ithaca College; focusing on fellowship and fundraising
 - (2) March 3rd or 10th will be LTG elections
 - (a) Difficult because Binghamton is on break 3-7 and IC is on break from 10-18
 - (b) No confirmed candidates but 4 are actively considering
 - c) Club Status (by club)
 - (1) Northern
 - (a) SUNY Potsdam
 - (i) Dues are not paid; tried to speak with Emily Haller about dues but she has been unresponsive
 - (ii) Will talk with Sponsoring Kiwanis to figure things out
 - (iii) Johnny K is in touch with advisor Gabby
 - (b) St. Lawrence
 - (i) Dues are not paid
 - (ii) Recently found new contact information so will try to reach out to them
 - (c) Clarkson

- (i) Dues are paid and doing well
 - (ii) Will have a video chat with E Board to learn more
- (2) Southern Tier
 - (a) Unsure when they will be having their club elections
 - (b) All clubs have paid dues
 - (i) Binghamton originally had trouble, for next year they need to talk to their Kiwanians earlier
 - (c) SUNY Cortland
 - (i) Will visit them this semester
 - (ii) Will reach out to president and Joe Eppolito about the member induction ceremony that was supposed to take place
 - (d) Ithaca College, Elmira and Cornell are all doing well
- d) Charter Updates
 - (1) None
- e) Recent communications with divisional Kiwanis?
 - (1) Constant contact with Josh, Kiwanis LTG
- 4. Empire Division Lieutenant Governor Jachelle Luma
 - a) Report on divisional(s) held since Tri-K
 - (1) None
 - b) Next Divisional
 - (1) TBD; possibly Forest Hills Gallop NYC
 - (a) Elections will not be held at this event
 - (2) 1 confirmed LTG Candidate
 - c) Club Status (by club)

- (1) Vaughn and Queens College dues not paid
- (2) Will hold club elections sooner rather than later
- (3) St. John's having problems with membership
- (4) Queens is currently inactive
- (5) Need Vaughn to complete ERF and MRFs
- d) Charter Updates
 - (1) None
- e) Recent communications with divisional Kiwanis?
 - (1) Will attend future divisionals for both Kiwanis Divisions
- 5. Seneca Division Lieutenant Governor Tyler Reimold
 - a) Report on divisional(s) held since Tri-K
 - (1) None
 - b) Next Divisional
 - (1) Tentatively February 10th
 - (2) Elections will be held at divisional in March
 - (3) No confirmed LTG candidates but several are interested
 - c) Club Status (by club)
 - (1) Brockport
 - (a) Membership difficulties and were unable to fundraise to pay for dues
 - (b) Will be working on retaining members are starting fresh this semester
 - (2) St. John Fisher
 - (a) Recently re-charted
 - (b) Little interest in continuing club from officers
 - (c) Will be contacting to get materials to give to sponsoring Kiwanis incase they disband
 - d) Charter Updates

- (1) In contact with Brittney Younglove from Finger Lakes Community College who would like to charter
 - (a) Will meet with her in person
- e) Recent communications with divisional Kiwanis?
 - (1) Will be attending Kiwanis Divisional on January 27th
- 6. Hudson Valley Division Lieutenant Governor Ashley Cimato
 - a) Report on divisional(s) held since Tri-K
 - (1) None
 - b) Next Divisional
 - (1) Tentative because of 2 potential charters in our division
 - (2) Elections will be held at this event
 - (3) Currently there is no interest in LTG position
 - c) Club Status (by club)
 - (1) All elections will be held the third or fourth week of February
 - (2) Marist
 - (a) Inactive and not interested in becoming active
 - (3) SUNY New Paltz
 - (a) Yet to pay dues but will once Newburgh Kiwanis sends the check
 - (b) Had issues in fall with leadership but things are going better now
 - (c) Need to work on Spring recruitment
 - d) Charter Updates
 - (1) Manhattanville did not work out
 - (2) Vassar
 - (a) working with Poughkeepsie Kiwanis President John on getting it started
 - e) Recent communications with divisional Kiwanis?

- (1) Attended Poughkeepsie Kiwanis meetings
- (2) Communicated with Newburgh Kiwanis
- 7. Capital Division Lieutenant Governor Letian Zhang
 - a) Report on divisional(s) held since Tri-K
 - (1) None
 - b) Next Divisional
 - (1) Week before Valentine's Day depending on schedules
 - (2) would like to hold at UAlbany to increase connections (or will do Russell Sage)
 - (3) Another divisional in March will be LTG elections
 - (4) 1 candidate interested in LTG
 - c) Club Status (by club)
 - (1) UAlbany and Cobleskill are unpaid
 - (a) Will reach out once semester starts
 - (2) All clubs will hold elections prior to DCON
 - d) Charter Updates
 - (1) None
 - e) Recent communications with divisional Kiwanis?
 - (1) N/A
- 8. Western Division Lieutenant Governor Sayef Iqbal
 - a) Report on divisional(s) held since Tri-K
 - (1) None
 - b) Next Divisional
 - (1) Tentatively February 17th at Canisius or UB
 - (2) Will hold elections at divisional in March
 - (3) No current interest in LTG
 - c) Club Status (by club)
 - (1) Niagara
 - (a) Unpaid

- (b) Will work with sponsoring club to get them in
- (c) Will hold elections prior to DCON
- (2) UB
 - (a) Unpaid, but check was recently sent out
 - (b) Will hold elections in mid April
- (3) Canisius
 - (a) Paid
 - (b) Will hold elections prior to DCON
- (4) No big struggles with clubs
- d) Charter Updates
 - (1) None
- e) Recent communications with divisional Kiwanis?
 - (1) In contact but cannot attend upcoming divisional since will still be on break
- 9. Long Island Lieutenant Governor Asad Moughal
 - a) Report on divisional(s) held since Tri-K
 - (1) Had coffee house divisional 12/2
 - (2) 40 plus members attended with all schools represented
 - b) Next Divisional
 - (1) Mid February
 - (2) 1 confirmed LTG candidate
 - c) Club Status (by club)
 - (1) Hofstra
 - (a) Unpaid due to board confusion
 - (b) Will get them in
 - (2) Molloy already had elections
 - (3) Other elections hope to occur before DCON
 - (4) Will work on having clubs promote events and increase DCON attendance

- d) Charter Updates
 - (1) LIU is not being pursued
 - e) Recent communications with divisional Kiwanis?
 - (1) Have been invited to multiple divisionals
- F. Updates from missing LTGs
- 1. Liberty Division Lieutenant Governor Kristian Mosquito
 - a) Report on divisional(s) held since Tri-K
 - (1) Liberty Holiday Party
 - (a) 54 in attendance, includes Kiwanians and Key Clubbers
 - (b) Raised \$315 for Pantene's Beautiful Lengths
 - b) Next Divisional
 - (1) February 2nd at Fordham University
 - (2) March 2nd we will hold divisional elections
 - (a) 0 confirmed candidates but two are interested in running for LTG
 - (b) No one has expressed interest in running for higher office
 - c) Club Status (by club)
 - (1) All clubs have been asked to hold elections before DCON
 - (2) Baruch
 - (a) Dues not yet paid; hoping for USG to pay or they will need to ask sponsoring Kiwanis club
 - (b) Lack of members despite doing their best to organize meetings
 - (c) Needs to market focusing on leadership
 - (3) CCNY
 - (a) Dues paid for 26 members
 - (b) Doing well, should focus on recruitment

(4) Fordham

- (a) Dues paid for 34 members
- (b) Doing well with service, meetings and K-Family
- (c) Should work on fellowship and district involvement

(5) Hunter

- (a) Dues not yet paid; hoping to ask Kiwanis sponsoring club for help
- (b) Not very active in fall due to lack of enthusiasm and VP vacancy; should do better since they had board meeting

(6) Lehman

- (a) Has not yet paid; sponsoring Kiwanis club will pay international fee, members will pay District dues
- (b) Had a difficult semester, will start spring semester from scratch

(7) New York University

- (a) Dues paid for 17 members
- (b) Doing well, members should consider running for higher office and attending DCON

d) Charter Updates

(1) Pace

- (a) Due to charter officer not attending mandatory meeting, Pace cannot get official school recognition until Fall 2018
- (b) Cam hopes to get members to divisional and DCON
- (c) Will try to make satellite club (NYU) in the meantime

(2) FIT

(a) Stated in September that they wanted to charter

(i) No response

(3) College of Staten Island

(a) Former Key Clubber expressed interested but would not like to be President

(4) Columbia

(a) Several former Key Clubbers attending

(b) Will be in contact with them after Berlin

e) Communications with Kiwanis Division

(1) Kiwanians attended divisional

(2) Receives Kiwanis updates but has not been able to attend events

G. Committee Chair Updates

1. Alumni & Kiwanis Family Relations

a) KPLD SLP Committee Updates

(1) January 9th; meeting to talk about bringing back KPLD awareness week

(a) Will be Feb 26th to March 2nd

(b) Focus on advocate, education and fundraising

(c) Have talked to marketing to make materials

b) Upstate Kiwanis Family Event

(1) Do not yet have details

c) Next meeting date and topics

(1) Before school starts

(2) Will be discussing upstate K Family

2. Club Building & Strengthening

a) Update on website resource inventory/organization

- (1) All done to make resources easier to find
- (2) Has all of the handbooks for positions
- b) Rich: need to focus on how can we help inactive clubs. Are there Key Clubbers headed to inactive CKI clubs?
 - (a) Jack: Last year International had tracked Key Clubbers but it took them a long time
 - (i) Will do survey at LTC to figure out where they are going
 - (ii) Greg: possibly ask to put on LTC registration form for the future
 - c) Next meeting date and topics
 - (1) To be determined
 - (2) Working with a lot of potential charters
- 3. Conferences & Conventions
 - a) DCON Registration Promotion and Deadline
 - (1) Don't have price yet so hoping to figure out beginning of this week
 - (2) All promotional graphics are ready
 - (3) Please promote website once it is ready
 - (4) Deadline will be March 7th, 2018
 - (a) Extensions will not be granted
 - b) Workshops
 - (1) Application is out
 - (2) Make sure to promote to clubs
 - (a) Due February 5th
 - (3) Requirements of board members
 - (a) Need to be attending workshops and promoting them to your clubs
 - (b) Should consider applying to run workshop
 - c) Duties of board during convention

- (1) Before convention, promote! Share social media posts.
 - (2) During, you need to motivate them to go to every activity
 - d) Keynote Speaker
 - (1) Make a Wish
 - e) Host Club
 - (1) Will be helping out for DCON with all the behind the scenes
 - (2) Will be based on how many people are registered from school
 - (3) If you do have school that is super interested just let us know!
 - (4) Julia: Is there a reason that we don't have conference staff?
 - (a) A lot of work is done ahead of time
 - (5) Peony: if worried that it will take away from freshman experience, for Stony Brook it increased their experience
 - (6) Nikita: Could clubs bring their own centerpieces?
 - (a) Jackie: Could have them out Saturday Night dinner
 - (b) Won't discourage schools from being host club
 - f) Next meeting date and topics
 - (1) January 16th to discuss DCON
4. Service Initiatives
- a) DCON Service Fair
 - (1) Will send out applications for people to apply
 - (2) Already have list of potential tables

(3) Should have one for District and Governors Project as well

b) List of service guides created

- (1) Activity Book
- (2) Bake Sale
- (3) Care Kit
- (4) Cat Toys
- (5) Dog Toys
- (6) No Sew Blankets
- (7) No Slip Socks
- (8) PB + J Sandwiches
- (9) Swaziland Bracelet Making
- (10) Warm Beginnings
- (11) Wish Upon a Star

c) Different clubs plan year differently, will be reaching out to LTGs to figure out when, so that next committee chair will know when to contact clubs about service projects

d) Service Sundays

- (1) Please encourage clubs to submit
- (2) In the meantime, just sharing service resources

e) Next meeting date and topics

- (1) Before school starts
- (2) Create final resources and prepare folder for next year

5. Technology

a) DCON site is ready to go for when registration goes live

b) Website redesign update

- (1) Should be up in the next two weeks

c) Online club gear market

- (1) New Website has option for selling online

(2) Don't have solid draft but can offer club ability to go through our site to have others pre-order

(3) Could potentially have them pay directly on the website

(4) Tyler: gives ability to use PayPal so it may be straight through PayPal

(a) Worried about how much expertise do you need to maintain this through each board so we need to make sure future boards could maintain it

(b) Would it make sense to include kiwanis merch?

(i) Rich: we have the ability but we have never tried to sell anything

(ii) Tyler: should partner up with Kiwanis so that it can last in the long run

(5) Andrew: If club wants to sell stuff with us they would send us all the info and we would put it up for them

(6) Goal is to be as handsoff as possible

d) Next meeting date and topics

(1) Tuesday the 16th

(2) New Website

6. Marketing

a) DCON Marketing Plan

(1) Registration graphic is almost finished

(2) Will work closely with Con Con to get that out

b) Award/Scholarship Promotions

(1) Need information from Con Con as soon as possible

(2) Will post frequently because deadlines are approaching quickly

c) DCON Media Team

(1) Unsure about schedule and who is attending

(2) Kathryn will not be there so will be looking for someone to do the video

d) Year End Recap Video

(1) LTGs ask clubs to send pictures and videos to be included

e) Next meeting date and topics

(1) Will have another meeting at end of January or start of February

(2) Please fill out form if you need materials and email so we know to check

H. Missing Chair Updates from EATC Ryan

1. Awards

a) Will hold Know and Go Session about the process

b) Rich: You need to be calling clubs to get them to apply

c) Awards submission process

(1) Due February 19th

(2) You can apply using anything that occurred from last February

d) Scholarship Promotion

(1) Everyone in the room should be applying for it

e) Next meeting date and topics

(1) Once Grace returns at end of January

2. Laws and Regulations

a) Bylaw amendment proposal process

(1) Anyone can propose amendments to be voted on at House of Delegates

(a) Have contacted club presidents to let them know

(b) Need to know by February 2nd

- b) Next meeting date and topics
 - (1) After February 2nd
 - (2) Will review proposed amendments as well as make any additional proposals to District or International Bylaws
- c) Reminders
 - (1) Any clubs that haven't paid dues by DCON cannot have delegates or have members run for higher office
 - (2) Any violations of Bylaws and Policy Codes are subject to disciplinary action by Governor and District Admin

VII. New Business

A. District Convention

1. Convention Chairs

- a) Try to fill them with non board members so please be promoting this
 - (1) Bring names to February Board to have them in place
- b) Will not be using Con Con members so we will instead have a page in program highlighting them
- c) Allison needs to have members of Con Con pictures and blurb to welcome everyone
- d) Sergeant-at-arms (6)
 - (1) Help during Caucusing and House of Delegates to let people in and out of the room
- e) Credentials (1)
 - (1) Helps assist the admins with delegates
- f) Elections (1)
 - (1) Collecting and counting the ballots
- g) Resolutions (1)

(1) Read off thank yous and officially endorse members for international

2. Board led workshops

a) LTGs to run LTG workshop (3)

(1) Kristian Mosquito

(2) Sandra Wong

(3) Nikita Lee

(4) Letian Zhang

(5) Tyler Reimold

(a) Will be decided later by Exec

B. Policy Code Discussion

1. Endorsements for district office

a) Seneca Division Lieutenant Governor Tyler Reimold moves to

amend Section 7 item 1 of our District Policy Codes to read:

“Any member running for District Office may seek endorsement from his/her home club and/or home club board and/or home division. *The endorsement may be for District Governor, District Secretary, District Treasurer, District Editor, or District Office. (a) If a candidate seeks endorsement for district office in general and not a specific position, they will be allotted the same times as non-gubernatorial candidates in caucusing, as specified in Section 8 Item 4. (b) Endorsement is not required to run for district office*”

(1) Long Island Division Lieutenant Governor Asad

Moughal seconded

(2) Discussion

(a) Rich: need to make clear that it is at divisional because it sounds like we are giving them time at Convention

(3) District Editor Rebecca Lopez moves to amend the amendment to read: "Any member running for District Office may seek endorsement from his/her home club and/or home club board and/or home division. The endorsement may be for District Governor, District Secretary, District Treasurer, District Editor, or District Office. (a) If a candidate seeks endorsement for district office in general and not a specific position, they will be allotted the same times as non-gubernatorial candidates in *divisional* caucusing, as specified in Section 8 Item 4. (b) Endorsement is not required to run for district office"

(a) District Treasurer Kate Wong seconded

(b) No Discussion

(c) **Motion passes** with 11 in affirmation, 0 opposed and 0 abstentions

(4) Discussion on new amendment continues

(a) Jack: This clarifies that you do not need to run for endorsement as well as adds District Office so people who are unsure what they are doing can be endorsed

(5) **Motion passes** with 11 in affirmation, 0 opposed and 0 abstentions

b) Western Division Lieutenant Governor Sayef Iqbal moves to amend section 7 item 5 of our District Policy Codes to read: *"To be endorsed for district office by a division, a candidate must receive a two-thirds (2/3rds) vote in the affirmative. A candidate is considered "Unanimously Endorsed" if they receive a 100% vote in the affirmative. These endorsements*

are non-competitive and multiple members of a division can be endorsed."

(1) Capital Division Lieutenant Governor Letian Zhang seconded

(2) Discussion

(a) Rich: you need to change wording because you just made district office a position in itself to be endorsed for

(3) Southern Tier Division Lieutenant Governor Nikita Lee moves to amend the amendment to read "To be endorsed for a district office by a division, a candidate must receive a two-thirds (2/3rds) vote in the affirmative. A candidate is considered "Unanimously Endorsed" if they receive a 100% vote in the affirmative. These endorsements are non-competitive and multiple members of a division can be endorsed."

(a) Capital Division Lieutenant Governor Letian Zhang seconded

(b) No Discussion

(c) **Motion passes** with 11 in affirmation, 0 opposed and 0 abstentions

(4) Discussion on new amendment continues

(a) Nikita: Shouldn't you only endorse one person?

(b) Rich: Idea is to say this is who we think is the best

(c) Ryan: Kristian said, it is a vote of confidence saying that they are both capable

(d) Rich: we traditionally meant it to mean that this is our candidate that we think would be best; if

we change this we should define what endorsement means, because you can't be behind two candidates that go against each other

- (e) Jack: we don't require people to be endorsed so if we make it competitive the other person could still run, international requires it, we don't
- (f) Rich: it makes sense for us allow them to run without endorsement
- (g) Nikita: Don't people run off the floor for international? how did they get endorsed?
 - (i) Would have to look in international bylaws
- (h) Jack: Refocus, we need to decide if we want it competitive or non-competitive
 - (i) But district office would create loophole if it is competitive
- (i) Nikita: generally by divisional you would typically know what you're running for
 - (i) Rich: not true, we've had people decide governor weekend of convention and win
- (j) Rich: could you have endorsement and confidence vote?
- (k) Jackie: by adding District Office will allow them to get endorsement just incase, this could add more weight
 - (i) Some clubs only come to DCON so they won't know but to see that little bit of

information endorses them would be useful

- (l) Greg: could just deem them qualified
- (m) Becca: what do our bylaws say?
 - (i) Jack: Bylaws don't mention it
- (n) Nikita: should hold more weight and only have one person be endorsed for positions but for district office could be qualified
 - (i) Could ask for vote of confidence
- (o) Tyler: it's odd to have two different things, if you are given vote that is held more weight the lesser wouldn't matter anyway
- (p) Rich: if they were equal in mind of division give both vote of confidence, neither should be given endorsement
- (q) Jack: Divisions won't understand difference
- (r) Tyler: pointless to have so many options, someone should get endorsed over the other
- (s) Nikita: but what about district office loophole?
- (t) Rich: could say if you are endorsed for district office it can not be used against someone who has been endorsed by division
- (u) Jack: don't allow people to drop down from running for treasurer to general office to get endorsement
- (v) Nikita: need to specify what you were endorsed for on literature
- (w) Kate: want to make endorsement count but based on what we previously said is that it is not required to run for district office

- (x) Rich if we have two people and one person is endorsed it may take more weight
 - (y) Jack: if we required endorsement they wouldn't be able to run
 - (z) Kate: should be competitive because even if they dont get one because they can still run
 - (aa) Jackie: everyone needs to know that
 - (bb) Nikita: if you weren't at divisional you can still run
- (5) District Secretary Julia Dressler moves to end discussion
- (a) Long Island Division Lieutenant Governor Asad Moughal seconded
 - (b) **Motion passes** with 10 in affirmation, 1 opposed, and 0 abstentions
- (6) **Motion fails** with 1 in affirmation, 7 opposed and 3 abstentions
- c) Southern Tier Division Lieutenant Governor Nikita Lee moves to amend Section 7 item 5 to read: *"To be endorsed for district office by a division, a candidate must receive a two-thirds vote in the affirmative. A candidate is considered "Unanimously Endorsed" if they receive a 100% vote in the affirmative. No more than one candidate may be endorsed for a district office position."*
- (1) Hudson Valley Division Lieutenant Governor Ashley Cimato seconded
 - (2) Discussion
 - (a) Jackie: we should change 2/3rds because if two people run neither may get 2/3rds, it should be majority

d) Southern Tier Division Lieutenant Governor Nikita Lee moves to amend the amendment to read: "To be endorsed for district office by a division, a candidate must receive a *majority* vote in the affirmative. A candidate is considered "Unanimously Endorsed" if they receive a 100% vote in the affirmative. No more than one candidate may be endorsed for a district office position."

(1) Empire Division Lieutenant Governor Jachelle Luma seconded

(2) No discussion

(3) **Motion passes** with 10 in affirmation, 1 opposed and 0 abstentions

e) Discussion continues

(1) Kate: are we trying to get more people to run?

(a) Rich: Not necessarily, just trying to accomodate people with what they want to run for

(2) Jackie: Basically, two people want to run, only one person gets endorsed, both can still run

f) District Secretary Julia Dressler moves to end discussion

(1) Long Island Division Lieutenant Governor Asad Moughal seconded

(2) **Motion passes** with 10 in affirmation, 0 opposed and 1 abstention

g) **Motion passes** with 8 in affirmation, 2 opposed and 1 abstention

2. Endorsements for International Office

a) Seneca Division Lieutenant Governor Tyler Reimold moves to approve amendments to Section 9 as written

(1) District Editor Rebecca Lopez seconded

(2) Discussion

(a) Rich: Item 3 is in line with international bylaws?

(i) Jack: correct

(ii) Greg: do they have to line up?

(iii) Rich: no but we might as well

(3) **Motion passes** with 10 in favor, 0 opposed and 0 abstentions

C. Elections

1. Club

a) Should be held before convention, strongly discourage waiting until after as it hinders ability to communicate with clubs for new board

b) ERFs should be completed by DCON

(1) Becca will create new form

c) Guide online

2. Division

a) Should be held before DCON

b) Process outlined in district governing docs

(1) Jack will email you the updated version

c) Will include LTG + endorsement for higher office

3. District

a) Will take place during DCON

b) Encourage candidates to notify us prior, and get literature before caucusing

c) Literature needs to be brought to candidate meeting or run off floor Saturday

d) Guide from Laws and Regulations Committee so people can better understand caucusing

e) District Exec + endorsement for higher office

4. International

- a) Will take place at CKIx
- b) Info on process available online
- c) Candidates must file all necessary paperwork online by Friday, May 4, 2018 at 12pm EDT

D. District Chair 2018-2019 Applications

- 1. Propose that we produce the applications and release the weekend of convention
 - a) Has worked in the past
- 2. Allows for them to be selected before DOTC and therefore receive more adequate training, and eliminate several months with no committees
 - a) Jack: without them attending DOTC they don't typically receive adequate training
 - b) Peony: the earlier the better
 - c) Will move forward with plan to select earlier

E. Preparing for board transition

- 1. Each board member will be required to put together resources and materials in a package to be passed on to their successor
- 2. Must also compose a letter with overview of your accomplishments and unfulfilled goals this year, advice, and insider information
- 3. Package will be due no later than February board
 - a) Jack will provide you with flash drives to hand off
 - b) Include information that people wouldn't know unless they were in the position

F. Upcoming Events

- 1. Mid-Winter
 - a) Feb 16-18
 - b) Desmond Hotel, Albany
 - c) Guests
 - (1) Jack and others to be selected

- (a) Sandra
 - (b) Jachelle
 - (c) Letian
 - (d) Julia
- d) Interns
 - (1) Becca, Ryan, Nikita
- 2. February Board
 - a) Feb 23-25
 - b) Desmond Hotel, Albany
 - c) Voting board only
 - (1) All can attend
 - d) Awards grading and bylaw amendment endorsement
- 3. Pre-DCON
 - a) Arrive Thursday, March 15th
 - b) Desmond Hotel, Albany
 - c) Voting + ConCon Chairs
 - (1) Who cannot arrive early?
 - (a) Nikita and Ashley
 - (i) If bringing members, they wouldn't be able to check in until 2 or 3 but could just leave luggage in the back
 - (b) If you find out you cannot come early let Jack know ASAP
 - d) Friday morning meeting and prep
 - (1) Important but if you need to take members then that's okay
- 4. DCON
 - a) March 16-18
 - b) Desmond Hotel, Albany
 - (1) increase in hotel price

- (2) In the past only a few schools had tax exempt, now can use district form and schools pay us instead of hotel
- (3) Rich: need checks ahead of time
- (4) Ryan: would make checks due at check in
- (5) Jack: would make us liable and responsible for collecting
- (6) Sarah: what if people don't show up?
- (7) Peony: it's only saving \$15 per room, who is going to notice?
- (8) Jack: not going to make a difference
- (9) Jackie: could we do an early bird special?
 - (a) Rich: yes but that would presuppose that you have a full room, people who didn't get early bird might be in your room, always last minute changes
- (10) Will leave to ConCon to work out
- c) Rooming is covered for voting board and Con Con Queens, everyone pays registration cost
- d) Theme
 - (1) Mount Olympus
- e) Keynote Speaker
 - (1) Make-a-Wish
 - (a) Confirmed that will have representative and family
 - (b) Will get names and write up to Allison as soon as possible
- f) Convention Honorees
 - (1) John and Hazel Goldstein
 - (2) Honored on Saturday Night

(3) Con Con has decided to have lunch on Saturday but
pizza on Friday night

g) CKI Alumni Honoree

(1) Greg Faulkner

(2) Saturday Night as well

h) DJ on Saturday Night

(1) Sarah and Nikita will reach out to contacts

5. CKIx

a) July 4-8, 2018

b) Chicago, Illinois

(1) Chicago Marriott Downtown Magnificent Mile

c) Registration

(1) Early bird- cost approx \$250

(a) Before May 1st @ 12pm EDT

(2) Regular- cost TBD

(a) May 2nd, 2018- June 1st, 2018 @ 12pm EDT

(3) No onsite registration, due to required background
checks

d) Hotel costs to be released, travel coordinated
independently

VIII. Open Forum

A. Nikita: In regards to policy code, Section 8 item 6, could we possibly
change this in order to allow us to endorse candidates?

1. Jack: It is put in place because you hold so much power to
influence as elected official

2. Julia: When I was running my LTG was a huge support for me, I
never felt that he needed to announce it or campaign for me. You
can still support them without campaigning and openly showing
support

3. Jackie: If you are worried candidates won't have anyone to walk with them you can help them find people
 4. Ryan: We always give our support anyway just not openly, we are the most educated so it makes sense
 5. Greg: Changing this makes it more political and leaves bad blood
 6. Rich: Was put in place because we don't want old boy networks where current board basically chooses next years board
 7. Greg: we have had cases where candidates might be disqualified for some reason and current board needs to vote on whether or not they are. This would make it complicated if people have been openly endorsing candidate
 8. Rich: Effort is to get away from district board picking next years district board
 9. Jack: A club member might know better than us how they have interacted
 10. Julia: my secretaries for example could speak more to my abilities than some of you may be able to; there are still people in the district who can verify candidates abilities that aren't us
 11. Ryan: Greg said policy codes aren't enforceable
 12. Jack: Policy codes are mainly for operation of the board
 13. Ryan: with great power comes great responsibility, we were given position to lead members
- B. Western Division Lieutenant Governor Sayef Iqbal moves to amend Section 8 item 6 of our District Policy Codes to read "All elected executive District Board members and Past Governors are prohibited from caucusing for or publicly endorsing a candidate for a District Office. Only current, dues paid members of CKI may campaign for candidates. Past or current CKI International Board members and current governors are not eligible to caucus for or publicly endorse a candidate unless said officer is a

candidate for office; then said officer may only campaign for themselves and no other candidate."

1. Long Island Division Lieutenant Governor Asad Moughal seconded
2. Discussion
 - a) Jack: reminder, if LTG chooses to campaign they cannot chair caucus
3. **Motion fails** with 4 in affirmation, 5 opposed and 2 abstentions

C. Western Division Lieutenant Governor Sayef Iqbal moves to amend Section 8 item 6 of our District Policy Codes to read "All elected District Board members and Past Governors are prohibited from caucusing for or publicly endorsing a candidate for a District Office. Only current, dues paid members of CKI may campaign for candidates. Past or current CKI International Board members and current governors are not eligible to caucus for or publicly endorse a candidate unless said officer is a candidate for office; then said officer may only campaign for themselves and no other candidate."

1. Capital Division Lieutenant Governor Letian Zhang seconded
2. Discussion
 - a) Letian: no one knows who LTG elect are so no reason to limit their speech
 - b) Nikita: if I was running against someone I wouldn't remember who their campaign manager was
3. **Motion passes** with 9 in affirmation, 0 opposed and 2 abstentions

IX. Remarks from the Kiwanis Committee

- A. Rich: seriously need to get dues paid and be pushing DCON to clubs
- B. Allison: Please send photos or write ups that you need in program
- C. Jack: Please get packets done and push through these next 2 months

X. Adjournment

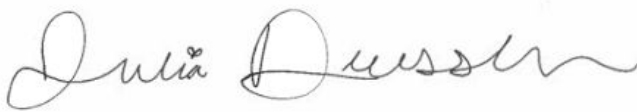
- A. Southern Tier Division Lieutenant Governor Nikita Lee moves to adjourn the meeting at 4:58pm



New York District of Circle K International

1. Empire Division Lieutenant Governor Jachelle Luma seconded
2. No Discussion
3. **Motion passes** with 11 in affirmation, 0 opposed and 0 abstentions

Minutes taken by



Julia Dressler

Julia.Dressler@nycirclek.org

New York District Secretary

Circle K International