



New York District of Circle K International

**March 2016 - Post DCON
Board Meeting Minutes**

Post DCON Board Meeting

Table of Contents

Sunday, March 13, 2016 | Raddison Hotel in Albany, NY

- I. Call to Order
- II. Pledge of Allegiance
- III. CKI Pledge
- IV. Opening Business
 - A. Introductions
 - B. Contact Information
- V. New Business
 - A. DOTC (District Officer Training Conference)
 - B. CKIx (International Convention)
 - C. NYCKI Email Accounts
 - D. Election Report Forms
 - E. Committee Chair Applications
- VI. Remarks from the 2015-2016 District Board
- VII. Remarks from the Kiwanis Committee
- VIII. Final Remarks
- IX. Adjournment

Attendance

Presiding Officer

District Governor-Elect Jerry Cimo

Voting Board Members in Attendance

District Secretary-Elect Jack Curzon

District Treasurer-Elect Edgar Hu

District Editor-Elect Terrell Merritt

Capital Division Lieutenant Governor-Elect Brian Kenny*

Hudson Valley Division Lieutenant Governor-Elect Anthony Echevers

Iroquois Division Lieutenant Governor-Elect Edward Kroll

Liberty Division Lieutenant Governor-Elect Sara Louie

Long Island Division Lieutenant Governor-Elect Gianfranco Trotta

Northern Division Lieutenant Governor-Elect Emily Haller

Seneca Division Lieutenant Governor-Elect Katey Sackett

Southern Tier Division Lieutenant Governor-Elect John Tirino

Western Division Lieutenant Governor-Elect Mohit Gogna

Voting Board Members Not in Attendance

Empire Division Lieutenant Governor-Elect Jachelle Luma

Guests in Attendance

District Governor Walaa Ahmed

District Editor Alyssa Famolari

District Executive Assistant Elizabeth McGuoirk

Southern Tier Division Lieutenant Governor Tina Lee

Subregion F International Trustee Vy Tran

Immediate Past Subregion F Trustee Kelly Chan

Con-Con Committee Registration Sub-Chair Karandeep Singh

Kiwanis Committee Members in Attendance

District Administrator John Keegan

Assistant District Administrator Alison Mandel

Assistant District Administrator Greg Faulkner

Assistant District Administrator Rich Hall

**Brian Kenny joined the meeting in progress via video call.*

Meeting Minutes

- I. Call to Order
 - A. District Governor-Elect Jerry Cimo called to order at 2:04pm
 - B. Radisson Hotel Albany in Albany, NY
- II. Pledge of Allegiance
 - A. Led by Lieutenant Governor-Elect John Tirino
- III. CKI Pledge
 - A. Led by District Editor-Elect Terrell Merritt
- IV. Opening Business
 - A. Introductions (Name, School, Position, Favorite Service Project, Favorite Snack Food)
 - i. Jerry Cimo
 - a) Binghamton University
 - b) District Governor-Elect
 - c) Volunteering at the Zoo
 - d) Pizza/Ice Cream
 - ii. Katey Sackett
 - a. Rochester Institute of Technology
 - b. Seneca Division Lieutenant Governor-Elect
 - c. Canvassing for the Bone Marrow Registry
 - d. Pepperoni and Hot Chocolate
 - iii. Terrell Merritt
 - a. Rochester Institute of Technology
 - b. District Editor-Elect
 - c. Adopt a Highway
 - d. Starbursts
 - iv. Vy Tran
 - a. Subregion F Trustee
 - b. University of Maryland
 - c. Anything working with kids
 - d. Kettle Corn



New York District of Circle K International

- v. Alison Mandel
 - a. Noted she is here to help whenever we need her.
- vi. Greg Faulkner
 - a. Former member of Circle K
 - b. PB&J on Crackers
 - c. Project working with fathers of children with autism
- vii. Edgar Hu
 - a. Stony Brook University
 - b. District Treasurer-Elect
 - c. Anything without heavy lifting
 - d. Anything until he can't eat anymore
- viii. Ed Kroll
 - a. SUNY-ESF
 - b. Iroquois Division Lieutenant Governor-Elect
 - c. Just likes service in general
 - d. Mike and Ikes
- ix. Sara Louie
 - a. Macaulay Honors College
 - b. Liberty Division Lieutenant Governor-Elect
 - c. NYC Hemophilia Chapter
 - d. Potato Chips
- x. Emily Haller
 - a. SUNY Potsdam
 - b. Northern Division Lieutenant Governor-Elect
 - c. Highway Pick-ups
 - d. Popcorn
- xi. John Tirino
 - a. Binghamton University
 - b. Southern Tier Lieutenant Governor-Elect
 - c. Making PB&J sandwiches for shelters
 - d. Clif Bars



New York District of Circle K International

- xii. Gianfranco Trotta
 - a. Stony Brook University
 - b. Long Island Division Lieutenant Governor-Elect
 - c. Making Boo-boo Bunnies
 - d. Oreos
- xiii. Anthony Echevers
 - a. SUNY New Paltz
 - b. Hudson Valley Division Lieutenant Governor-Elect
 - c. Soup Kitchen
 - d. Andy Capp's Cheddar Fries
- xiv. Mohit Gogna
 - a. Niagara University
 - b. Western Division Lieutenant Governor-Elect
 - c. Making care packages for children's hospital
 - d. Cannoli Dip
- xv. "Johnny K"
 - a. Noted you can call him anytime in-between 10am-10pm and if his wife answers, to ask how she is and not just ask for him
 - b. Working with autistic kids
 - c. Hostess Cupcakes
- xvi. Rich Hall
 - a. Noted he lives in Glen Cove, Long Island area.
 - b. Beach Clean-Up (one coming up if anyone wants to join)
 - c. Golden Oreos
- xvii. Jack Curzon
 - a. New York University
 - b. District Secretary-Elect
 - c. Loves working with animals
 - d. Hummus
- B. Contact Information
 - i. Lieutenant Governor-Elect Ed has collected and will send out

V. New Business

A. DOTC (District Officer Training Conference)

- i. Board agreed on April 22-24, 2016 as the best possible date.
- ii. Conference will be held at Binghamton University, where housing will also be provided.
- iii. District Governor-Elect Jerry Cimo will send details to the board in the coming weeks.

B. CKIx (International Convention)

- i. June 22-26, 2016
- ii. Toronto, Canada
- iii. Subregion F Trustee Vy Tran gave notes on the event
 - a. Theme "Follow the Path to Service"
 - b. Apply for International Awards
 - c. Collect Gloves for the subregion competition
 - d. Registration before April 15th is \$300, after that date it rises \$100
 - e. The above price does included LSSP (Large Scale Service Project), but does not include travel or hotel expenses
 - f. We are staying at the Sheraton Center Hotel
 - g. There is a raffle for free hotel winnable by anyone registering by April 15th
- iv. District Governor-Elect Jerry and District Administrator John Keegan noted CKIx registration fee is reimbursed for voting board members, but to wait for April 1st to register (so as to be in the new NYCKI year).
- v. All attending must have passports (or passport cards if traveling by land or sea) which takes several weeks to process, so start the application process now if attending.
- vi. Attendance of the District Board is as follows
 - a. Definitely going
 - 1. District Secretary-Elect Jack Curzon
 - 2. Iroquois Division Lieutenant Governor-Elect Edward Kroll
 - 3. Seneca Division Lieutenant Governor-Elect Katey Sackett



New York District of Circle K International

4. Southern Tier Division Lieutenant Governor-Elect John Tirino
5. District Governor Walaa Ahmed
6. Subregion F International Trustee Vy Tran
- b. Maybe going
 1. District Treasurer-Elect Edgar Hu
 2. District Editor-Elect Terrell Merritt
 3. Lieutenant Governor-Elect Gianfranco Trotta
 4. Lieutenant Governor-Elect Mohit Gogna
- vii. Capital Division Lieutenant Governor-Elect Brian Kenny joined the meeting via video call
- viii. District Governor-Elect Jerry Cimo entertains the motion to appoint District Governor Walaa Ahmed as Chair of OTIC (On To International Convention) Committee
 - a. So moved, Lieutenant Governor-Elect John Tirino
 1. Lieutenant Governor-Elect Edward Kroll seconded
 - b. No Discussion
 - c. **Motion passes** with 11 in affirmation, 0 opposed, and 0 abstentions
- C. NYCKI Email Accounts
 - i. District Governor-Elect Jerry Cimo setting up accounts for new board members, those who already have one will keep it
 - ii. All board members should set up their account as soon as possible after District Governor-Elect Jerry Cimo sends it to them
- D. Election Report Forms (ERF)
 - i. Using simple forms that clubs will fill out as soon as possible after elections and send to their Lieutenant Governor, will include club officers and advisors information
 - ii. Lieutenant Governor-Elect Edward Kroll noted
 - a. It might make more sense to use one google form
 - iii. District Secretary-Elect Jack Curzon noted
 - a. This would eliminate the step of LtGs needing to share with the rest of the board



New York District of Circle K International

- iv. District Governor-Elect Jerry Cimo noted
 - a. He agrees and will take this into consideration
 - b. There is no specific deadline for ERF submission, but would like them to be in by DOTC
 - c. Will send on the information we collect to District Editor-Elect Terrell Merritt to be used in the directory

E. Committee Chair Applications

- i. Due April 8th, 2016
- ii. Promotion
 - a. Ask people one on one to apply for these positions, especially those from clubs who have not been active at the district level.

VI. Remarks from the 2015-2016 District Board

A. Lieutenant Governor Ed Kroll

- i. Will email the slides from workshop with Tina Lee, it contains highlights of certain things you should be focusing on during certain parts of the year.
- ii. Reach out to your predecessor, ask questions and get the information you need, avoid struggle.

B. District Governor Walaa Ahmed

- i. You are assumed to know a lot of information you may not, suggests retiring board to pass on objective, but specific information to successors.

C. Laws and Regulations Chair Brain Kenny

- i. Don't be afraid to ask questions, have fun and remember we do community service, encourage your members to stay involved.

D. District Secretary Jerry Cimo

- i. There are things he may mention that you don't know or understand, don't be afraid to ask for clarification.

E. Lieutenant Governor Tina Lee

- i. It is possible to get overwhelmed during the year, talk to someone and confide in them. Take advantage of the friends you will make on this board, and remember school work is important.

F. District Executive Assistant Elizabeth McGuirk



New York District of Circle K International

- i. Being on the board is lots of fun, make new friendships, you will gain confidence.
 - G. Lieutenant Governor Terrell Merritt
 - i. Support each other, he had a supportive board and you will grow to love that support system.
 - H. District Editor Alyssa Famolari
 - i. If club officers don't reply, find other sources of communication and don't be discouraged. Enjoy your position.
- VII. Remarks from the Kiwanis Committee
- A. Assistant District Administrator Rich Hall
 - i. Congratulations, call anytime, this was a great DCON with a great turnout due to lots of work.
 - ii. Next is DOTC and in the meantime reach out to your predecessor club and Kiwanis contact information. Note that they have geographically smaller divisions , but their borders still align with ours so you may have multiple Kiwanis counterparts.
 - iii. They hold monthly division meetings that you should try to get yourself invited to. If you attend be sure to dress appropriately, expect to speak but you can keep it simple and be yourself.
 - iv. We are off to a great start, the district is in the best position it had been in for a while.
 - B. Assistant District Administrator Alison Mandel
 - i. Here to help you, especially those who live upstate as she does, she is better with text and call than social media.
 - ii. It has been a long time since we started the year with a full board
 - C. Assistant District Administrator Greg Faulkner
 - i. The success of DCON was not an accident, due to lots of hard work.
 - ii. To new LtGs, at the end of your year you will not be the same, don't be afraid to make mistakes.
 - iii. Feel free to reach out.
 - D. District Administrator John Keegan



New York District of Circle K International

- i. All new LtGs must sign a service agreement and bring it to DOTC or mail to him.
- ii. Here to help and not as intimidating as he might seem. If you have difficulties with Kiwanis, let District Administrators know, don't take it on alone.

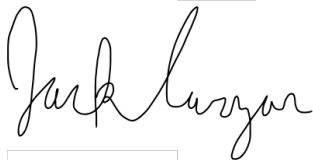
VIII. Final Remarks

- A. Recap of important info
 - i. DOTC April 22-24 at Binghamton University
 - a. Keep receipts from transportation to be reimbursed
 - ii. The ERF will be a google form
 - a. Lieutenants Governs will oversee submissions
- B. Directives for all board members
 - i. Set-up district email
 - ii. Promote committee chair applications
 - iii. Get all ERF's submitted
 - iv. Prepare for DOTC
 - v. Talk with your predecessor
 - vi. Add Jerry's info to your contacts
 - i. Text him any questions

IX. Adjournment

- A. District Governor-Elect Jerry Cimo adjourned at 2:59pm

Minutes taken by



Jack Curzon

jack.curzon@nycirclek.org

New York District Secretary-Elect

Circle K International

