



New York District of Circle K International

DLSSP Board Meeting
Minutes
September 29th, 2018

CKI[®] Circle K
International



DLSSP Board Meeting

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Attendance

All NYCKI Board Members were present

Presiding Officer

District Governor Ryan Coffey

Voting Board Members in Attendance

District Secretary Kristian Mosquito

District Treasurer Sayef Iqbal

District Editor Tyler Reimold

Capital Division Lieutenant Governor Zachary Stanke

Hudson Valley Lieutenant Governor Ryan Luibrand

Iroquois Division Lieutenant Governor Jordan Louie

Liberty Division Lieutenant Governor Odalis Gutierrez

Long Island Division Lieutenant Governor Charles Hager

Seneca Division Lieutenant Governor Rebecca Lopez

Southern Tier Division Lieutenant Governor Erin Herbstritt

Western Division Lieutenant Governor Erick Morocho

Non-Voting Board Members in Attendance

Executive Assistant Nikita Lee

Executive Chair Peony Tse

Alumni/Kiwanis Family Relations Committee Chair Alaina Hinkley

Awards Committee Chair Ayesha Alam

Club Building & Strengthening Committee Chair Naile Ruiz

Conferences & Conventions Committee Co-Chair Amna Bajwa

Conferences & Conventions Committee Co-Chair Viktoriya Borisova

Marketing Committee Co-Chair Julia Antignani

Marketing Committee Co-Chair Brendon Nguyen

Service Initiatives Committee Chair Sami Sharifiy

Technology Committee Chair Omar Carrera



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Guests in Attendance

International Vice President Julia Dressler
Subregion F International Trustee Stephania Gonzalez-Mena
New Jersey District Governor Michael Vitti
New England District Editor Iris Zhao
New Jersey District Metro Division Lieutenant Governor Jonathan Varano
St. Lawrence University Circle K Member Tyler Kearns
Stony Brook University Circle K Member Omar Gabr
SUNY Oswego Circle K Member Ryan Gu
New York Kiwanis District Foundation Board Member Kim Scharoff

Kiwanis Committee Members in Attendance

Assistant District Administrator Alison Mandel
Assistant District Administrator Greg Faulkner
Assistant District Administrator Rich Hall



Meeting Minutes

- I. Call to Order
 - A. Governor Ryan Coffey called to order at 12:08AM
 - B. Dining Hall, Kamp Kiwanis in Taberg, NY
- II. Convention Updates (Amna and Viktoriya)
 - A. DLSSP is about the members
 - (1) Reach out to them and make them feel connected
 - (2) Communicate with them through emails and brown bag notes
 - B. Please promote upcoming District Events
- III. Appointment of Northern Lieutenant Governor
 - A. Seneca LTG Rebecca moves to appoint Tyler Kearns as Northern Lieutenant Governor
 - (1) Treasurer Sayef seconded
 - (2) Discussion
 - (a) Tyler K.: Freshman at SLU, two-term LTG in Key Club, and wants division to get in contact with the District
 - (b) Ryan C.: He'll be a great addition to the board
 - (3) **Motion passes** with 11 in affirmation, 0 opposed, and 0 abstentions
- IV. Executive Updates
 - A. District Treasurer Updates (Sayef)
 - (1) Dues are opening October 1st
 - (2) Created a video for treasurers on MUC access and how to use it
 - (3) Will hold office hours on Tuesdays for treasurers to ask questions
 - (4) If a club is struggling, connect the treasurer to Sayef
 - B. District Secretary Updates (Kristian)
 - (1) With Sayef, has gotten MUC access to most dues-paying secretaries
 - (a) Rest of secretaries will get access starting October 1st
 - (2) LTGs should review goals for their division to see if they're on track
 - (a) Will summarize goal numbers per club and send it to LTGs



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- (3) Be energetic this weekend! The members who attend DLSSP will go back to their clubs and bring the energy with them
 - (4) Based on numbers so far, it looks to be a successful year
- C. District Editor Updates (Tyler R.)
- (1) District newsletter, *Circling the Empire*, is coming out soon
 - (a) Pieces were written by editors from different clubs
 - (b) If anyone wants to write, reach out
 - (2) Obtained non-profit status for NYCKI G-Suite
 - (a) Doubles storage space and allows for advertisements
- V. International Updates
- A. Sub F Trustee Stephania
- (1) New York is doing a great job and has become a second home
- B. IVP Julia D.
- (1) Has been working with International Committee Chairs, District Treasurers, and District Secretaries
 - (2) For any concerns related to International, contact her or Steph
- C. NEDCKI District Editor Iris
- (1) New England is reorganizing to strengthen their District
 - (2) Has been looking to New York for guides and social media
 - (3) Very glad to be at DLSSP
 - (4) Appreciates the energy of the NYCKI Board
- VI. Committee Updates
- A. Awards (Ayesha)
- (1) Membership Spotlight submission form allows recognition for club members and officers through Monday social media posts
 - (2) Awards review form allows feedback on DCON Awards
 - (a) One person who fills it out will get a gift card
 - (3) Superlative awards this weekend are fun for members
- B. Alumni/K-Family Relations (Alaina)
- (1) Working on a newsletter that will go out three times per year



- (a) Focus on alumni and the three NY Kiwanis foundations
- (b) First one focused on Kamp Kiwanis
- (c) Looking for members to write about K-Family Picnic and DLSSP
- (2) Working with Marketing on a monthly Kiwanian social media spotlight
- (3) Key Club Form shared with graduated Key Clubbers so they can connect to Circle K clubs on their campus
- C. Club Building & Strengthening (Naile)
 - (1) Master Guide has been finished and shared with LTGs
 - (a) Provides overview of various resources
 - (2) Informational Sessions has been a success
 - (a) Next one will be October 7th
- D. Service Initiatives (Sami)
 - (1) Committee has finished the Monthly Calendar
 - (a) Outlines service projects that can be done every week
 - (2) District Project and Governor's Project weeks are being planned
 - (3) DLSSP Service Fair went well
- E. Marketing (Julia A. and Brendon)
 - (1) Julia A.
 - (a) DLSSP camera crew has a schedule. If you need them, call them
 - (2) Brendon
 - (a) New York Speaking promo material will be released Monday
 - (b) Marketing will be on the CBS Info Session next Sunday
 - (c) Stickers will be sold for NY District, Mind Your Mind, Life's Necessities, Kamp Kiwanis, and Southern Tier
- F. Technology (Omar)
 - (1) New York Speaking website page will be live on Monday
 - (2) Thanks to Marketing for their help
- G. Conferences & Conventions (Amna and Viktoriya)
 - (1) Amna
 - (a) Outstanding sign-ups for DLSSP



- i) Thanks to LTGs and board for hard work
 - (b) Board is the face of the District. Members absorb the energy, so always keep positive
 - i) Connect to members as people, not just as Circle Kers
 - ii) Personal connections lead to more signups for NY Speaking
 - (2) Vik
 - (a) Send follow-up emails with any members you meet, even if they're not in your group
- VII. Open Forum/General Updates
 - A. Ryan C.: Make sure to spread yourself out and connect to general members instead of sticking with the board
 - B. Vik: With Sami, created a self-care guide for members at DLSSP
 - C. Ryan C.: Always check the Committee Spreadsheet to see resources
 - D. Vik: Does Exec contact presidents when secretaries and treasurers aren't on top of things?
 - (1) Sayef: Not really, will do in the future
 - (2) Kristian: Presidents are cc'ed in Bi-Monthly Check-ins
- VIII. Remarks from Kiwanis Committee Members
 - A. Rich: Proud of what the board has done. Johnny K greets the board and unfortunately couldn't attend. Remember, the board is here for the clubs and the members. Everything else exists just to facilitate them
 - B. Greg: The bus ride went well. Very pleased as Kiwanis Advisor to Lehman College with their turnout. Keep up the good work.
 - C. Alison: With the good turnout, encourage people to attend NY Speaking and to bring the energy back with them
 - D. Kim: 20 Foundation Board members and Kiwanians are coming to DLSSP. They're very excited and appreciate the help from Circle Kers
- IX. Closing Remarks from Governor Ryan
 - A. We're succeeding in every metric, but the numbers only mean so much. What is most impressive is the spirit of the board and of the District thus far



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- B. Vik and Amna have done a fantastic job, so help them this weekend
 - C. Don't slack on your studies.
- X. Adjournment

Minutes taken by

Kristian Mosquito

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kristian.mosquito@nycirclek.org

New York District Secretary

Circle K International