



New York District of Circle K International

January 2017
Board Meeting Minutes

January Board Meeting

Table of Contents

Saturday, January 21, 2017 | Binghamton University , NY

- I. Call to Order
- II. Pledge of Allegiance
 - A. Led by Karandeep Singh
- III. CKI Pledge
 - A. Led by Jenna Spak
- IV. Approval of the K-Family Weekend Board Meeting Minutes
- V. District Goal Progress – District Secretary Jack Curzon
- VI. Expense Report – District Treasurer Edgar Hu
- VII. District Convention
 - A. March 17-19, 2017 at Radisson Hotel in Albany, NY
 - B. Arrival on Thursday
 - C. LTG Workshop
- VIII. Lieutenant Governor Elections
 - A. When, where, etc? (per division)
 - B. Northern & Hudson Valley elections
- IX. Club Status Reports
 - A. For each division
 - i. For each club
- X. Upcoming Board Meetings
 - A. February Board Meeting – February 17 – 19
 - B. DCON – March 16 – 19
- XI. Remarks from the Kiwanis Committee
- XII. Adjournment

Attendance

Presiding Officer

District Governor Jerry Cimo

Voting Board Members in Attendance

District Secretary Jack Curzon

District Treasurer Edgar Hu

District Editor Terrell Merritt

Iroquois Division Lieutenant Governor Edward Kroll

Liberty Division Lieutenant Governor Sara Louie

Southern Tier Division Lieutenant Governor John Tirino

Western Division Lieutenant Governor Mohit Gogna

Voting Board Members Not in Attendance

Capital Division Lieutenant Governor Shannon Perrone

Empire Division Lieutenant Governor Jachelle Luma

Long Island Division Lieutenant Governor Gianfranco Trotta

Seneca Division Lieutenant Governor Katey Sackett

Non-Voting Board Members in Attendance

Club Building & Resources Chair Julia Antignani

Historical Chair Jenna Spak

Marketing Chair Karandeep Singh

Non-Voting Board Members Not in Attendance

Alumni Kiwanis Family Relations Chair Michelle Feng

Awards Chair Nicole Chan

Conferences & Conventions Chair Ryan Coffey

Laws & Regulations Chair Ashley Cimato

Service Initiatives Chair Christina Maragioglio

Technology Chair Miguel Uy

Kiwanis Committee Members in Attendance

District Administrator John Keegan

Assistant District Administrator Alison Mandel

Assistant District Administrator Rich Hall

Kiwanis Committee Members Not in Attendance

Assistant District Administrator Greg Faulkner

Meeting Minutes

- I. Call to Order
 - A. District Governor Jerry Cimo called to order at 10:08 am
 - B. Binghamton University in Binghamton, NY
- II. Pledge of Allegiance
 - A. Led by Karandeep Singh
- III. CKI Pledge
 - A. Led by Jenna Spak
- IV. Approval of the K-Family Weekend Board Meeting Minutes
 - A. District Secretary Jack Curzon moves to approve the minutes
 - i. District Editor Terrell Merritt seconds
 - ii. Motion **passes** with 7 in affirmation, 0 opposed, and 0 abstentions
- V. District Goal Progress – District Secretary Jack Curzon
 - A. Service Hours
 - i. Total Service Hours - 13,072.04
 - a. Percent of goal 65.36%
 - ii. District Project Hours - 1987.95
 - a. Percent of goal 198.80%
 - iii. Governor's Project Hours - 284.5
 - a. Percent of goal - 28.45%
 - B. Funds Raised
 - i. Total Funds Raised - \$20,708.79
 - a. Percent of goal - 59.17%
 - C. Club Events
 - i. Interclubs - 102
 - a. Percent of goal - 102.00%
 - ii. Kiwanis Family Relations - 102
 - a. Percent of goal - 68.00%
 - iii. Fellowship Events / Socials - 112
 - a. Percent of goal - 74.67%
 - D. District Event Attendance



New York District of Circle K International

- i. District Large Scale Service Project - 160
 - a. Percent of goal - 123%
- ii. New York Speaking - 110
 - a. Percent of goal - 110%
- E. Other Goals
 - i. Membership
 - a. Goal - 1,234
 - b. Current Membership 732
 - ii. Monthly Report Form Submission Rate - 77.28%
- VI. Expense Report – District Treasurer Edgar Hu
 - A. Expenditures since Tri-K Board Meeting
 - i. District Governor
 - a. Travel - \$184.94
 - b. Miscellaneous - \$26.21
 - ii. Executive Assistant - \$300
 - iii. LTG Iroquois - \$38.62
 - iv. Conferences and Conventions - \$56.25
 - v. Board Travel - \$463.78
- VII. District Convention
 - A. March 17-19, 2017 at Radisson Hotel in Albany, NY
 - B. Arrival on Thursday
 - i. Not able to arrive Thursday: Edgar, John and Tina may not be able to
 - ii. If you will arrive late, send Johnny K an email to let him know
 - C. LTG Workshop
 - i. Mo, Sara, & Ed interested in doing it
 - D. Johnny K - Foundation that funds the Don Forsyth Scholarship has speakers that could come for keynote
- VIII. Lieutenant Governor Elections
 - A. Western
 - i. Date and location TBD
 - ii. 2 people interested in running



New York District of Circle K International

- B. Iroquois
 - i. Feb 11th @ SUNY Oswego
 - ii. One person possibly interested in running
- C. Liberty
 - i. Feb 24th, location TBD
 - ii. 3 interested in running
- D. Southern Tier
 - i. Feb 25th (tentative) @ Ithaca College
 - ii. One person interested in running
- E. Seneca
 - i. Feb 25th @ SJF
- F. Empire
 - i. Date and location TBD
- G. Long Island
 - i. Date and location TBD
- H. Northern & Hudson Valley elections
 - i. Jerry will be planning these
- IX. Club Status Reports
 - A. Capital reported by District Governor Jerry Cimo
 - i. HVCC
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - ii. U Albany
 - a. Dues status - Pending
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - a. Need to check with their SA to confirm dues check was sent last month
 - iii. SUNY Cobleskill
 - a. Dues status - Paid



New York District of Circle K International

- b. Membership & Officers / Upcoming Elections
- c. Club Activity, Events, & Involvement
- iv. RPI
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
- v. Russell Sage
 - a. Dues status - Pending
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - a. Reach out to Danielle Martin, contact is in the directory
 - b. New staff in their SA, therefor their request for the dues check to be sent is delayed
- B. Empire reported by District Governor Jerry Cimo
 - i. Queens College
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - a. Will contact them this weekend for more information on their plans for the next semester's e-board
 - c. Club Activity, Events, & Involvement
 - a. Good service during Hope 4 The Homeless week, we were able to give away most of sandwiches so it went well
 - ii. St. John's
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - a. Elections right before DCON
 - c. Club Activity, Events, & Involvement
 - a. Ronald McDonald house service next week and will be inviting key clubbers if number don't meet the limit
 - b. Their activities fair is on the 30th
 - iii. Vaughn



New York District of Circle K International

- a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - a. Visiting them in the next two weeks to get more information on upcoming events and their e-board
 - c. Club Activity, Events, & Involvement
- C. Hudson Valley reported by District Governor Jerry Cimo
- i. Marist
 - a. Dues status - Not paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - a. They have the money, need to send the reactivation forms
 - b. Kiwanis club contacted admins to ask what was going on, but Johnny K was not able to get in touch
 - ii. New Paltz
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
- D. Iroquois reported by Lieutenant Governor Ed Kroll
- i. Did LTG evaluation and then evaluated clubs officers
 - ii. Colgate
 - a. Dues status - Not Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - 1. Full board and recognized on campus
 - 2. Won't charter until April 1st so they don't have to pay dues again this summer
 - iii. Oswego
 - a. Dues status - Paid 21
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - 1. Officially Chartered



New York District of Circle K International

- iv. Syracuse
 - a. Dues status - Paid 36
 - b. Membership & Officers / Upcoming Elections
 - 1. New officers
 - c. Club Activity, Events, & Involvement
 - 1. Trying to become more active
- v. Utica
 - a. Dues status - Not Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - 1. Bad communication with President, but have had luck with other officers
 - 2. Need more money for activation, have \$300 from Kiwanis, need \$250 more
- E. Liberty reported by Lieutenant Governor Sara Louie
 - i. 21 Members at the last divisional, talking about running for higher office
 - ii. Baruch
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - 1. Meetings every other week
 - iii. Columbia
 - a. Dues status - Not Paid/Active
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - iv. Fordham
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - 1. Just had club fair
 - v. Hunter



New York District of Circle K International

- a. Dues status - Paid
- b. Membership & Officers / Upcoming Elections
- c. Club Activity, Events, & Involvement
 - 1. Working on solidifying meeting times
- vi. Lehman
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - 1. Brand new board
- vii. New York University
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - 1. Club fair this week, meeting this Friday
- viii. CCNY
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - 1. Social event coming up
- F. Long Island reported by District Governor Jerry Cimo
 - i. Adelphi
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - 1. Will be having their annual Murder Mystery Dinner on February 18th.
 - ii. Hofstra
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement



New York District of Circle K International

1. Will be volunteering at the Mary Brennan Inn on February 21st. In March, they will be helping with Hofstra's blood drive. In April, they will be participating in the March of Dimes walk and possibly Relay for Life.
- iii. LIU Post
 - a. Dues status - Not Paid
 - b. Membership & Officers / Upcoming Elections
 1. Officers are stepping down, they are combining with another club on campus
 - c. Club Activity, Events, & Involvement
 1. Communication is a struggle
- iv. Molloy
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 1. President is now at Stony Brook, VP Stepped up to President
 - c. Club Activity, Events, & Involvement
- v. Stony Brook
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 1. Will be holding fundraisers and probably doing Relay for Life.
- G. Northern reported by District Governor Jerry Cimo
 - i. Clarkson
 - a. Dues status - Pending
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - ii. SLU
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - iii. SUNY Potsdam



New York District of Circle K International

- a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
- H. Seneca - reported by District Governor Jerry Cimo
- i. Next Seneca Divisional will be held January 28th at SUNY Geneseo and this is where members can hear about all positions and where clubs are asked to finalize election dates.
 - ii. March Divisional is at the Elected LTG's school.
 - iii. University of Rochester:
 - a. Dues Status: Last time I heard, UR President was contacting their Kiwanis club (Brighton) due to a previous agreement to cover dues for UR. They had not been hearing from their usual contacts for the club so I gave them Jordan Neuringer's email and phone number.
 - b. Active Membership: While dues numbers aren't in, I know from divisionals and events they have a decent participating membership of around 15.
 - c. Officer Status: I believe all of the officers are in good standing and remaining for the semester at this point.
 - d. Problems: I'm waiting to receive their Comprehensive Improvement Plan (CIP) worksheets that they did in the beginning of the year, I will be able to see the progress they've made in their transportation and other issues.
 - e. Upcoming Officer Elections: Unknown
 - f. Events/Community Involvement: They've done Be The Match Drives as part of the LTG project, bake sales, worked at homeless shelters and donated goods.
 - iv. Rochester Institute of Technology:
 - a. Dues Status: 14 dues paid members, completed. Working with them to have late registers.



New York District of Circle K International

- b. Active Membership: membership has been down and I think its due to some weak leadership in the club. There seem to be plenty of people interested in the club, its just not being organized well.
 - c. Officer Status: 2 officers have been receiving multiple complaints from other officers and members about their low attendance, lack of interest, responsibility, and action. I plan on contacting them with the issues.
 - d. Problems: Lack of organization and events.
 - e. Upcoming Officer Elections: Unknown, possible impeachment before?
 - f. Events/Community Involvement: a lot of off campus Rochester community events associated with other organizations.
- v. Keuka College: (CIP In)
- a. Dues Status: Paid, 17 members
 - b. Active Membership: Seem decently active. working on greater involvement with people with cars
 - c. Officer Status: All positions filled and stable.
 - d. Problems: solved Kiwanis communication and event attendance problems
 - e. Upcoming Officer Elections: unknown
 - f. Events/Community Involvement: they have run some food drives, cosponsored angel tree, and done more projects mostly on campus.
- vi. St. John Fisher:
- a. Dues Status: paid, 21 members (highest in Seneca)
 - b. Active Membership: High interest at SJFC a lot of people seem to want to join the club, and have so recently. Unknown whether they are very active in the club, or just paying dues.
 - c. Officer Status: Unknown, last update they were filling a vacancy. I have received no emails for assistance in the past month.
 - d. Problems: transportation, student government relations, event ideas
 - e. Upcoming Officer Elections: Unknown
 - f. Events/Community Involvement: Unknown



New York District of Circle K International

- vii. SUNY Geneseo: (CIP In)
 - a. Dues Status: Paid
 - b. Active Membership: 15 members actively attending and participating, 10 are new, and this is consistent with their goals.
 - c. Officer Status: Some officers are uncomfortable with one of the officers, but it is being handled separately. They all plan on carrying through their term
 - d. Problems: still transportation issues, but down from last year.
 - e. Upcoming Officer Elections: Unknown
 - f. Events/Community Involvement: really working on promotion and a strong membership base, and then filling the space with events and small projects. Usually drive all the way to henrietta/ Rochester for events. needs to find more local avenues.
- viii. Brockport:
 - a. Dues Status: paid
 - b. Active Membership: 16 active members,
 - c. Officer Status: was working on a vacancy, no request for help yet.
 - d. Problems: transportation, lack of local events, fundraising. communication
 - e. Upcoming Officer Elections: unknown
 - f. Events/Community Involvement: unknown
- I. Southern Tier reported by Lieutenant Governor John Tirino
 - i. Binghamton
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - 1. New VP
 - c. Club Activity, Events, & Involvement
 - ii. Cornell
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement



New York District of Circle K International

- iii. Elmira
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - 1. Above 40, but struggling to get the members they normally do
 - c. Club Activity, Events, & Involvement
- iv. Hartwick
 - a. Dues status - Not paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
- v. Ithica
 - a. Dues status - Paid
 - b. Membership & Officers / Upcoming Elections
 - 1. New President, Secretary vacant until they return to school
 - c. Club Activity, Events, & Involvement
- J. Western reported by Lieutenant Governor Mohit Gogna
 - i. UB
 - a. Dues status - Pending
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - 1. Said they sent out their check
 - ii. Buff State
 - a. Dues status - Not paid
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - 1. Worked Kiwanis events to get dues, but still short half of the money they need, and half of membership is graduating
 - 2. \$200 from West Seneca
 - 3. Eric Paul is waiting to hear from Katherine and Katie
 - iii. Canisius
 - a. Dues status - Don't need to pay
 - b. Membership & Officers / Upcoming Elections



New York District of Circle K International

- c. Club Activity, Events, & Involvement
- iv. Niagara
 - a. Dues status - Pending
 - b. Membership & Officers / Upcoming Elections
 - c. Club Activity, Events, & Involvement
 - 1. Waiting for Kiwanis to send a check towards due
- X. Upcoming Board Meetings
 - A. February Board Meeting – February 17 – 19
 - i. Voting board only (+Ryan for ConCon things)
 - ii. Ed cannot attend
 - iii. Johnny K needs final list of attending at least a week before
 - B. DCON – March 16 – 19
 - i. Board meeting Friday morning
 - ii. Need blurbs from Shayna and honorees for program
 - iii. Honorees do not pay registration
 - iv. Alison needs pictures of DCON Chairs for program
- XI. Midwinter
 - A. Jack, Sara, and Ryan as interns
 - B. Jerry still finalizing guests
- XII. Committee and Exec Updates
 - A. Historical Chair Jenna Spak
 - i. Has interviewed several alumni
 - ii. Next up is George Latimer
 - B. Marketing Chari Karandeep Singh
 - i. Main thing is DCON promotion right now
 - ii. Making promo video this weekend
 - iii. Promoting awards
 - C. Club Building and Resources Chair Julia Antignani
 - i. Organizing resources to make them more assessable
 - ii. Creating in-meeting service guide



New York District of Circle K International

- iii. Working with Brooklyn College on possible reactivation of CKI club, 3 month process, has a meeting next week with club administration, wants to go and look for a student interested in activation

D. Executive Assistant Tina Lee

- i. NYCKI News on Monday, waiting on info from Jerry
- ii. Board apparel we looked into is over-expensive
- v. District Editor Terrell Merritt
 - i. Next issue of CTE should be out by next weekend
 - ii. Updating the directory in his spare time
- vi. District Treasurer Edgar Hu
 - i. Not going with cash-box prize idea anymore

XIII. Remarks from the Kiwanis Committee

- A. Johnny K - need to improve communication with clubs, we only have 700 members right now, LTGs need to work with Edgar on dues, need to work harder with clubs
- B. Rich - fill out registration forms with care, they are not complicated but people always seem to make the same mistakes, for clubs getting a check for convention from the schools, contact them now, not right before convention so that they aren't late. We should have a printed form to hand out at Mid-Winter for Kiwanians to sign up for the networking session at DCON.
 - i. Jack & Sara - Will work with Ryan to create a supplemental form to be sent with checks that go with online registrations.

XIV. General Comments

- A. Sara - End of year celebration in March for anyone who is interested

XV. Adjournment

- A. District Editor Terrell Merritt moves to adjourn the meeting
 - i. Iroquois Division Lieutenant Governor Ed Kroll seconds
 - ii. Motion **passes** with 7 in affirmation, 0 opposed, and 0 abstentions
- B. District Governor Jerry Cimo adjourned at 11:41pm



New York District of Circle K International

Minutes taken by _____



Jack Curzon

jack.curzon@nycirclek.org

New York District Secretary

Circle K International

