



New York District of Circle K International

Post-DCON Board Meeting
Minutes
March 18th, 2018

CKI[®] Circle K
International



Post-DCON Board Meeting

Table of Contents

Sunday, March 18, 2018 | Shaker Room, Desmond Hotel, Albany, NY | 1:00PM-2:38PM

- I. Call to Order
- II. Pledge of Allegiance
- III. CKI Pledge
- IV. Approval of Appointed Positions
 - A. Executive Assistant
 - B. Executive Chair
- V. Opening Business
 - A. Introduction: Popcorn Icebreaker
 - B. Collect Information
- VI. Old Business
 - A. Successor Packages
 - B. Remarks from Past Board Members
 - C. Preparing New Officers
- VII. New Business
 - A. District Project
 - B. Governor's Project
 - C. Communication Channels
- VIII. Circle K International Convention (CKIx)
- IX. Remarks from the International Trustee
- X. New Business (cont.)
 - A. District Committee Chair Applications
 - B. District Officer Training Conference (DOTC)
 - C. Forms
- XI. Upcoming Meetings
- XII. Remarks from Kiwanis Committee
- XIII. Open Forum
- XIV. Closing Remarks from Governor
- XV. Adjournment



Attendance

Presiding Officer

District Governor-Elect Ryan Coffey

Voting Board Members in Attendance

District Secretary-Elect Kristian Mosquito

District Treasurer-Elect Sayef Iqbal

District Editor-Elect Tyler Reimold

Capital Division Lieutenant Governor-elect Zachary Stanke

Empire Division Lieutenant Governor-elect Justin Bennett

Iroquois Division Lieutenant Governor-elect Jordan Louie*

Liberty Division Lieutenant Governor-elect Odalis Gutierrez

Seneca Division Lieutenant Governor-elect Rebecca Lopez

Southern Tier Division Lieutenant Governor-elect Erin Herbstritt

Western Division Lieutenant Governor-elect Erick Morocho

Voting Board Members Not in Attendance

Long Island Division Lieutenant Governor-elect Charles Hager

Guests in Attendance

Subregion F Trustee Karl Uzcategui

District Governor Jack Curzon

Capital Division Lieutenant Governor Letian Zhang

Iroquois Division Lieutenant Governor Sandra Wong

Southern Tier Division Lieutenant Governor Nikita Lee

Conferences and Conventions Co-Chair Peony Tse

Cornell University Circle K Editor Brendon Nguyen

Past District Governor Kelly Chan

Immediate Past Iroquois Division Lieutenant Governor Edward Kroll

Kiwanis Committee Members in Attendance

District Administrator John Keegan

Assistant District Administrator Alison Mandel

Assistant District Administrator Greg Faulkner

Assistant District Administrator Rich Hall

Kiwanis Committee Representative Eric Paul

Kiwanis Committee Representative Sean O'Sullivan

*Jordan and some guests left during recess



Meeting Minutes

- I. Call to Order
 - A. District Governor-Elect Ryan Coffey called to order at 1:00PM
 - B. Shaker Room, Desmond Hotel Albany in Albany, NY
- II. Pledge of Allegiance
 - A. Led by District Governor-Elect Ryan Coffey
- III. CKI Pledge
 - A. Led by District Secretary-Elect Kristian Mosquito
- IV. Approval of Appointed Positions
 - A. Ryan: Normally these positions are appointed later, but things will be done differently this whole service year
 - B. Executive Assistant
 1. Ryan: Nikita has been an upstate LTG and is a good worker. She would make a good Executive Assistant
 2. Seneca Division Lieutenant Governor-elect Rebecca Lopez moves to appoint Nikita Lee as District Executive Assistant
 - a) District Treasurer-elect Sayef Iqbal seconded
 - b) Discussion:
 - (1) Sayef: Nikita will make a great EA. They worked together at Serve-a-thon
 - c) **Motion passes** with 11 in affirmation, 0 opposed, and 0 abstentions
 - C. Executive Chair
 1. Ryan: Peony has been a Con-Con Chair and will oversee committees
 2. Capital Division Lieutenant Governor-elect Zachary Stanke moves to appoint Peony Tse as District Executive Chair
 - a) Seneca Division Lieutenant Governor-elect Rebecca Lopez seconded
 - b) Discussion:
 - (1) Sayef: Peony has worked really well as Con-Con Chair. Committees are really important, and Peony will be great to work with them and help the District
 - c) **Motion passes** with 11 in affirmation, 0 opposed, and 0 abstentions



V. Opening Business

A. Introduction: Popcorn Icebreaker

1. State your name, school, position, and then list the first facts that come to mind. When someone hears something they relate to, they jump in and introduce themselves
2. Ryan: Attends CCNY, Electrical Engineering major, plays chess
3. Nikita: Attends Cornell University, Biology major (pre-med track), from California
4. Erick Morocho: Attends University at Buffalo, pre-med track, Ecuadorian, freshman
5. Erin: Attends Binghamton University, Neuroscience major, has broken two bones, lifts, runs marathons, is from Westchester, has four siblings, is Irish
6. Tyler: Attends RIT, has hazel eyes
7. Becca: Attends RIT, is from Staten Island, fences, lifts, has a younger sister, has a dog
8. Odalis: Attends CCNY, Psychology major, has a chihuahua
9. Zak: Attends RPI, Psychology major, has a twin sister, likes watching Netflix
10. Sayef: Attends University at Buffalo, Computer Science major, sophomore
11. Eric Paul: Western New York Kiwanis Committee Representative
12. Rich: Assistant District Administrator
13. Sean: New York City Kiwanis Committee Representative
14. Allison: Assistant District Administrator
15. Johnny K: District Administrator
16. Jordan: Attends SUNY-ESF, Chemistry major
17. Kristian: Attends CCNY, Mechanical Engineering major
18. Karl: Subregion F Trustee, Attends Johnson and Wales
19. Justin: Attends Queens College, Psychology major
20. Jack: Attends NYU
21. Brendon: Attends Cornell University, is Cornell President-elect
22. Ed: Attends SUNY-ESF
23. Kelly: Past District Governor and Subregion F Trustee
24. Sandra: Attends SUNY Oswego



25. Greg: Assistant District Administrator
 26. Peony: Attends Stony Brook University
 27. Letian: Attends RPI
- B. Collect Information
1. Fill out the sheet passed around by Nikita
- VI. Old Business
- A. Successor Packages
1. Past Board prepared flash drives for the new board
 2. Ryan: It's important to learn from the past
- B. Remarks from Past Board Members
1. Letian: Be interested in helping other clubs. The Board will be great to work with and will be your support group. They will help deal with challenges. Reach out to them
 2. Sandra: Take advantage of your team, such as other LTGs and committees
 3. Ed: Make the most out of it. Admins are great resources. Utilize your predecessors. This year will be a growing experience with your board
 4. Kelly: Take advantage of resources. Don't be afraid to try something new. (e.g. in her year as governor, EA was created to help VPs, Downstate K-Family Picnic was started). Reach out to officers
- C. Preparing New Officers
- VII. New Business
- A. District Project
1. Ryan: Recommends Elevation through Education
 2. District Editor-elect Tyler Reimold moves to discuss Elevation through Education as the District Project
 - a) District Treasurer-elect Sayef Iqbal seconded
 - b) No discussion
 - c) **Motion passes** with 11 in affirmation, 0 opposed, and 0 abstentions
 3. Elevation through Education
 - a) Ryan: Education allows people to be lifted out of poverty. It allows long term benefits



- b) Nikita: It's a great project. Worked with educating kids in high school
 - c) Karl: It might be in best interest of the District to support an existing International Project
 - (1) Resources are already available
 - (2) E.g. UNICEF WASH, March of Dimes
 - d) Erick: Education is practical and can be hands on
 - e) Sayef: Wait until DOTC to make a decision. These are good ideas, but there needs to be more time
4. District Editor-elect Tyler Reimold moves to table discussion of the District Project until DOTC
- a) Seneca Lieutenant Governor-elect Rebecca Lopez seconded
 - b) No discussion
 - c) **Motion passes** with 11 in affirmation, 0 opposed, and 0 abstentions
- B. Governor's Project
- 1. Life's Necessities: Food and Water
 - a) Ryan: Hits a lot of important points, can be hands on, and can be measured both in service hours and funds raised
- C. Communication Channels
- 1. NYCKI Email
 - a) Ryan: There are two options for e-mails
 - (1) Circle K E-mail by itself
 - (2) Forwarder system
 - (3) We'll leave it up to personal preference
 - 2. Slack + Trello
 - a) Slack is the online messaging system for most board communications
 - b) Trello is a system to distribute and track directives
 - 3. Greg: Written communications can have a value

[Five-minute recess]

- VIII. Circle K International Convention (CKIx)
- A. Chicago, July 4th-8th
 - B. \$250 Registration Fee (Covered by District)



- C. Travel and Hotel not included (Hotel at \$159 per night)
 - D. Karl: It's a great opportunity to see what the organization is about
 - E. Ryan: One proposed idea is that if a board member gets separate funding for CKIx, the CKIx registration budget would get added to their officer budget
 - F. District Governor-elect Ryan Coffey appoints District Governor Jack Curzon as On to International Convention Chair
 - G. Jack: OTIC tracks and helps with travel and housing. There is a possibility of taking a bus instead of flying to CKIx
 - H. Tyler: Since Chicago is closer than San Antonio was, buses might be better if there are more general members attending
- IX. Remarks from the International Trustee
- A. Trustee is similar to LTG, except they work with District Boards instead of club boards. The trustee supports District Officers
 - B. There is a 23% membership decline in Subregion F. The majority of that drop is due to New York District for multiple reasons
 - C. At GATC, Ryan will get a report on membership and then will work with Karl and Johnny K to improve club membership
 - D. It's more important to focus on club strengthening than club building
 - E. Two amendments are already proposed for CKIx
 - 1. Replace Subregion Trustees with general International Trustees
 - a) Becca: How would that affect budget?
 - b) Karl: It shouldn't
 - 2. Tiebreak Rules for Subregion Voting
- X. New Business (cont.)
- A. District Committee Chair Applications
 - 1. Will be released later that night
 - 2. Due March 31st
 - 3. 7 Chair Positions Available
 - a) Laws and Regulations responsibilities will be overtaken by the Executive Board
 - 4. LTGs, push applications to respective divisions
 - a) Ask officers personally since it's more effective
 - 5. Chair approval will be made prior to DOTC
 - B. District Officer Training Conference (DOTC)



1. April 20th to April 22nd
 2. Location Options
 - a) Kamp Kiwanis
 - (1) Ryan will discuss with camp director
 - b) Cornell University
 - c) RIT
- C. Forms
1. Monthly Report Form
 2. Elections Report Form
 - a) If a club has held elections, make sure they fill it out
 3. Monthly Board Report Form
- XI. Upcoming Meetings
- A. Executive Meeting 3/18/18 8PM
 - B. LTG Meeting 3/25/18
 - C. Chair Application Review 4/1/18
 - D. Chair Meeting 4/8/18
 - E. Social Meeting (All Invited) 4/15/18
- XII. Remarks from Kiwanis Committee
- A. Rich: Consider improvements for next year's DCON while memories of this DCON are still fresh. Congratulations to all new board members, and look forward to a great year. Reach out to your clubs. It's easier to work with them when they're your friends
 - B. Allison: Think about the DCON meal swap compared to previous years. Reach out to Kiwanis Admins and KCRs to help you out
 - C. Johnny K: Phone calls are better than texts/e-mails. If you call his house and wife answers, say hello. No calls after 10PM
 - D. Sean: Works with Liberty and Empire LTGs. If there are problems with Kiwanians, reach out to him. In general, reach out to Kiwanis counterparts. Make sure Circle K clubs are communicating with their sponsoring Kiwanis clubs. Circle Kers should be straightforward with how much money they need. Plan early for DLSSP transportation. Appreciate your time on the board. It's hard work, but a lot of fun. Attend the next Kiwanis divisional in your area



- E. Greg: Excited for the potential of this board. Be willing to think outside the box. Don't be afraid to try something different
- XIII. Open Forum
- A. Sayef: Being past LTG, there should be more communication with the executive board. We'll be open with you too
 - B. Becca: One struggle was LTGs didn't answer often. It's important to answer stuff
 - C. Tyler: It's responsibility of past LTGs to help you
 - D. Karl: If you have problems, reach out to the Executive Board and him. Prepare solutions for hypothetical situations
 - E. Kristian: Won't be speaking much at meetings due to writing minutes, but will speak a lot outside of them. LTGs should work with predecessor on for first divisional
 - F. Eric Paul: Board members are here to assist clubs to do service. E-mails are not enough. Find and contact people if clubs are viable or not. Be assertive
- XIV. Closing Remarks from Governor
- A. Ryan: The next six weeks are the most important weeks of the year to form a good impression. Start a divisional in April, go to a Kiwanis Divisional. To communicate, have phone calls. This has to be a two-sided conversation. Peony will work with chairs, and Nikita will work with LTGs
- XV. Adjournment
- A. District Governor-elect Ryan Coffey adjourned at 2:38PM

Minutes taken by

Kristian Mosquito

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New York District Secretary-elect

Circle K International