New York District of Circle K International
Board Meeting Minutes

March 2015 – Post DCON Board Meeting
I. Call to Order
II. Pledge of Allegiance led by Tina Lee
III. CKI Pledge led by Walaa Ahmed
IV. Approval of DCON Board Meeting Agenda
V. Introduction
VI. New Business
   A. Future Events
      1. CKIx
      2. District Officer Training Conference (DOTC)
   B. Committees
   C. Email Accounts
VII. Remarks from the 2014-2015 District Board
VIII. Remarks from the Kiwanis Committee
IX. Adjournment
Attendance

Presiding Officer
District Governor Elect Walaa Ahmed

Voting Board Members in Attendance
District Secretary Elect Jerry Cimo
District Treasurer Elect Joshua Hill
District Editor Elect Alyssa Famolari
Hudson Valley Division Lieutenant Governor Elect Sean Coyle
Iroquois Division Lieutenant Governor Elect Edward Kroll
Liberty Division Lieutenant Governor Elect Diane Choi
Long Island Division Lieutenant Governor Elect Edgar Hu
Seneca Lieutenant Division Governor Elect Terrell Merritt
The Southern Tier Division Lieutenant Governor Elect Tina Lee
Western Division Lieutenant Governor Elect David Wu

Non Voting Board Members in Attendance
District Secretary Brian Kenny
District Editor Holy Cheong
Subregion F Trustee Kelly Chan
Capital Division Lieutenant Governor Elizabeth McGourick
Empire Division Lieutenant Governor Richard Kim
Hudson Valley Division Lieutenant Governor Luisanna Sosa
Long Island Division Lieutenant Governor Stephanie Iacona

Guests in Attendance
Past International President Josephine Lukito
Northern Division Lieutenant Governor Annina Quarantello
Queens College CKI Alumni Alisha Morgan

Kiwanis Committee Members in Attendance
District Administrator John Keegan
Assistant District Administrator Alison Mandel
Assistant District Administrator Greg Faulkner
Assistant District Administrator Rich Hall
I. Call to Order
   A. Meeting was called to order at 1:47 PM EST
   B. Albany Room in Hilton, Albany

II. Pledge of Allegiance - The Southern Tier Division Lieutenant Governor Elect Tina Lee

III. Circle K International Pledge - District Governor Elect Walaa Ahmed

IV. Approval of Post DCON Board Meeting Agenda
   A. District Governor Elect Walaa Ahmed entertained a motion to approve the Post DCON Board Meeting Agenda
   B. So Moved District Treasurer Elect Josh Hill
      1. Lieutenant Governor Elect Sean Coyle seconded
   C. No Discussion
   D. Motion passes with 10 in affirmation, 0 opposed, 0 abstention

V. Introduction
   A. Edgar Hu attends Stony Brook University and is from Brooklyn, NY. His favorite song is “some Japanese pop song.”
   B. Jerry Cimo attends Binghamton University where he studies Computer Science. He is from Albany, NY. He also likes a lot of rap music.
   C. Annina Quarantello attends Clarkson University where she studies Civil Engineering. Her favorite song is American Pie.
   D. Edward Kroll studies Environmental Policy at SUNY-ESF and is from Syracuse, NY.
   E. Sean Coyle is from Connecticut and his favorite song is a kpop song.
   F. Diane Choi is a sophomore at NYU studying biochemistry with a minor in math and is on the pre-med track. She likes all music besides metal—she’ll listen to anything she likes
   G. Kelly Chan is from Queens, NY and is attending St. John’s University. She is Subregion F trustee until end of June, when a new trustee will be assigned. Her current favorite song is anything by Tegan and Sara.
   H. David Wu attends University of Buffalo, with a major in philosophy and a minor in Computer Science. He is from Brooklyn, NY and has been listening to a lot of the rapper Logic recently.
   I. Terrell Merritt is a first year Computer Science major at RIT. He is from Bronx, NY. He doesn’t know what his favorite song is, but was proudly jamming out to NSYNC on the car ride to DCON.
   J. Alisha Morgan is starting at St. John’s University next semester. She plans to study Criminology and Justice.
   K. Alyssa Famolari currently attends Binghamton University but will be attending either CCNY or Columbia University next year. She is majoring in English and wants to be a special education teacher. She is originally from Queens, NY but just moved to New Jersey. Her favorite song is any song by Kanye West.
   L. Tina Lee is a sophomore from Binghamton University studying Integrative Neuroscience and minoring in Chinese. Her current favorite song is Where Are U Now by Jack Ü and Justin Bieber.
M. Josh Hill is a freshman at University of Rochester studying Political Science. His favorite song is Rather Be by Clean Bandit. He’s actually obsessed with it and plays it in every car ride when he is with Terrell.

N. Walaa Ahmed attends Binghamton University where she studies cell microbiology. She is from Astoria in NYC. Next year she will be doing research at Binghamton University. Her favorite song is Heartbeat Song by Kelly Clarkson—she says it’s fun, upbeat, and makes her happy.

O. Alison Mandel is also the Elmira CKI advisor and the Director of Education at Wings of Eagles Discovery Center.

P. Greg Faulkner is from Bronx in NY. He works at the NYC Council. 45 years ago he served as NY District Circle K Governor.

Q. Rich Hall is from Glen Cove in Nassau County, NY. He retired from Tech Manager at Verizon. He is former Lieutenant Governor for the Long Island Division and former District Governor. He believes CKI is the best time of your life if you let it happen.

R. John Keegan, or “Johnny K,” is from New Jersey now. He reminds that the Kiwanis committee here to help—encouraging calling and emailing them. He is married and his wife will usually answer the phone if he is not home. If she answers, he advises to please talk to her and do not just hang up. He served as a Kiwanis Lieutenant Governor over 30 years ago. He advises to enjoy your time in CKI and don’t make it harder than it is.

VI. New Business
A. Future Events
   1. CKIx
      a. District Governor Elect Walaa Ahmed entertained a motion to appoint Missy Keem and Brian Kenny as Co-Chairs of On To International Committee (OTIC).
      b. So moved Lieutenant Governor Elect Sean Coyle
         a. District Editor Elect Alyssa Famolari seconded
         c. No Discussion
      d. Motion passes with 10 in affirmation, 0 opposed, 0 abstention
      e. Transportation and Registration for CKIx
         a. The last day for early registration is April 17th
         b. The District will pay the $225 for registration for district board members. You must pay yourself, then submit a voucher to Johnny K. Vouchers will be explained during officer training, but all board members should realize you are allocated a budget. Keep receipts for things you spend. If you need vouchers sooner talk to a district administrator.
         c. Attendees would leave CKIx on Sunday morning. Some clubs are driving, and if they have extra space many would be willing to offer a CKI member a ride.
d. Holiday Inn express is recommended for Subregion F districts, including the New York District.
f. Definitely attending CKlx
   a. Walaa Ahmed
   b. Edgar Hu
   c. Edward Kroll
   d. Josh Hill
   e. Alyssa Famolari
   f. Alicia Morgan
g. Maybe attending CKlx
   a. Sean Coyle
   b. David Wu
   c. Diane Choi
   d. Jerry Cimo
   e. Terrell Merritt
   f. Tina Lee

2. District Officer Training Conference (DOTC)
   a. Walaa Ahmed entertained a motion to have DOTC the weekend of May 1-2 at Binghamton University
   b. So moved Lieutenant Governor Elect Sean Coyle
      a. District Editor Elect Alyssa Famolari seconded
   c. Discussion
      a. Lodging at District Governor Elect Walaa Ahmed’s apartment
      b. Officer training on campus at Binghamton University
      c. The board meeting will be Saturday, May 2 in the morning
   d. No further discussion
   e. Motion passes with 10 in affirmation, 0 opposed, 0 abstention

B. Committees
   1. Committee Chair applications will be out within the next two weeks
   2. An explanation of this years Committee Chair structure will be sent out within the coming week by District Governor Elect Walaa Ahmed
   3. Point of Information – Jerry Cimo
      a. What Committee Chairs would no longer exist?
      b. Club building chairs seemed not productive and will be restructured
      c. Con-Con committee restructuring
         a. Chairs for specific aspects of each district event rather than a chair in charge of each event
      d. Utilization of taskforces for short-term goals or one-time events
   4. Trustee Kelly Chan – Advised to work with Key Club counterparts. Do not blame your predecessors and the people before you for your current mistakes, as they have given their best efforts to the district and each situation should be addressed individually. Don’t forget to always be
looking for a successor throughout the year. Expect Subregion F leadership team updates.

C. Email Accounts
   1. Email accounts for @nycirclek.org have been created for the incoming 2015-2016 New York District Board.
   2. If you were already on the District Board and had an email account, you will use the same account for this year.
   3. If you do not know the password or are having trouble logging in please contact District Governor Renee Girard or District Governor Elect Walaa Ahmed.

VII. Remarks from the 2014-2015 District Board
   A. District Secretary Brian Kenny - Keep your heads high and work as hard as you can.
   B. District Governor Renee Girard - Look at the previous board’s list of suggestions of how to improve along with the descriptions of the needs of all clubs.
   C. Division Lieutenant Governor Luisanna Sosa - Do what’s good for the members and not necessarily yourself.
   D. Lieutenant Governor Stephanie Iacona - Ask her for any help throughout the year.
   E. Lieutenant Governor Elizabeth McGourik - Don’t forget to have fun, try not to get too stressed, and enjoy your time serving on the board while you can.
   F. District Governor Elect Walaa Ahmed - Our success depends on a group effort, and we must work together.
   G. District Editor Elect Chair Alyssa Famolari - Lieutenant Governors must promote district events.

VIII. Remarks from the Kiwanis Committee
   A. District Administrator Rich Hall - reach out for district convention feedback now while it is in the minds of attendees. Also, New York District Key Club convention is next week, so stay tuned for the announcement of your counterparts
   B. District Treasurer Elect Josh Hill - NY Kiwanis district website has a map of clubs, and so does the New York District Key Club website
   C. Trustee Kelly Chan - When contacting counterparts, ask about Kiwanis One Day and promote the hashtag #BranchesWithBranches
   D. Go to Kiwanis divisional meetings
   E. Rich Hall - Circle K and Kiwanis Lieutenant Governors should be treated as equals. If you attend a divisional, you should be a guest. Kiwanis should not be asking you to pay as a guest. You should be given an opportunity to speak at a Kiwanis divisional and sit on the dais. Explain who you are, what you’re doing, and what is coming up in the division. Kiwanis events are generally business attire. Many Lieutenant Governors may not be around their division due to their academic calendar, so make sure to try and get invited now and schedule wisely.
   F. John Keegan - Get in touch with past Circle K Lieutenant Governors and ask them to take you to a Kiwanis divisional and introduce you.
G. Rich Hall – It is easier to work with and communicate with people when they are your friends. Foster a personal relationship with club officers. Start visiting other clubs and bring your home club with you.

H. Walaa Ahmed - Tell her when you have a divisional and she will try to attend.

I. Josh Hill - Encourage your clubs to fill out forms as soon as events are over.
   Encourage club officers to update their MUC in the fall. Election report form is already out now. Ask the presidents if you can be put on their mailing list. Join all club social media outlets. Integrate yourself with each of your division.

J. Rich Hall - If there is a negative issue contact District Administrator John Keegan and District Governor Walaa Ahmed immediately. Never put anything negative in an email. Don’t respond in anger to an email. If there is ever an issue with a Kiwanian, call the district administrators first.

K. John Keegan - Talk on the phone. Be more personal. Emails are good, but they are not as personable.

L. Rich Hall - Don’t just ask for money; make sure to have a relationship. Go to a division meeting with the intent of meeting and introducing them.

M. John Keegan - Help Kiwanians with their projects. They are very willing to help us, but make sure we help them in return.

N. Alison Mandel - We are here to help you. Call me or email me.

O. Greg Faulkner - Your counterpart can be your resource, but you can also be your counterpart’s resource.

IX. Adjournment
   A. Lieutenant Governor Elect Sean Coyle moved to adjourn the meeting
      1. District Governor Elect Alyssa Famolari seconded
   B. Motion passes with 10 in affirmation, 0 opposed, 0 abstention
   C. The meeting was adjourned at 3:15 PM EST

Minutes taken by

Jerry Cimo – jerry.cimo@nycirclek.org
New York District Secretary Elect
Circle K International