



New York District of Circle K International

**July 2016 - Summer
Board Meeting Minutes**

Summer Board Meeting

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Saturday, July 30, 2016 | RIT in Rochester, NY

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- H. Iroquois Division LTG Ed Kroll
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Attendance

Presiding Officer

District Governor Jerry Cimo

Voting Board Members in Attendance

District Secretary Jack Curzon

District Treasurer Edgar Hu

District Editor Terrell Merritt

Capital Division Lieutenant Governor Brian Kenny

Empire Division Lieutenant Governor Jachelle Luma

Iroquois Division Lieutenant Governor Edward Kroll

Liberty Division Lieutenant Governor Sara Louie

Long Island Division Lieutenant Governor Gianfranco Trotta

Seneca Division Lieutenant Governor Katey Sackett

Southern Tier Division Lieutenant Governor John Tirino

Western Division Lieutenant Governor Mohit Gogna

Voting Board Members Not in Attendance

Hudson Valley Division Lieutenant Governor Anthony Echevers

Northern Division Lieutenant Governor Emily Haller

Non-Voting Board Members in Attendance

Alumni Kiwanis Family Relations Chair Michelle Feng

Awards Chair Nicole Chan

Conferences & Conventions Chair Ryan Coffey

Historical Chair Jenna Spak

Marketing Chair Karandeep Singh

Service Initiatives Chair Christina Maragioglio

Technology Chair Miguel Uy

Non-Voting Board Members Not in Attendance

Club Building & Resources Chair Julia Antignani

Laws & Regulations Chair Ashley Cimato

Guests in Attendance

International Trustee Henry Wang

RIT Circle K Club President Alex Bowen

Kiwanis Committee Members in Attendance

Assistant District Administrator Alison Mandel

Assistant District Administrator Rich Hall

Kiwanis Committee Members Not in Attendance

District Administrator John Keegan

Assistant District Administrator Greg Faulkner

Meeting Minutes

- I. Call to Order
 - A. District Governor Jerry Cimo called to order at 9:41 am
 - B. RIT in Rochester, NY
- II. Pledge of Allegiance
 - A. Led by Conferences & Conventions Chair Ryan Coffey
- III. CKI Pledge
 - A. Led by International Trustee Henry Wang
- IV. Introductions
 - A. Introductions (Part 2)
 - i. Each attendee gave name, position, and where they are from
 - B. Parliamentary Procedure Recap
 - i. Jerry reviewed procedure
- V. Approval of the DOTC Board Meeting Minutes
 - A. Capital Division Lieutenant Governor Brian Kenny moves to approve the DOTC Board Meeting Minutes
 - i. Southern Tier Division Lieutenant Governor John Tirino seconded
 - ii. No Discussion
 - iii. **Motion passes** with 12 in affirmation, 0 opposed, and 0 abstentions
- VI. Old Business
 - A. District Committees
 - i. No vacancies
 - ii. We have been on-boarding committee members
 - B. MBRFs
 - i. Due every month by the 7th for all board members, Jack's due the 14th
 - ii. Basically a summary of everything you did during the month
 - iii. Send to Jerry, Tina, and Johnny K
 - C. Aloha Weekly
 - i. You need to be reading every one sent out, all important info will be on these



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- ii. Committee meeting minutes included in these emails, also available on Google Drive.

D. Slack, Trello, Google Drive

- i. Slack and e-mail are primary means of communication
 - a. Expected to be using Slack and checking frequently, can download app or use in browser
- ii. Trello, all directives assigned via this
 - a. Will automatically notify with new directives on slack.
 - b. Keep it updated with labels signifying completion of directives
 - c. There is also an app for this
- iii. All files kept in Google Drive
 - a. Committee chairs, make sure you committee members know how to use and navigate drive

E. Directory (Mailing Lists)

- i. Includes all district board members and all club officer contact info

VII. Goal Progress – District Secretary Jack Curzon

A. Reporting for April-June 2016

- i. Service Hours
 - a. Total
 - 1. Goal: 20,000
 - 2. Progress: 21.7%
 - b. Governor's Project
 - 1. Goal: 1,000
 - 2. Progress: 4.7%
 - c. District Project
 - 1. Goal: 1,000
 - 2. Progress: 12.31%
- ii. Funds Raised
 - a. Total
 - 1. Goal: \$35,000
 - 2. Progress: 34.92%

- iii. Events
 - a. KFR
 - 1. Goal: 150
 - 2. Progress: 26%
 - b. Interclub
 - 1. Goal: 100
 - 2. Progress: 32%
 - c. Social
 - 1. Goal: 150
 - 2. Progress: 22.67%

VIII. Expense Report – District Treasurer Edgar Hu

- A. For Governor's Expenses:
 - i. For (Line 101) DG Training GATC: \$488.70 was spent so far.
 - a. \$438.70 was spent on travel expenses to GATC on 3/13
 - b. \$50.00 was spent on luggage fees to GATC
 - ii. For (Line 103) DG Travel: \$190.05 was spent so far.
 - a. \$25.48 was spent for going to Iroquois/TST RTC/Day of Service on 4/16/16
 - b. \$58.31 was spent for going to Buffalo Kiwanis 100th Anniversary on 5/04/16
 - c. \$44.76 was spent for visiting Horsehead Kiwanis on 5/23
 - d. \$61.50 was spent for going to Downstate RTC on 6/14
- B. For District Board Expenses
 - i. For (Line 201) Board Travel: \$637.06 was spent so far.
 - a. \$86.50 was spent by Jack for going to DOTC on 4/19
 - b. \$31.58 was spent by Ed for going to Iroquois/TST RTC & DoS on 4/22
 - c. \$132.00 was spent by Emily for going to DOTC
 - d. \$96.30 was spent by Anthony for going to DOTC
 - e. \$82.00 was spent by Terrell for going to DOTC
 - f. \$27.82 was spent by Brian for going to DOTC



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- g. \$51.27 was spent by Ed for going to DOTC, Utica CKI Zoo event, & visiting Central Division Kiwanis on 5/19
 - h. \$95.00 was spent by Terrell for going to Summer Board on 7/25
 - i. \$34.59 was spent by Ed for Kiwanis club visits on 7/27
 - ii. For (Line 208) LTG Iroquois: \$32.47 was spent so far.
 - a. \$32.47 was spent for materials for Iroquois/TST RTC & DoS
 - iii. For (Line 209) LTG Liberty: \$6.52 was spent so far.
 - a. \$6.52 was spent for silverware for RTC on 6/1
 - iv. For (Line 213) LTG TST: \$35.01 was spent so far.
 - a. \$35.01 was spent for materials for Iroquois/TST RTC & DoS
- C. For Committee Expenses
- i. For (Line 301) Alumni & Kiwanis Family Relations: \$25.62 was spent so far.
 - a. \$25.62 was spent by Jack for permit fees for K-Family Picnic on 6/15.
 - ii. For (Line 310) Technology: \$17.10 was spent so far.
 - a. \$17.10 was spent by Miguel for a website enhancement plugin on 6/16
- D. For Conferences & Conventions
- i. For (Line 401) DOTC: \$170.61 was spent so far.
 - a. \$170.61 was spent by Jerry for DOTC materials and expenses
 - ii. For (Line 404) ICON: \$3000 was spent so far.
 - a. The \$300 registration fee was covered for the following people: Jack, Katey, Jerry, Terrell, Ed, Franco, John, Mohit, Edgar, and Tina.
 - iii. For (Line 411) Postage: \$28.13 was spent so far.
 - a. \$28.13 was spent on postage so far.
- E. The board has spent an expenditure of \$4,501.68 so far
- IX. Board Member Reports
- A. District Secretary Jack Curzon
- i. Monthly Report Forms
 - a. Submission rate in the mid 80s, not bad, but would like it to improve
 - b. Jack sends reminders via Facebook and email, but it helps when it comes from LtGs as well
 - ii. Committee Meeting Minutes



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- a. Must be submitted within three days after meeting for revision and approval, mostly for formatting adjustments
- iii. MRF Incentive
 - a. Wanted to get portfolios but they are too expensive, will be getting t-shirts
- iv. Templates & Resources
 - a. Created templates for committee and club meeting agendas and minutes
- v. Board Weekend Recap Videos
 - a. Short, concise videos that go over the important and permanent info for members of the district
 - b. Feedback so far has been positive
- vi. Service Spotlight
 - a. Had an influx of submissions at the beginning of this month, but it has slowed down again, so encourage your clubs to submit for any service events they hold
- B. District Treasurer Edgar Hu
 - i. Membership Update Center
 - ii. Treasurer Talks
 - a. Long talks via Google chats
 - b. Talked with 20 so far, scheduling the rest
 - c. Talking about dues, K-Fam relations in terms of financial support
 - d. Some clubs did not receive member materials, notifying international
 - iii. Give them a cashbox as incentive
 - iv. Budgeting
 - v. Dues Deadlines
 - a. As early as October 1st, as late as November 30th before suspension
 - vi. Pepsi Foundation Grant
 - a. Applied for \$5,000 for DLSSP, application was approved for full amount
 - 1. Being used for supplies, food
 - 2. Money from registration will go towards t-shirts

- vii. Voucher Submissions
 - a. Reminded process of voucher submission
- viii. District Treasurer Edgar Hu motioned to make public the budget breakdown in percentages
 - a. District Editor Terrell Merritt seconded
 - b. Discussion
 - 1. District Secretary Jack Curzon - what formats would it be released in?
 - I. Permanent posting on website, graphic on social media
 - 2. Assistant District Administrator Rich Hall - numbers could be misleading without info on income also available
 - I. District Secretary Jack Curzon - all for transparency, but if we are going to release we should be ahead of any possible confusion or misinterpretation
 - 3. District Secretary Jack Curzon motioned to include income breakdown in publication of budget breakdown
 - I. Souther Tier Division Lieutenant Governor John Tirino seconded
 - II. Discussion
 - A. District Treasurer Edgar Hu shared income breakdown
 - III. **Motion passes** with 12 in affirmation, 0 opposed, and 0 abstentions
 - c. **Motion passes** with 12 in affirmation, 0 opposed, and 0 abstentions
- C. District Editor Terrell Merritt
 - i. Circling The Empire
 - a. First issue released
 - b. Working on the summer issue
 - 1. Making sure we have articles for it
 - 2. Any events that you think should be in the newsletter, send to Terrell
 - 3. There is a form for submissions on the website
 - ii. Account Passwords



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- a. All accounts have been updated with new, individual passwords
- iii. Press Releases
 - a. Been working on these for district events to garner more attention
- iv. Directory
 - a. Be sure to inform Terrell with any changes to contact info you know of so he can update for everyone
- v. Mailing Lists
 - a. New lists for each committee
 - 1. If a committee member is not receiving them, let Terrell know
- D. Executive Assistant Tina Lee
 - i. Onboarding Committee Members
 - a. Around 12 members in the last month, Terrell updating directory
 - ii. MBRF Submissions
 - a. Tracker Updated
 - b. Sending out reminder emails
 - iii. Committee Meetings
 - a. Tracker Updated
 - b. Agendas to Jerry, Tina three days before for approval
 - c. Minutes to Jerry, Tina, Jack three days after
- E. Capital Division LTG Brian Kenny
 - i. One on One communication with club officers
 - a. Talked to everyone but Danielle from Russell Sage
 - ii. Kiwanis Family Relations
 - a. Key Clubber reached out about events, let them know more would be coming with the school year
 - iii. Division Updates & Communication
 - a. Brain Kasier wants to get Cobleskill involved in Hope 4 Homeless, wants to apply for Tomorrow Fund for funding towards care packages
 - b. Newsletter at the end of the summer
 - iv. Divisionals
 - a. October at Cobleskill



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- v. Club Status Report
 - a. HVCC, contact made, all positions filled except Secretary and Editor
 - b. All worried about membership
 - c. Cobleskill hit road bumps with planning events, setting up sheet with duty assignments
- F. Empire Division LTG Jachelle Luma
 - i. One on One communication with club officers
 - a. Has gone well with Presidents, every chat completed
 - ii. Kiwanis Family Relations
 - a. St. John's had Macbeth Memorial Parade
 - iii. Division Updates & Communication
 - a. Newsletter sent out last week
 - iv. Divisionals
 - a. Downstate Regional Training Conferences with Liberty and Long Island
 - b. Planning a service divisional in September
 - v. Club Status Report
 - a. Planning for activities fair
 - b. In communication with Vaughn, working on getting in communication with their Kiwanis
- G. Hudson Valley Division LTG Anthony Echevers
 - i. Not present
- H. Iroquois Division LTG Ed Kroll
 - i. One on One communication with club officers
 - a. Presidents chat with all presidents next week to prepare for semester
 - 1. Should lead to club chats
 - ii. Kiwanis Family Relations
 - a. Visited 12 out of 21 Kiwanis Clubs so far
 - b. Attending Kiwanis Divisions events
 - c. Made a directory for Kiwanis and SLPs in division
 - iii. Division Updates & Communication
 - a. Email update to go out August 1st



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- iv. Divisionals
 - a. Key Club Counterparts do Fall Rally together each year, going to do this with Circle and Key Club this year, inviting Kiwanis, in October
- v. Club Status Report
 - a. Oswego sending in chartering paperwork this weekend
 - b. Syracuse figuring out dues logistics
 - c. Utica deciding to re-charter or re-activate, going to talk to sponsoring Kiwanis to get their thoughts
 - d. Colgate, going to Clinton Kiwanis meeting next week to finalize sponsorship, just needs to get recognized on campus
- I. Liberty Division LTG Sara Louie
 - i. One on One communication with club officers
 - a. Sat in on executive board meetings with CCNY, Lehman, Hunter, NYU
 - b. Spoken with Fordham and Baruch
 - c. Had president chats, this week having presidents' summit
 - ii. Kiwanis Family Relations
 - a. Been to Kiwanis meetings with Baruch and CCNY and set goals for involvement
 - iii. Division Updates & Communication
 - a. Going to picnic
 - iv. Divisionals
 - a. Had Downstate Regional Training Conference
 - 1. Greg and Rich came
 - 2. 27 Circle Kers, 10 clubs
 - b. Hemophilia walk the week before, good turnout
 - c. Fellowship divisional in September
 - v. Club Status Report
 - a. Working on recruitment and retention
 - b. Baruch has a new president
 - c. Hunter has a new secretary
 - d. Lehman is switching presidents



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- e. Met with Manhattan college about chartering, they have a full e-board, talked with Johnny K about what needs to be done
 - 1. Jerry - Staten Island club for sponsor
- J. Northern Division LTG Emily Haller
 - i. Not present
- K. Seneca Divison LTG Katey Sackett
 - i. One on One communication with club officers
 - a. Talked to all presidents at least once, most 2 or 3 times
 - b. Talked to two secretaries about submitting MRFs
 - ii. Kiwanis Family Relations
 - a. In touch with counterparts
 - b. Attended Rochester West meetings
 - c. Newsletter going out to division Kiwanis with high viewership
 - d. Wants to visit Key Clubs in the division
 - iii. Division Updates & Communication
 - a. Will attend first meetings of all clubs in division
 - b. Keuka is an hour and a half away, so difficult
 - c. Excited for divisional events
 - d. Presidents filling out goals plans
 - iv. Divisionals
 - a. Just held first one
 - 1. Presidents now have their own binders with lots of materials
 - b. September - leadership themed
 - c. October - fellowship/service themed
 - d. November - service themed
 - e. December - fellowship themed
 - f. February - elections
 - g. March - new LtG will co-host
 - v. Club Status Report
 - a. 2 new clubs



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- b. Keuka has lots of rules and regulations, working on attendance of district events
- c. University of Rochester installing past treasurer as interim treasurer
- L. Southern Tier LTG John Tirino
 - i. One on One communication with club officers
 - a. Communicated with all club presidents, none really had many problems except Hartwick which will be easier once semester has started
 - b. Shared resources for recruitment and retention
 - c. Ithaca and Hartwick having troubles contacting secretaries to submit MRFs
 - ii. Kiwanis Family Relations
 - a. Joseph, LtG for Div. 20 Key Club, wants to hold Fall Rally at Binghamton, in October
 - b. Irene, Kiwanis Susquehanna LtG, Bob incoming LtG, holding training on August 1st, John attending
 - iii. Division Updates & Communication
 - a. Sending first newsletter when school starts, needs to get articles from people
 - b. Binghamton involved in Long Island K-Family picnic
 - iv. Divisionals
 - a. 1st will be in October at Cornell after DLSSP, club president handling reservation
 - v. Club Status Report
 - a. Doing well, working on getting MRFs in
 - b. Allison - Cortland Kiwanis will sponsor Cortland CKI if they get up and running, going to set up a meeting with student admin. from school to work on issues with school on chartering
- M. Western Division LTG Mohit Gogna
 - i. One on One communication with club officers
 - a. Niagara and Canisius, working on getting in touch with Buff State
 - b. Meeting with Niagara president this week



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- ii. Kiwanis Family Relations
 - a. In touch with Eric Paul, recommended he be in touch with new Kiwanis LtG
- iii. Division Updates & Communication
 - a. Two publications via email so far
 - b. Next on Aug 7th
- iv. Divisionals
 - a. September 7th at Niagara University
- v. Club Status Report
 - a. All nervous about membership, Mohit isn't too worried yet
- N. Long Island Division LTG Gianfranco Trotta
 - i. One on One communication with club officers
 - a. LIU Post, having trouble getting in touch
 - b. Everyone else reaching out with questions when needed
 - ii. Kiwanis Family Relations
 - a. Going to email counterparts
 - iii. Division Updates & Communication
 - a. Sending newsletters once a month on third week
 - iv. Divisionals
 - a. Just had one at Adelphi
 - v. Club Status Report
 - a. Hofstra has project for alternative break
- O. Alumni & Kiwanis Family Relations Committee Chair Michelle Feng
 - i. Kiwanis Family Picnic
 - a. Next week, in Prospect Park Brooklyn
 - b. Close to subway station
 - c. Deciding on fellowship activities
 - d. Waiting on responses on Kiwanis Clubs for food help
 - e. Bite out of Lyme photo area
 - ii. LinkedIn Group
 - a. Increased by over 20 members in the last month



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- b. Posted internship opportunity
- c. Getting in touch with Greg Faulkner for more
- iii. Alumni Foundation
 - a. Will contact Eric Paul by phone
- iv. Key Club Recruitment / Involvement
 - a. Went to KC divisional training conference with 5 KC divisions
- P. Awards Committee Chair Nicole Chan
 - i. Awards Timeline
 - a. Not set in stone
 - b. Goal is to have application done by November, review in December, release in January
 - c. Allison, due date cannot be night before the board votes on them, we need more time in-between for logistics, organization, and confirmation
 - ii. Membership Recognition Program
 - a. Recently started, share with clubs, coincides with district goals
 - b. Must be dues paid member
 - iii. Awards Survey
 - a. Coming out soon, allows any club to give feedback on awards
 - b. Drawing for \$25 Amazon Gift card
- Q. Club Building & Resources Committee Chair Julia Antignani
 - i. Jerry gave update in place of Julia
 - ii. Organizing District Resources
 - a. Has folder with tons of past documents, resources
 - iii. Pinpointing struggling clubs
 - a. Using MRF submission to see what clubs are weak on service hours to connect with the service committee
 - b. Same idea with fellowship, meeting frequency, and general strength
 - iv. Potential Charters
 - a. D'Youville
 - 1. Western Division



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- b. Manhattanville College
 - 1. Hudson Valley Division
 - l. Rich - this may depend on what Kiwanis sponsors them, right on border
 - 2. Have full e-board, need Kiwanis Sponsorship, will get faculty advisor
 - c. Staten Island College
 - 1. Liberty Division
 - d. Siena College
 - 1. Capital Division
 - 2. Talking with a student to get a charter
 - e. Brooklyn College
 - 1. Talking with a student to get a charter
 - f. Culinary Institute of America
 - 1. Talking with a student to get a charter
- R. Conferences & Conventions Committee Chair Ryan Coffey
- i. Two meetings, check out the minutes
 - ii. Six members
 - iii. District Large Scale Service Project planning
 - a. Reached out to all clubs in the district, wants more responses, going to work with Kiwanis to get more
 - b. Marketing has been great so far, be sure to share things on FB
 - c. Website for DLSSP looks fantastic, where registration is
 - d. Katey worked on Registration
 - 1. 33 members signed up so far
 - 2. 57 on FB, 41 Interested, going to compare with actual registration
 - 3. Important we register for the event before our members start to
 - 4. Registration due September 10th
 - e. Transportation
 - 1. Working on bus from downstate
 - 2. Upstate going to work with LtGs on making sure clubs have transportation



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- f. Jerry- enough time to order shirts in time?
- g. Working to make sure there is more service projects and enough to do for everyone, talking with Rebecca to combat that issue
- iv. New York Speaking Planning
 - a. Workshops
 - 1. Working with all presenters to make sure they are prepared to host polished and professional workshops
 - 2. LtGs expected to hold a workshop
 - 3. All others will need to submit an application, out by mid-August, deadline early October
 - l. Edgar - Discount on registration for presenters as incentive?
 - b. Will talk about themes and speakers later in the agenda
- S. Historical Committee Chair Jenna Spak
 - i. Interviews
 - a. Conducted one with Eric Hastings, 1996 governor, going to publish and make available
 - b. Nickey Monticalvo, 1992 governor, going to try to set up interview
 - c. Greg Faulkner, waiting on response
 - d. Johnny K going to send the Alumni book
 - 1. Past District Officers
 - ii. Articles / Website Posts
 - a. Making sweeping searches, with search more specifically after interviews
- T. Laws & Regulations Committee Chair Ashley Cimato
 - i. Jerry gave update in place of Ashley
 - ii. CKIx HOD Review
 - a. Has been posted on website
 - iii. Policy Codes & Bylaws Review
 - a. Reading through to make sure they understand them
 - iv. Amendment Procedure Document



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- a. Many people don't understand this, going to make a document to explain the procedure
- v. Governing Documents - At-A-Glance Document
- vi. Gathering Club Constitutions
 - a. All clubs must submit constitution to International, working on getting these from international to make sure they are up to date
- U. Lunch Recess 11:25am - 1:13pm
- V. Marketing Committee Chair Karandeep Singh
 - i. Social Media Accounts
 - a. Been posting at least every other day on our accounts
 - b. Schedules for posting are made at the beginning of each month, so submit ahead of time
 - c. Snapchat
 - 1. If you are going to a CKI event, get in touch with Karandeep in advanced to get down on schedule to use district snapchat
 - ii. Videos
 - a. Service in the Summer Promo
 - b. CKIx Recap Video
 - c. DLSSP Promo
 - 1. All LtGs should be sharing these
 - d. Recruitment video being released in the coming weeks
 - iii. Promotions
 - a. District Events
 - 1. DLSSP
 - I. Promo Video
 - II. Instagram Video out next week
 - III. FB Event with paid promotion
 - iv. How to work with the Marketing Committee
 - a. If you want something promoted, send to Karandeep with date you'd liked it shared by
 - b. Marketing Material Request Form



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1. Has been released, share with clubs
- v. District Pin Design
 - a. Design Complete
 - b. Selling at KDCON for \$5
- W. Service Initiatives Committee Chair Christina Maragioglio
 - i. Project Guides
 - a. Service In Summer
 1. Posted
 - b. District Project
 - c. Governor's Project
 - ii. Hope 4 The Homeless Week
 - a. November 14-18th
 - b. Full week of events
 1. Each day is a specific service project
 - I. Soup kitchens, care packages, crafts
 2. Incentive for participating in every day
 - iii. Kamp Kiwanis Service Campaign
 - a. Something related to people with developmental disabilities
 - iv. Updating Intl. Projects & Service Partners on Website
 - a. Waiting on contact info from Henry
- X. Technology Committee Chair Miguel Uy
 - i. Website Updates / Maintenance
 - a. Menu bar floats with scrolling
 1. Home button added
 - b. Board profiles designed and posted
 - c. Division Pages
 1. All are made, some incomplete, waiting for info from LtGs
 - d. Website Posts
 1. Post Submission Workflow
 - ii. Email Signatures
 - a. Some have received theirs



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- b. Uniform, professional signature for all board members
- iii. Slack & Google Accounts Admin
 - a. Miguel has admin access to these, go to him with any issues

X. District Events

A. Kiwanis Family Picnic

- i. Sunday, August 7th, 12pm
- ii. Prospect Park, Tennis House South
- iii. \$5 SLP, \$10 Kiwanis and guests

B. District Large Scale Service Project

- i. September 23-25, 2016
- ii. Kamp Kiwanis in Taberg, NY
- iii. Registration is open
- iv. We will be holding a board meeting

C. New York Speaking

- i. November 4-6, 2016
- ii. The Georgian in Lake George, NY
- iii. No board meeting this weekend, will be held following weekend at Tri-K
- iv. Theme and Tagline
 - a. Presentations
 - 1. Brief descriptions were given on all submitted themes
 - 2. Potential themes were split between NYS and DCON
 - b. Capital Division Lieutenant Governor Brian Kenny moved to allow all Circle K members in the room to vote for the themes
 - 1. Jack seconded
 - 2. No Discussion
 - 3. **Motion passes** with 10 in affirmation, 0 opposed, and 2 abstentions
 - I. A closed ballot vote was held to choose the theme for New York Speaking

D. District Convention

- i. March 17-19, 2017
- ii. Radisson Hotel in Albany, NY



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- iii. Voting Board arrives on Thursday, board meeting Friday morning
- iv. Theme and Tagline
 - i. A theme was chosen in the vote on line X.C.iv.b.3.I.

XI. Upcoming Board Meetings

- A. DLSSP
- B. Kiwanis Family Weekend (Tri-K)
 - i. November 11-13, 2016
 - ii. Villa Roma in Calicoon, NY
 - iii. Not open to all committee chairs
 - iv. Rooming and meals provided by Kiwanis

XII. Board Apparel

- A. Jackets
 - i. We pay for these ourselves
 - ii. Discussed opinions on this
 - iii. Jerry will get in touch with Kiwanian about details
- B. Name Badges
 - i. Handed out before this meeting

XIII. Remarks from Henry on behalf of the International Board

- A. Henry's job is to act as a liaison between us and international
- B. Setting up one on one google chats with us
- C. Recap of recent international meeting
 - i. Reformatting the MRFs
 - a. More generalized, universal, easy
 - ii. Approving international committee chairs
 - iii. Possible changes to GATC structure
 - iv. Moving from Eliminate to WaSH Program (Water, Sanitation, Hygiene)
 - v. Kiwanis One day changed to October 22nd
- D. Henry working on "Humans of Circle K"
- E. Goals
 - i. Service Hours - 22 hrs per member
 - ii. 10% net increase per club



New York District of Circle K International

iii. Club growth net +20 active clubs

iv. CKIx 350 attendees

F. Subregion F pen-pal system due on August 1st

XIV. Open Forum

A. Keynote Speakers

i. NYS

a. Stephanie Iacona

b. Peter Mancuso

c. Instrumentalist from the old Kiwanis convention

d. Someone from St. Baldrick's

e. Speaker on theme of Hope 4 The Homeless

f. Shane Stewart and Christina

g. Someone from DoSomething.org

h. Sue Petrisin

i. Brenden Stanten

B. Rich

i. Issues with PayPal names not matching registration

a. Katey suggested a service called Stripe

XV. Remarks from the Kiwanis Committee

A. Rich

i. Good meeting, this is an important time for Circle K

ii. Be in touch with your clubs to make sure they really have a plan to hit the ground running when the school year starts

B. Allison

i. Especially with DLSSP, there is barely any time for meetings before DLSSP registration is due

XVI. Adjournment

A. District Editor Terrell Merritt moves to adjourn the meeting

i. Iroquois Division Lieutenant Governor Edward Kroll seconds

ii. Motion **passes** with 12 in affirmation, 0 opposed, and 0 abstentions

B. District Governor Jerry Cimo adjourned at 2:51pm

Minutes taken by



Jack Curzon

jack.curzon@nycirclek.org

New York District Secretary

Circle K International

