



New York District of Circle K International

Post-DCON Board Meeting
Minutes
March 9th, 2020

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Circle K
International

Post-DCON Board Meeting

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Attendance

Presiding Officer

District Governor-Elect Amna Bajwa

Voting Board Members in Attendance

District Secretary-Elect Chelsea Shuren

District Treasurer-Elect Omar Gabr

District Editor-Elect Carson Bloomingdale

Capital Division Lieutenant Governor-elect Sarah Granston

Hudson Valley Division Lieutenant Governor-elect Sophie Rhind

Iroquois Division Lieutenant Governor-elect Ryan Gu

Liberty Division Lieutenant Governor-elect Maggie Cheuk

Long Island Division Lieutenant Governor-elect Jason Zhao

Seneca Division Lieutenant Governor-elect Yuan Shang

Western Division Lieutenant Governor-elect Lilian Zheng

Guests in Attendance

International Trustee Steven Shaw

District Governor Peony Tse

District Secretary Naile Ruiz

District Executive Assistant Erick Morocho

Liberty Division Lieutenant Governor Viktoriya Borisova

Seneca Division Lieutenant Governor Coehl Gleckner

Western Division Lieutenant Governor Alvina Khan

Conferences and Conventions Committee Chair Nicholas Rai

Queens College Member Allen Chen

SUNY Oswego Member Alexander Jones

Arizona State University President Kajal Davé

Past Liberty Division Lieutenant Governor Sara Louie

Immediate Past District Governor Ryan Coffey

Kiwanis Committee Members in Attendance

District Administrator John Keegan

Assistant District Administrator Alison Mandel

Assistant District Administrator Greg Faulkner

Assistant District Administrator Rich Hall

Kiwanis Committee Representative Sean O'Sullivan

*Some guests left and entered during recess

Meeting Minutes

- I. Call to Order
 - A. District Governor-Elect Amna Bajwa
 - B. Shaker Room, Desmond Hotel Albany in Albany, NY
- II. Pledge of Allegiance
 - A. Led by Hudson Valley Lieutenant Governor-Elect Sophie Rhind
- III. CKI Pledge
 - A. Led by District Governor-Elect Amna Bajwa
- IV. Social Agreements- Amna
 - A. Give Space, Take Space

Omar: Try not to hog all the answers, allow others space to talk, but take space for yourself
 - B. ELMO

Maggie: Enough let's move on. Close discussion and move on to the next point
 - C. Parking LOT

Ryan: Table the discussion for another time to stop tangent conversations
 - D. 5 Second Rule

Take five seconds to collect your thoughts and present topic in an effective manner
- V. Opening Business
 - A. Introduction - Popcorn Icebreaker - Name, position, Rose(something good from the weekend), Thorn(something bad from the weekend) Bub(something you're looking forward to) of this weekend
 1. Ryan
 - SUNY Oswego
 - Iroquois LTG
 - Rose is the new exciting board
 - Bud is going home and going to sleep
 - Thorn is the stress of this weekend.
 2. Sarah
 - UAlbany
 - Capital LTG

- Rose met a lot of great people
 - Bud is to get a great night sleep tonight
 - and thorn is school work.
3. Lilian
- UB
 - Western LTG
 - Rose is remeeting a lot of people and meeting new people
 - Thorn is she has a test tomorrow
 - Bud is going home.
4. Chelsea
- UB
 - District Secretary
 - Thorn is that she has a test tomorrow
 - Rose is that one test gets dropped
 - Bud is getting to work with the new board.
5. Carson
- RIT
 - District Editor
 - Rose is seeing her club grow
 - Thorn is the weekend exhaustion
 - Bud is in a new position.
6. Yuan
- UR
 - Seneca LTG
 - Rose is meeting new people
 - Bud is meeting new people and becoming LTG
 - Thorn is getting less sleep than usual.
7. Jason
- Stony Brook
 - Long Island LTG
 - Thorn scared of public speaking
 - Rose is going home
 - Bud is going to sleep.
8. Maggie
- Hunter

- Liberty LTG
- Rose is Hunter winning the spirit bear
- Thorn is also having an exam tomorrow and getting little sleep
- Bud is looking forward to reading positive graffiti bags

9. Omar

- Baruch
- District Treasurer
- Rose is getting to serve another year in circle k
- Bud is eating after the board meeting
- Thorn is getting back on track with school after this weekend.

10. Sophie

- New Paltz
- Hudson Valley LTG
- Rose is having 7 new members come to DCON
- Bud is Spring Break is next week
- Thorn is driving back.

11. Amna

- CCNY
- District Governor
- Rose is interacting with members
- Thorn is not drinking enough water
- Bud is working with the new District Board.

VI. Old Business

A. Remarks from Immediate Past Board

1. Peony: Recognize the fact that this is not our complete board, more people will be joining and welcome them with open arms
2. Naile: Take the opportunity to grow and do your best and use what you learn in the future
3. Alvina: Don't be afraid to ask for clarification, be as transparent as possible
4. Nick: It's okay to make mistakes, don't let them get to you it isn't worth it

5. Maggie: Even if you don't know everyone around you, you will grow to become each other's support system
6. Coehl: Have fun, enjoy it
7. Viktorya: Entered the position wanting to make an impact, No one else knows what you want to do besides you
8. Omar: We are humans and Circle K does not come before everything else, messing up is okay
9. Ryan: Burnout is real and it is okay to take a step back and breath, we all have our limits and it's important to realize this
10. Amna: Important to remember that more people will be joining us, asking for help is okay, we have a board so we can work together
Accountability is important, the members voice is valuable

B. Successor Packages- Amna

- a) Being made by our predecessors, talking to them about your vision for the year
- b) Preparing new E-Board officers
Clubs might have had elections before DCON, elections are coming up and it's important to fill out the ERF so that we as a board can focus on that immediate training

VII. New Business

A. District Project

1. Ideas and discussion

- a) Ryan: Last year it was Mind your mind/Break the stigma
- b) Have discussion at DOTC once chairs are appointed.
- c) Vik: Think of what clubs can do beyond fundraising, what they can do on the local level
- d) Coehl: Try to think of things as a more solidified cause rather than a whole bunch of things

B. Governors Project- Amna

1. Life's Necessities food and water
- C. Communication Channels- Amna
 1. NYCKI Email
 - a) Carson will help everyone get access
 2. Slack + Trello + Messenger (More Social)
 - a) Professional information through slack and social communication through messenger
 3. Release EA and EC applications- Amna
 - a) EA works closely with LTGS to guide them throughout their term and discuss accountability
 - b) EC works closely with Chairs to support them and communicate with them
 - c) Want both to be people the Governor is comfortable with
 4. Release Chair Applications
 - a) Released very soon after DCON to give candidates time to apply
 - b) Chairs provide clubs with resources and enhance the member experience
 - c) Empower potential members to apply for both chair & members
 - d) 7 Chair Positions Available
 - (1) CON-CON and Marketing stay co-chairs but all others remain one chair
 - e) Push Applications out
 5. Forms
 - a) Monthly Report Form (Due Fifth of EVERY month)
 - b) Elections Report Form- Amna
 - (1) Very important to gather this data and for the LTG's to be very connected to their clubs. Helps assist in training and establishing contact

(2) Omar: When do we send emails as executive positions?

(a) When you get a good number of officers information

(3) Monthly Board Report Form

(a) The forms we fill out monthly, reflecting on the month, learning what we did the past month
Good for the executive board to see how everyone on the board is doing. Platform to share

(b) Due the 5th of every month

VIII. Upcoming Events

A. District Officer Training Conference

1. Get to know each other, connect with each other and train together
2. Potentially April 24th-26th or April 17th-19th
 - a) 17th-19th is preferable
3. Omar: Very first official board meeting, sit down with one another and get to know one another
4. Ryan: The point of it is going there to get trained, you will be learning a lot
5. Peony: Thinking about what you are most confused about and need more clarity on
6. Yuan: Keep the corona virus in mind to establish plan b
7. Vik: DOTC isn't supposed to give you everything for your position, it is supposed to be your introduction
8. Coehl: Poll to see what the training should be dedicated to.
- 9.

B. CKIx

1. July 19th-22nd
2. Until April 1st: \$250
3. April 1st-June 19th: \$325
4. On Site July 19th: \$400
5. Steve: encourages everyone to go, you get extremely close to your District Board. The convention gives out so much information and District Officers have a great reach to spread these tools out. As soon as registration caps he will let us know. On-site is probably not the best option
6. Sean: Ask Kiwanians for money for a specific dollar amount, ask as early as possible, aka now. You won't get more than you ask for.
7. Coehl: Use this as an opportunity to learn how to properly write sponsorship letters

IX. Name of Board!

- A. Given to the board almost as an identity or title for the year
- B. Vik: Vision Board, so many visions of officers coming together into 2020.

X. Remarks from Kiwanis Committee Members

- A. Rich: Congratulations to everyone for their elections, know what it feels like to be in our position. Really have an opportunity to grow and form friendships that will last a lifetime. The membership and clubs are what put us here. The District Board is here to serve the members first. Sometimes we forget why we are here. Talk to members, get their feedback so we can continue to make their experiences best
- B. Sean: General Advice, should be very little surprises for Amna, talk to clubs make sure they have officers for next year. Ask the Kiwanians for advice. It goes very fast. Enjoy the ride. Remember the fun times, there will be hard times but focusing on the fun times and friendships we make. Reflection on DCON. Work on transportation as soon as possible for District events
- C. Alison: Most people had a great time at DCON, feel free to call us let us know about anything you may need

- D. Johnny K: We have to work with the clubs, work to help with Kiwanis relationships
 - E. Rich: Has no problem handling Kiwanian issues for us. Don't get into a strong argument with Kiwanians
 - F. Greg: Don't get caught in the administrivia. How is it going to be resourceful for clubs and support them best. Come to Admins and let them know how they can be helpful. Pick the brain of your predecessor.
 - G. Sara: We have a great opportunity to learn and create. A lot of people have been here before us, use them as a resource
- XI. Open Forum
- A. Coehl: Be careful driving home
 - B. Steve: Thank you for having him this weekend. District officers will find their core this year
- XII. Closing Remarks from Governor
- A. Stay alive, be safe, be healthy. Wash your hands
 - B. We make an impact for our members
- XIII. Adjournment
- A. Amna Bajwa, District Governor-Elect adjourned the meeting at 2:51pm

Minutes taken by



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